



REPORT/RECOMMENDATION

To: MAYOR AND COUNCIL	Agenda Item <u>Item No: IV. F.</u>
From: Wayne Houle, PE <i>WH</i> Public Works Director/ City Engineer	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Discussion <input type="checkbox"/> Information
Date: January 18, 2011	
Subject: Resolution No. 2011-17 Receiving Feasibility Reports for Improvement Projects: 1. BA-371 Killarney Shores Street Reconstruction 2. BA-372 McCauley Heights Street Reconstruction 3. BA-373 Oscar Roberts Street Reconstruction 4. BA-383 West 44th Street Reconstruction	

ACTION REQUESTED:

Approve attached Resolution No. 2011-17, receiving the feasibility studies for Killarney Shores Street Reconstruction, Improvement: No. BA-371; McCauley Heights Street Reconstruction, Improvement: No. BA-372; Oscar Roberts Street Reconstruction, Improvement: BA-373; and West 44th Street Reconstruction, Improvement No. BA-383.

INFORMATION/BACKGROUND:

The City Council has set these public hearings for February 1, 2011. Attached is the feasibility studies; please bring these feasibility studies to the February 1st City Council meeting.

ATTACHMENTS:

Resolution 2011-17

Feasibility Reports:

1. BA-371 Killarney Shores Street Reconstruction
2. BA-372 McCauley Heights Street Reconstruction
3. BA-373 Oscar Roberts Street Reconstruction
4. BA-383 West 44th Street Reconstruction



RESOLUTION NO. 2011-17
RECEIVING FEASIBILITY REPORTS FOR
NEIGHBORHOOD STREET RECONSTRUCTION:
KILLARNEY SHORES, IMPROVEMENT NO. BA-371
MCCAULEY HEIGHTS, IMPROVEMENT NO. BA-372
OSCAR ROBERTS, IMPROVEMENT NO. BA-373
WEST 44TH STREET, IMPROVEMENT NO. BA-383

City of Edina

WHEREAS, at the request of Edina City Engineer, reports have been prepared by staff with reference to the proposed Improvement Nos. BA-371, BA-372, BA-372, and BA-383 the improvement of Killarney Shores, McCauley Heights, Oscar Roberts, and West 44th Street, and these reports are hereby received by the Council on January 18, 2011; and

WHEREAS, the reports provide information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether they should best be made as proposed or in connection with some other improvement; the estimated cost of the improvements as recommended; and a description of the methodology used to calculate individual assessments for affected parcels;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EDINA, MINNESOTA:

1. The council will consider the improvement of such streets in accordance with said reports and the possible assessment of abutting property for all or a portion of the cost of the improvements pursuant to Minnesota Statute, Chapter 429 at an estimated total cost of the improvement of \$750,000 (BA-371), \$183,400 (BA-372), \$421,200 (BA-373), and \$230,000 (BA-383).
2. A public hearing shall be held on such proposed improvement on the 1st day of February, 2011, in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

ADOPTED this 18th day of January, 2011.

Attest: _____
 Debra A. Mangen, City Clerk

 James B. Hovland, Mayor

STATE OF MINNESOTA)
 COUNTY OF HENNEPIN)SS
 CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of January 18, 2011, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 20____.

 City Clerk

INITIATION & ISSUES:

The McCauley Heights Neighborhood project was initiated by the Engineering Department as part of the City's street reconstruction program and Capital Improvement Program to update aging infrastructure and address several issues including drainage problems, sanitary sewer problems and watermain improvements.

Comprehensive Plan

All Engineering projects are reviewed for compatibility with the City of Edina 2008 comprehensive Plan Update. Figure 7.10, Sidewalk Facilities and 7.11, Bicycle Facilities in the Appendix do not indicate any proposed sidewalk, paths or bicycle facilities within the project limits.

Staff Issues

The following are existing features and resident comments that present issues in determining the feasibility of the project and are addressed in this report:

- Surface rainwater drainage and storm sewer issues
- Poor condition of existing pavement
- Existing landscaping, retaining walls, driveways, etc.
- Sanitary sewer and watermain deficiencies
- Existing mature trees
- Existing lighting

Resident Input

The residents of the reconstruction area were invited to an Open House on September 20, 2010 to discuss the City's process for street reconstruction.

This meeting was followed up with a questionnaire sent to the property owners on October 4, 2010. The questionnaires were completed and returned by 20 of the 27 property owners, a return rate of 74%. The full questionnaire and responses can be found in the Appendix.

The two key issues that were addressed in this questionnaire were the addition of new sidewalks and installation of decorative lighting. The responses to those questions are shown in Table 1.

McCAULEY HEIGHTS IMPROVEMENT PROJECT –
 Results from October 4, 2010 Questionnaire Sheet

Questionnaires Sent	Questionnaires Returned	Prefer New Sidewalk		Change Existing Lighting	
		Yes	No	Yes	No
27	20	1	19	0	20
% of Returned Questionnaires	74%	5% *	95%*	0%*	100%*

* Percentages are based on responses of returned questionnaires and may not equal 100% if questions were not answered on questionnaire.

Table 1. Results from Questionnaire

A neighborhood informational meeting was then held on January 10, 2011 to discuss the improvements planned for this neighborhood. The meeting was attended by 13 residents representing 10 properties. Input from this meeting and comments received throughout the planning of this project have been included in the Appendix.

