

**CITY OF EDINA
4801 W 50th ST
EDINA MN 55424**



UTILITY BILL PAYMENT - RECURRING CREDIT/DEBIT CARD PROGRAM

The City of Edina offers a recurring credit/debit card program to pay your utility bill. By completing the form below, you will be authorizing the City of Edina to charge your utility payment directly to your credit/debit card on the due date. A copy of your utility bill will still be mailed to you for your records, but you will notice it will say: "DO NOT PAY – PRE AUTHORIZED PAYMENT WILL BE CHARGED ON DUE DATE."

- SAVES TIME (NO CHECKS TO WRITE)
- SAVES MONEY (NO POSTAGE)
- NO LATE FEES/PENALTIES (UTILITY ACCOUNT AUTOMATICALLY PAID ON THE DUE DATE)
- POSSIBLY EARN REWARD POINTS ON YOUR CREDIT/DEBIT CARD (CHECK WITH YOUR FINANCIAL INSTITUTION)
- ACCEPTING VISA/MASTERCARD/DISCOVER

Complete the form below, but continue to pay your utility bill manually until you see this statement on your bill: "DO NOT PAY – PRE AUTHORIZED PAYMENT WILL BE CHARGED ON DUE DATE." Any current outstanding bills would need to be manually paid.

PLEASE KEEP THIS PORTION OF THE FORM FOR YOUR RECORDS AND AS AN **IMPORTANT REMINDER TO INFORM THE UTILITY BILLING DEPARTMENT OF ANY CHANGES WITH YOUR CREDIT/DEBIT CARD, SUCH AS AN EXPIRATION DATE.**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE BILLING DEPARTMENT AT (952) 826-0373.

------(cut here)-----

NAME _____

SERVICE ADDRESS _____

UTILITY BILL ACCOUNT NO _____

DAYTIME PHONE # _____ EVENING PHONE # _____

VISA/MASTERCARD/DISCOVER (CIRCLE ONE) EXPIRATION DATE _____
(AMEX not accepted)

VISA/MASTERCARD/DISCOVER ACCOUNT NUMBER _____ 3 digit CVV code _____
(must be very clear and legible) Located on the back of your card

**BY SIGNING BELOW I AM AUTHORIZING THE UTILITY DEPARTMENT AT THE CITY OF EDINA TO CHARGE MY UTILITY PAYMENT TO THE SPECIFIED CREDIT/DEBIT CARD.

CARD HOLDER NAME (PRINT LEGIBLY)

SIGNATURE

DATE _____