EXISTING CONDITIONS: Public Utilities

Sanitary Sewer

The sanitary sewer was installed in two phases during 1966 and 1975. There have been very few sewer blockages in this neighborhood. The trunk sanitary sewer mains were inspected using a televising system and are in satisfactory condition with the exception of a few localized areas.

Watermain

The watermain was installed in 1968. There have been very few reports of trunk watermain and service pipe issues in this neighborhood.

Storm Sewer

The limited storm sewer in this neighborhood was installed in the mid to late 1960's. This includes storm sewer piping that drains water from McCauley Trail South and surface water within the project limits to Arrowhead Lake, which is just south of the project limits. The project area is located within the legal boundary of Minnehaha Creek Watershed.

Private Utilities

Providers of privately owned gas, electric, communications and cable television utilities are present in the neighborhood. All the utilities are overhead with the exception of the gas lines.

Street lighting consists of standard "cobra head" lights mounted on wood poles that are typically located at intersections. A few homeowners have front yard lights that help illuminate the street corridors.

Streets

McCauley Terrace was originally constructed in 1976 without concrete curb and gutter and has a roadway width of approximately 23 to 24 feet wide. The rest of the neighborhood, McCauley Circle and Post Lane, currently has concrete curb and gutter with a roadway width of approximately 31-feet wide. The pavement condition varies throughout the neighborhood and is in relatively poor condition (Photos 1 & 2).

The average Pavement Condition Index (PCI) for the City of Edina is 57 and the average PCI for McCauley Heights is 33. Examples of the raveling and alligator cracking can be seen in photos 1 & 2. The City of Edina, with the help of a pavement consultant, reviews a third of the city's roadway every year. The streets are graded based on a number of conditions such as sagging, alligator cracking, raveling and potholes. Streets are rated on a scale from 0 to 100; with 0 being extremely poor and 100 representing a brand new road surface. It is the City's practice to complete a total

reconstruction of the streets when the PCI is less than 45, a Mill and Overlay project when the PCI is between 45 and 65, and Seal Coats for PCI greater than 65 and less than 95.

The pavement throughout these streets appears to be near the end of its useful life while the costs to maintain and repair the roadways are steadily increasing. Overlaying or seal coating the pavement is no longer feasible.

Landscaping

Some property owners have placed boulders or other obstructions within the City right-of-way creating barriers along the roadway. These types of barriers and landscaping items are prohibited from being placed in the boulevard in accordance with Edina City Code 1200.02. Other typical items exist adjacent to the roadway such as retaining walls, concrete driveways, landscaping, shrubs, trees and fences.



Photo 1. Existing Pavement Condition



Photo 2. Existing Pavement Condition

**PROPOSED
IMPROVEMENTS:**

The McCauley Heights Neighborhood project involves localized rehabilitation of sanitary sewer, upgrades to the storm sewer system, upgrades to fire hydrants, construct new concrete curb and gutter, and reconstruction of bituminous pavement.

Public Utilities

Sanitary Sewer

The sanitary sewer main was televised in the fall of 2010. After televising, staff evaluated the existing main and found that the majority of the sewer main is in satisfactory condition except for isolated areas requiring spot repair.

Watermain

Watermain rehabilitation is proposed on segments within the project limits, including upgrading all hydrants.

Storm Sewer

The addition of barrier style B618 curb and gutter is proposed for all streets within the project that currently do not have curb and gutter. The remainder of the neighborhood with concrete curb and gutter will receive spot repairs that are no longer functioning properly.

The storm sewer network will have modifications to improve existing drainage issues at various locations throughout the neighborhood. Some of the existing structures will be removed and replaced due to their poor condition.

Private Utilities

CenterPoint Energy, local gas utility company, has minimal work and majority of work should be done in the boulevard.

The other privately utility owners have expressed some interest in upgrading some of their networks within the project limits. Staff will continue to communicate with these private utility companies for any anticipated improvements.

Streets

The City is recommending the addition of barrier style concrete curb and gutter on all streets that do not currently have concrete curb and gutter. The project will reconstruct the streets with a bituminous pavement surface.

Residential Roadway Lighting and Sidewalks

The questionnaire asked if residents wanted to add sidewalk or reconstruct the street lights in the project area. The results from Figure 2 show that property owners do not want to add sidewalk or reconstruct the street lights within the project. Therefore, staff is not recommending these items be part of the project.

**RIGHT-OF-WAY
& EASEMENTS:**

The right-of-way for McCauley Circle and Post Lane is 50 feet wide. The right-of-way on McCauley Terrace is 36 feet wide. All proposed improvements stay within this right-of-way and no additional easement requirements are anticipated.

PROJECT COSTS:

The total estimated project cost is \$267,400 (Table 2). The total cost includes direct costs for engineering, clerical and construction finance costs from start of project to final assessment hearing. Funding for the entire project will be from a combination of special assessment and utility funds. The estimated roadway construction cost is \$183,400 and will be 100 percent funded by special assessments. The new concrete curb and gutter is included under the storm sewer fund not under the roadway special assessment. Utility improvements and repairs amount to \$84,000 and will be funded through the respective utility fund.

Item	Amount	Total Cost
Roadway:	\$ 183,400	
Roadway Total:		\$ 183,400
Utilities:		
Storm Sewer	\$ 60,000	
Watermain	\$ 13,000	
Sanitary Sewer	\$ 11,000	
Utility Total:		\$ 84,000
Total Project:		\$ 267,400

Table 2. Estimated Project Costs

ASSESSMENTS:

The assessments are based on the City's Special assessment policy, dated September 7, 2010. Based on this policy there are 26.2 residential equivalent units (REU). The estimated assessment per REU is \$7,200. (Figure 2)

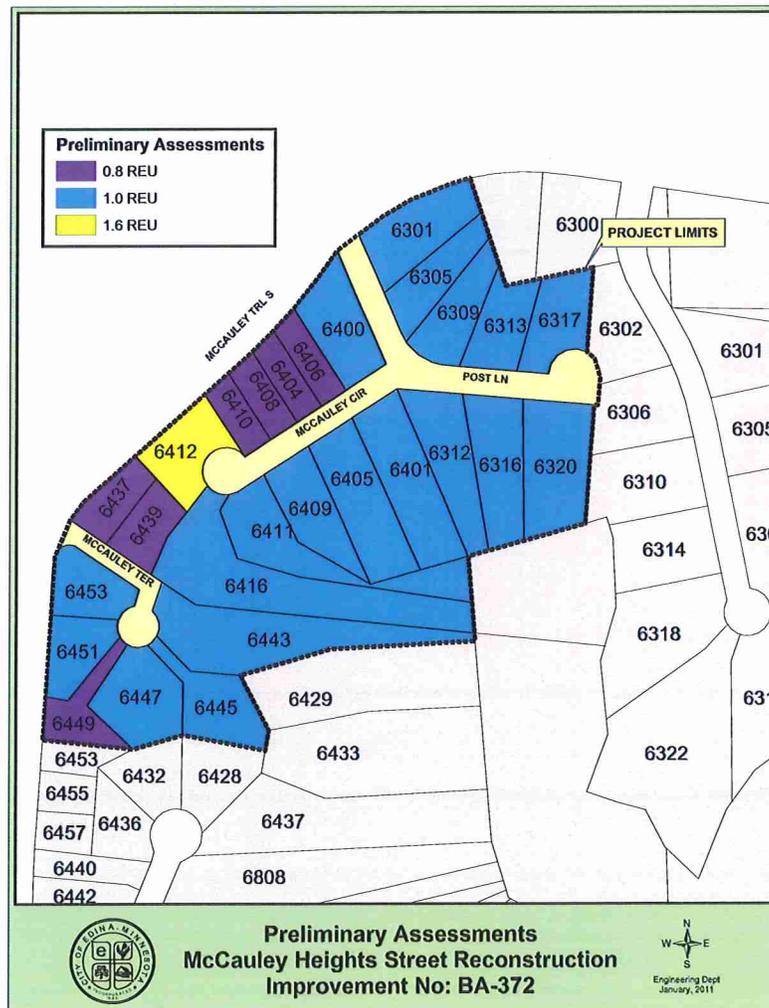


Figure 2. Preliminary Assessment Map

**Feasibility Study
 McCauley Heights Neighborhood Improvements No. BA-372
 January 18, 2011**

PROJECT SCHEDULE: The following schedule is feasible from an Engineering standpoint:

Project Open House	September 20, 2010
Neighborhood Informational Meeting	January 10, 2011
Council Orders Public Hearing	January 4, 2011
Receive Feasibility Report	January 18, 2011
Public Hearing	February 1, 2011
Bid Opening	April 2011
Award Contract	Spring 2011
Begin Construction	Spring 2011
Complete Construction	Fall 2011
Final Assessment Hearing	Fall 2012

FEASIBILITY: Staff believes the construction of this project is necessary, cost effective and feasible to improve the public infrastructure in the McCauley Heights Neighborhood.

- APPENDIX:**
- A. Open House Meeting Letter and Presentation
 - B. Property Owners Questionnaire
 - C. Questionnaire Results
 - D. Informational Meeting Letter
 - E. Information Meeting PowerPoint Presentation and Attendance List
 - F. Project comments and Letters Received
 - G. Recommendation to Set Public Hearing, Notice of Public Hearing to residents, and Notice of Public Hearing Advertisement
 - H. Preliminary Assessment Roll
 - I. City Comprehensive Plan Update – Sidewalk and Bicycle Facilities (Fig. 7.10 and 7.11)

September 7, 2010

RE: 2011 Street Reconstruction Projects

Dear Resident:

Last fall you were notified that the City of Edina initiated the process of roadway and utility improvements for your neighborhood for the summer of 2011. At the same time you were also invited to an open house to learn more about the process.

Once again, you are invited to attend a similar informational meeting on Monday, September 20, 7:00 p.m., at the new Public Works and Park Maintenance Facility, located at 7450 Metro Boulevard, see attached map on back.

The meeting will consist of a short presentation starting at 7:15 p.m. with question and answer to follow. The presentation will cover topics such as "How are streets selected for reconstruction; Who funds the project; Special Assessment; What can I expect during construction; How can I stay informed." The exact amount that you will be assessed for this project will not be available in time for the open house; however, based on past projects, you can expect the amount to be between \$8,000 to \$12,000.

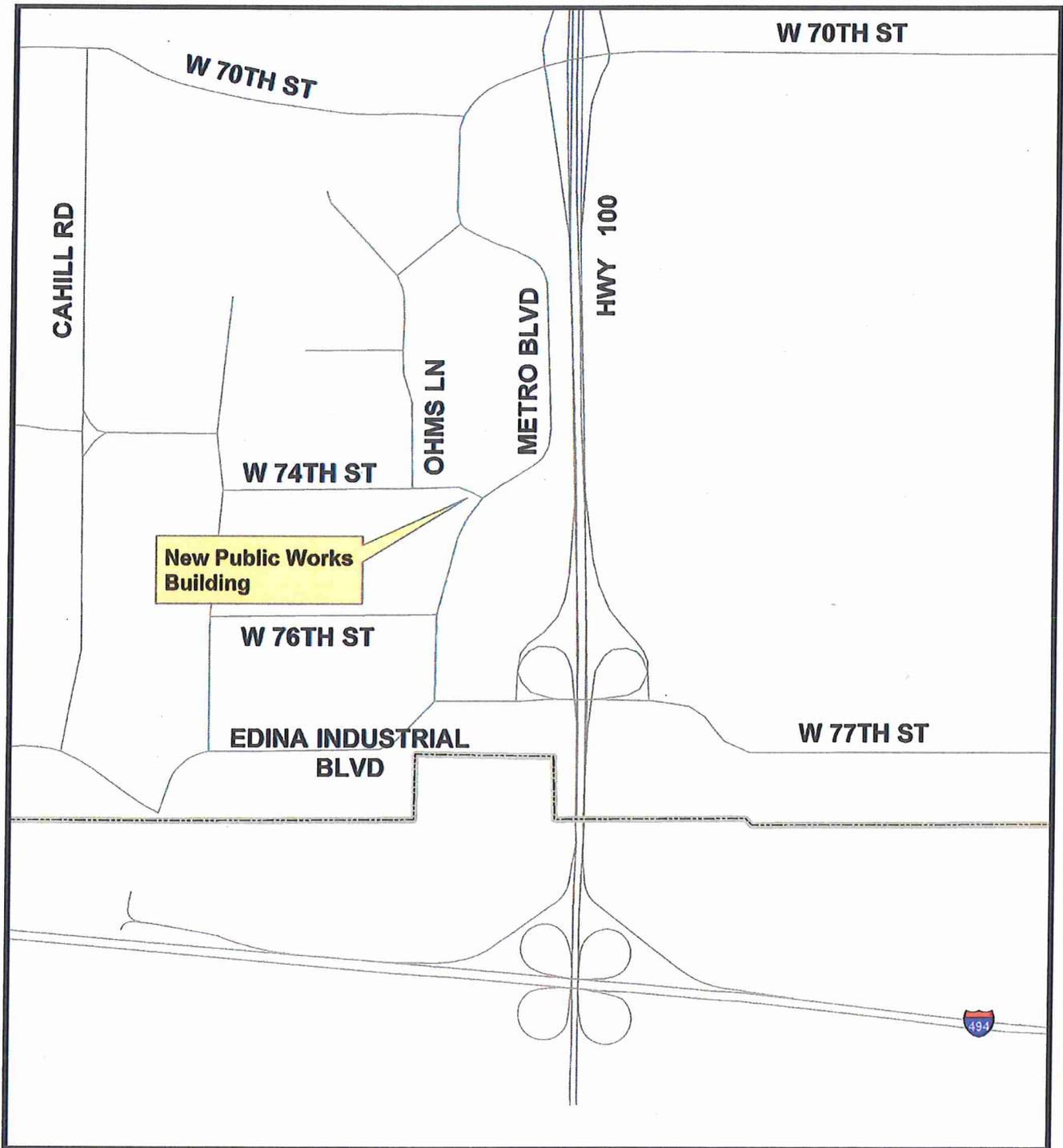
To prepare for the meeting, please review the enclosed brochure "A Guide to Edina's Street Reconstruction Process". Also for additional information on our Reconstruction Process please go to our website at <http://www.CityOfEdina.com/FutureProjects>.

Please contact Assistant City Engineer, Jack Sullivan if you have any questions or if you are unable to attend and would like more information on the process. Jack can be reached at jsullivan@ci.edina.mn.us or 952-826-0445.

Sincerely,



Wayne D. Houle, P.E.
Director of Public Works
and City Engineer



City of Edina
New Public Works Building
7450 Metro Blvd
Edina, MN 55439



OPEN HOUSE

for

Neighborhood Roadway Improvements

2011 and 2012

1



AGENDA

Introductions

Road Reconstruction Video Presentation

1. Process
2. Funding sources
3. Assessments
4. Communication with residents
5. What to expect during construction
6. What can I do to prepare for the project?

Questions

2

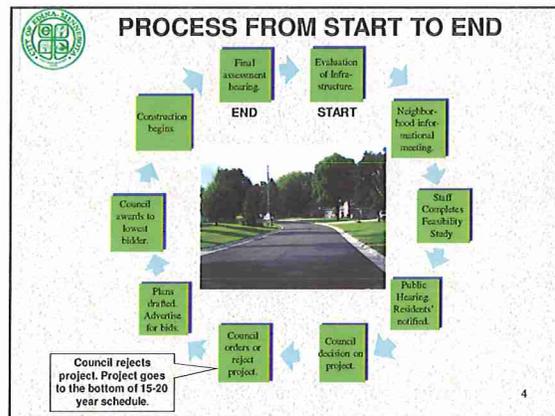


TYPICAL TIMELINE

FROM FIRST NOTIFICATION TO END OF CONSTRUCTION

August	Kick-off informational letter to residents
Mid-September	Open House (for preceding two years)
Mid-October / November	Neighborhood informational meeting – detailed project plans and estimated cost are provided
December / January	Feasibility report and public hearing
January / February / March	Plan Preparation / Bidding
April / May	Construction starts
October / November	Construction finishes
Spring	Warranty work
Summer / Fall	Final Assessment Hearing

3




FUNDING

Special Assessment pays 100% of the following (approximately \$8,000 to \$12,000 per Residential Equivalent Unit (REU)):

- Roadway – replacing entire roadbed
- Sidewalks
- Decorative Streetlights (optional)
- Traffic Management (optional)

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FUNDING

The **Utility Fund** which covers sanitary sewer, storm sewer and water main pays 100% of the following:

- Curb & Gutter
- Sanitary Sewer – trunk pipe only in the roadway
- Storm Sewer – trunk pipe in roadway and in easement on private property
- Water main – trunk pipe in roadway up to the curb stop of private property
- Sump Pump Pipe – for residents to connect sump pumps

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WHAT DO YOUR TAXES PAY FOR?

The Portion of Your Property Tax that the City Receives

City of Edina 20%

Other 80%

Allocation

- Police
- Fire
- Parks
- Public Works
 - Snowplowing
 - Pothole Repairs
 - Seal coating
 - Other Street Maintenance

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SPECIAL ASSESSMENTS – PAYMENT OPTIONS

A final special assessment hearing is held the fall after the project is completed (sometimes one year later).

Pay entire amount by Nov 30

Pay 25% min. Balance rolls to your property taxes

Defer payment if over 65 yrs. old

\$8,000 to \$12,000 Payable over 10 years

Roll entire amount to your property taxes

Final assessment amounts are determined at that time, but cannot exceed 10% of pending assessment.

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COMMUNICATING WITH YOU

Our first contact with you is when we inform you of the informational meeting, followed by public hearings notification; open house; surveys; project plans and schedules; and construction update letters via regular mail. Our last communication to you is the notice of final special assessment hearing.

Public hearings will be published in the Edina *Sun-Current*.

Questionnaires will be sent during the early planning stage to help staff formulate a decision in areas such as street lighting and style of street lighting.

Weekly construction updates will be sent via the "City Extra" email. Stay in the loop by signing up for this free service.

Letters may be delivered to inform you of time-sensitive events such as water shut-off the next morning.

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HOW CAN YOU GIVE INPUT AND STAY INFORMED?

- www.CityofEdina.com
Visit our website regularly. Information from open houses and other communications are archived on our website.
- edinamail@ci.edina.com
Drop us an email
- 952-826-0371
Call us; office hours are 7:00-3:30 p.m.
- Stop by the office
Public Works and Engineering Departments
7450 Metro Boulevard
- Schedule an appointment
952-826-0371

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RESIDENT QUESTIONNAIRE

The property owners questionnaire generally gathers information on the following topics:

- Sump Pump Discharge Service Line – do you have one and the location?
- Residential Roadway Lighting – do you want decorative street lights, style and pole location?
- Pedestrian Issues – what are the issues and do you favor sidewalk?
- Private Underground Utilities – do you have underground lawn irrigation and pet containment?
- Local Drainage Problems – have you noticed drainage issues in the neighborhood?

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BOULEVARD AREAS

Property owner items located within the City's right of way may be damaged during construction:

- Irrigation and pet containment systems will only be restored if indicated on the resident questionnaire.
- Prior to construction, residents will be given an opportunity to remove plantings and other landscape features in the boulevard.
- Boulevards will be restored with grass – regardless of previous planting or landscaping.

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WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- That the City will keep you informed of activities
- Private utility companies updating their systems prior to City's contractor
- Dusty, noisy, muddy (watering trucks will help to keep dust down)
- May be asked to limit water use
- May be connected to temporary water

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WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- Irrigation system and pet containment may be damaged
- May not be able to access your driveway for up to seven days
- May not be able to access the roadway for a few hours
- Contractor will accommodate special needs

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WHAT CAN YOU DO TO PREPARE FOR THE PROJECT?

- Begin financial planning for the assessment
- Coordinate landscaping, driveway replacement and house remodeling projects with the reconstruction schedule
- Complete questionnaire to provide feedback
- Ask questions; inform staff of your concerns
- Sign-up for "City Extra" to receive updates via email notification

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THANK YOU

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October 4, 2010

City of Edina

RE: 2011 McCauley Heights Street Reconstruction – Resident Questionnaire

Dear Resident:

The City of Edina has initiated the process of roadway and utility improvements for the summer of 2011 for your neighborhood. The first step was to hold an open house on September 20, 2010, for you to become familiar with the process.

Things to know and consider:

- Residents pay a portion of the overall project cost in the form of a special assessment. A Typical special assessment ranges from \$8,000 to \$12,000 per Residential Equivalent Unit (REU) or, per property, and are payable over 10 years. The estimated special assessment for your neighborhood will not be determined until after information has been gathered from the questionnaires and a feasibility report is completed. You will not be billed for the special assessment until fall 2012.
- Components of a project vary and are based on questionnaire responses. The special assessment typically includes cost of new roadway, sidewalk and streetlights. Other utility upgrades such as water main, sanitary sewer, storm sewer and concrete curb and gutter are funded through the utility fund and are not special assessed.
- Construction typically starts in spring/early summer and end in late fall of the same year.

The next step is to get feedback from you regarding a number of key components of the project. The information you share with us is essential in determining certain aspects of the project that may be constructed. This information will be discussed at the project information meeting (date yet to be determined).

The following information explains the questionnaire that is enclosed. A map showing the boundaries of the area to be reconstructed is attached to the back of this letter. After reading this letter completely, please complete the questionnaire and return by October 18, 2010, in the self-addressed stamped envelope.

I. Drainage Service Connection

Do you use a sump pump or have you considered installing one? Do you currently have a footing drain? The project could include a sump drain system along the roadway to collect groundwater, storm water runoff, and discharges from private sump pumps, roof drains or any other runoff from private property.

City Hall

4801 WEST 50TH STREET
EDINA, MINNESOTA, 55424-1394

www.cityofedina.com

952-927-8861
FAX 952-826-0390
TTY 952-826-0379

2011 McCauley Heights Street Reconstruction – Resident Questionnaire
Page 2 of 3

A typical sump pump discharges onto a homeowner's lawn. This can cause problems with your lawn, your neighbor's lawn, your basement if your lawn drains back to your home or with the street if the sump pump constantly runs down the gutter line promoting algae growth. Discharging the sump pump into the sanitary sewer system such as floor drains or laundry tubs is against the law, both City Ordinance and State Statute.

If the topography and final street designs favor a City sump drain system we will need to know if you currently have a sump pump or a footing drain. The line from the home to the City sump drain system would be your responsibility including any plumbing modifications needed to connect your sump pump. The City sump drain system is funded through the storm sewer utility fund.

We also would like to know about any local drainage problems. This might be an opportunity for the sump drain system to correct these issues.

II. Local Drainage Problems

Does storm water run-off stand in the street or sidewalk in front of your house? As part of the storm sewer and sump drain design process, we would like to know if this or similar situations are occurring in your area. If so, please describe it in the local drainage problems section of the questionnaire. We will review them for possible corrective action.

III. Private Underground Utilities

Some residents install private underground utilities in the City owned boulevards, also called the right-of-way (ROW). These utilities are usually lawn irrigation or pet containment systems. Utility and roadway reconstruction can damage these utilities. If they are damaged, they will be restored only if you indicate that you have these systems on your returned questionnaire in the private underground utilities section. Additionally if the contractor knows the location of these private utilities, they can attempt to avoid damaging them during construction.

IV. Residential Streetlights

As part of all reconstruction projects, staff typically asks if residents favor upgrading their streetlight system. In some cases, the streetlight system is at the end of its useful life and requires upgrading. We do not know yet the condition of your specific streetlight system; an evaluation will be done later on. Funding for streetlights are currently through special assessment. The typical cost is approximately \$2,000 to \$3,000 per REU or, per property.

In the residential streetlight option section of the questionnaire are examples of the different styles of streetlighting that could be installed in your neighborhood. Please rank your style preferences. Please note that ranking your style preferences does not mean you are in favor of streetlights.

V. Pedestrian Issues

As part of all reconstruction projects, staff typically asks if residents see a need to add sidewalks to the neighborhood. Funding for sidewalks is split between special assessment, City of Edina and the Edina School District (if the sidewalk falls within a school walking zone). The typical cost to add a couple blocks of sidewalks to a multi-block area is \$300-\$600 per REU or, per property.

If you know of a problem at a pedestrian crossing, missing sidewalk or other pedestrian issues please tell us about it in that section of the questionnaire.

VI. Traffic Management

The Edina Transportation Commission typically reviews traffic issues on local streets. We would like to know if you feel that your roadway has any traffic issues. Please tell us about it in the traffic management section of the questionnaire.

Receive Project Updates via the City Extra

If you sign up for our "City Extra" e-mail notification service, you will receive project updates as they occur. During feasibility study preparations, such updates are usually notifications of upcoming meetings. Later, if the Council chooses to proceed with construction of this project, the updates will occur weekly. During construction, the updates will include information such as when access to your driveway might be limited or when to have your contractor repair your private lawn irrigation system if it was damaged by construction activities.

The "City Extra" is our best form of communication with you. This service is free and allows individuals to sign up to receive e-mail messages from the City on a variety of topics. To sign up for the service go to the City Extra website at <http://cityextra.cityofedina.com> and place a check mark in the box next to this project's name, "McCauley Heights Street Reconstruction" Please contact the City at 952-927-8861 if you are having trouble signing up for City Extra.

Questions

If you have questions after reading this letter, please email me at jsullivan@ci.edina.mn.us or call me at 952-826-0445.

Sincerely,



Jack D. Sullivan, PE
Assistant City Engineer

Enclosed: Property Owner's Questionnaire
Self-Addressed Stamped Envelope

October 4, 2010



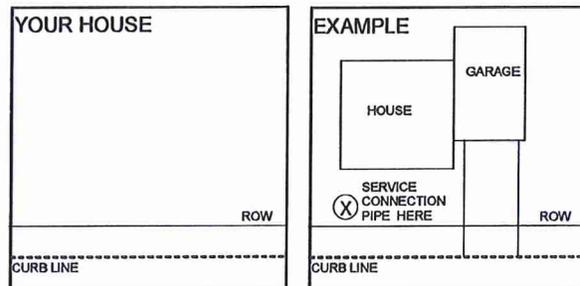
PROPERTY OWNERS QUESTIONNAIRE
2011 McCAULEY HEIGHTS
STREET RECONSTRUCTION
CITY OF EDINA

Please do not answer these questions until after you have read the entire newsletter. Please complete and return this survey by October 18, 2010, using the self-addressed stamped-envelope.

I. Drainage Service Connection:

- A. Does your home have a drain tile/footing drain? Yes No Unknown
- B. Does your home have a sump pump? Yes No Unknown
- C. Would you be willing to connect your sump pump up to a City drain if provided (at your own cost)? Yes No
- D. Would you be willing to connect your roof drains up to a City drain if provided (at your own cost)? Yes No

Please sketch in the space to the right: your house, garage, driveway, sump pump discharge location and approximately where along the right-of-way (ROW) line you would like the service connection pipe located.



II. Local Drainage Problems – please list specific surface water drainage problems in your neighborhood:

III. Private Underground Utilities

- A. Do you have an underground lawn irrigation system in the City's right-of-way? (Typically the right-of-way is 10' to 15' behind the roadway.)
 Yes No
- B. Do you have an underground electric pet containment system in the City's right-of-way?
 Yes No

October 4, 2010

IV. Residential Streetlights:

A. Do you favor upgrading your streetlights (there is a special assessment cost of approximately \$2,000 to \$3,000 per REU)?

- Yes No

B. If the streetlights are upgraded, which style do you prefer? Please rank all the styles from 1 to 5, with 5 being most liked. Please answer even if you answered "No" in section IV. A.

Acorn:

Style can be viewed along Concord Ave from Valley View Rd to South View Ln, Edina.



- Dislike Like
1 2 3 4 5

Coach:

Style can be viewed in the Sunnyslope neighborhood, just north of Edina City Hall, Edina.



- Dislike Like
1 2 3 4 5

Arlington Lantern:

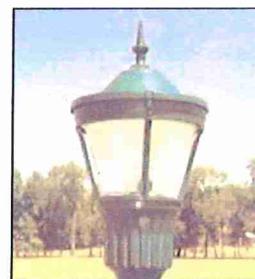
Style can be viewed in the Country Club neighborhood, just north of West 50th St along Wooddale Ave, Edina.



- Dislike Like
1 2 3 4 5

Round Lantern:

Style can be viewed at County Road 101 and W 78th St North, Maple Grove.



- Dislike Like
1 2 3 4 5

V. Pedestrian Issues:

A. Knowing that residents pay a portion of sidewalk costs in Edina, do you see a need to add new sidewalks in your neighborhood?

- Yes No

B. If Yes, Where? _____

October 4, 2010

C. Please list specific neighborhood pedestrian issues below.

VI. Traffic Management

A. Do you feel your neighborhood or roadway has any traffic issues?

Yes

No

B. If yes, what is it and where does it occur?

Thank you for your cooperation. Please return this questionnaire in the enclosed self-addressed, stamped-envelope. **Please complete all questions and return to the City of Edina by October 18, 2010.**

Data Entered By: Susan Waack
 Last Date Data Entered: _____
 Due Date: _____
 Questionnaires Sent Out: 27
 Questionnaires Returned: 20
 Percent Returned: 74%
 Data Checked By/Date: _____

House #	ADDRESS Street Name	Drainage or Flooding Drain		Sump Pump Discharge Service Line		Willing to Connect		Private Underground Utilities		Residential Roadway Lighting Option				Pedestrian Issues		Traffic Management	
		Yes	No	Unkn	Yes	No	Unkn	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
6400	McCauley Cr	1			1	1	1	1									
6401	McCauley Cr	1			1	1	1	1									
6402	McCauley Cr	1			1	1	1	1									
6403	McCauley Cr	1			1	1	1	1									
6404	McCauley Cr	1			1	1	1	1									
6405	McCauley Cr	1			1	1	1	1									
6406	McCauley Cr	1			1	1	1	1									
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PENDING
ASSESSMENT ROLL
MCCAULEY HEIGHTS IMPROVEMENTS BA-372

STREET	PID #	LEGAL LOT		STREET	OWNER	ASSESSABLE REU	ASSESSMENT COST	NOTES
		LOT	BLOCK					
McCauley Cir								
1	0611621220009			6400	Curtis L. Wiche & Rita J Teresi	1.00	\$7,000.00	
2	0611621220012			6401	William R. Fleischmann & Linda C Perkowski	1.00	\$7,000.00	
3	0611621220042			6404	Stephen E Zivkovich	0.80	\$5,600.00	
4	0611621220013			6405	Peter & Joan L Calott	1.00	\$7,000.00	
5	0611621220041			6406	Robert A & Katherine O Venaglia	0.80	\$5,600.00	
6	0611621220047			6408	Mary Lou Funke	0.80	\$5,600.00	
7	0611621220014			6409	Douglas M & Debra R Fincham	1.00	\$7,000.00	
8	0611621220048			6410	Michael J Schrom	0.80	\$5,600.00	
9	0611621220017			6411	David M & Stephanie B Nelson	1.00	\$7,000.00	
10	0611621220015			6412	Shahnawaz Punjwani	1.60	\$11,200.00	
11	0611621220016			6416	John J McCauley / Estate C/O Kathleen McCauley	1.00	\$7,000.00	Different Mailing Address
McCauley Ter								
12	0611621220049			6437	Neil A Brastad & Mary J Holman	0.80	\$5,600.00	
13	0611621220050			6439	Josephine A Parker	0.80	\$5,600.00	
14	0611621220057			6443	Crown Bank	1.00	\$7,000.00	Different Mailing Address - No Building
15	0611621230002			6445	Michael G & Bonnie A Smith	1.00	\$7,000.00	
16	0611621230039			6447	Betty McCauley	1.00	\$7,000.00	
17	0611621230046			6449	Elizabeth A Feinberg & Cynthia K Edwards	0.80	\$5,600.00	
18	0611621220029			6451	Betty McCauley	1.00	\$7,000.00	No building on lots
19	0611621220028			6453	Betty McCauley	1.00	\$7,000.00	
Post Ln								
20	0611621220046			6301	Bruce A & Denise K Cooper	1.00	\$7,000.00	
21	0611621220045			6305	Robert A & Nancy E Coates	1.00	\$7,000.00	
22	0611621220044			6309	Michael R & Kathy Z Bloomquist	1.00	\$7,000.00	
23	0611621220021			6312	Monica C Flynn	1.00	\$7,000.00	
24	0611621220024			6313	Douglas E Happe	1.00	\$7,000.00	
25	0611621220020			6316	Allen & Betty S Cater	1.00	\$7,000.00	
26	0611621220023			6317	Bruce H & Carol A Baron	1.00	\$7,000.00	
27	0611621220056			6320	Robert L Neas	1.00	\$7,000.00	
Total						26.20	\$183,400.00	

NOTES:
PRELIMINARY TOTAL ROADWAY COST \$ 183,400.00
TOTAL ASSESSMENT REU 26.20
AVERAGE COST PER REU \$ 7,000.00



City of Edina

December 27, 2010

RE: McCauley Heights Neighborhood Reconstruction Project

Dear Resident:

The City of Edina has initiated the process of roadway and utility improvements for the summer of 2011 for your neighborhood. As part of the public involvement process the City held an open house on September 20, 2010, to discuss a typical roadway reconstruction project. The next step is to hold an informational meeting to discuss the improvements more specific to your neighborhood.

We are hosting a neighborhood informational meeting for the **McCauley Heights Neighborhood Reconstruction Project** on January 10, 2011, from 7:00 p.m. to 9:00 p.m., at the new Public Works and Park Maintenance Facility, located at 7450 Metro Boulevard.

The meeting will consist of a 20 minute presentation starting shortly after 7:00 pm that will cover such items as work to be done, preliminary project costs, estimated assessment, etc. followed by a short question and answer session.

Please see the map on the back side of this letter for the preliminary project area.

If you cannot attend the informational meeting the presentation can be made available to you after the meeting. Please contact the Engineering Department at 952-826-0371.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack D. Sullivan', is written over a horizontal line.

Jack D. Sullivan, P.E.
Assistant City Engineer

G:\Engineering\Improvements\BA372 McCauley Heights Recon (2011)\PRELIM DESIGN\FEASIBILITY\Informational Meeting\20101227_BA372_Neighborhood_Informational_Meeting_Letter.doc

December 27, 2010

RE: McCauley Heights Neighborhood Reconstruction Project

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Please see the map on the back side of this letter for the preliminary project area.

If you cannot attend the informational meeting the presentation can be made available to you after the meeting. Please contact the Engineering Department at 952-826-0371.

Sincerely,



Jack D. Sullivan, P.E.
Assistant City Engineer

City of Edina

January 10, 2011
Neighborhood Informational Meeting
McCauley Heights
Roadway Improvements
BA-372

CITY OF EDINA **Agenda**

- Introductions
- Reconstruction Video
- Typical Project Process
- Project Details
 - Existing Conditions
 - Plans
 - Preliminary Assessments
- Project Schedule

CITY OF EDINA **Input Opportunities**

PURPOSE OF MEETING IS TO INFORM AND TO GATHER PUBLIC INPUT FROM YOU

- Use Post-it notes and place on map
- Fill out comment cards
- Tell us/Phone us
- Write/Email us
- Speak at Public Hearing

HOLD ALL QUESTIONS UNTIL AFTER PRESENTATION

CITY OF EDINA **Agenda**

- Introductions
- Reconstruction Video
- Typical Project Process
- Project Details
 - Existing Conditions
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 - Preliminary Assessments
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CITY OF EDINA **Agenda**

- Introductions
- Reconstruction Video
- Typical Project Process
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 - Preliminary Assessments
- Project Schedule

CITY OF EDINA **Typical Process**
Special Assessed Projects

Chapter 429 of MN State Statute

- Initiation of improvement project by Council (staff) or by petition.
- Public Open House to inform residents of project and to take comments and input.
- Ten days notice is sent to affected property owners and legal notice is placed in paper (Edina Sun) prior to Public Hearing.
- Feasibility Report prepared by Professional Engineer and accepted by Council.

CITY OF EDINA **Typical Process (continued)**

- Conduct Public Hearing to order the project.
- Ordering of improvement project requires a majority of Council if petitioned by residents (normally 3 of 5 Council votes if >35% signatures of assessed properties) or 4 of 5 Council votes if project is not initiated by residents (or lacking 35% signatures).
- Levy of special assessments is typically held at the completion of the project through a Final Assessment Hearing.

CITY OF EDINA **Typical Process (continued)**

- All preliminary (estimates) until project is completed at end of project.
- Once City Council orders project, assessments become pending.
- Final assessment are typically not more than 110% of pending assessment.
- Typically assessments are lower than pending amount.

CITY OF EDINA **Typical Process**

Assessment Policy

Neighborhood reconstruction:

- Based on residential equivalent unit (REU)
- Single family home is 1 REU
- Duplex properties is 0.8 or 1.6 REU's (Based on address of property).

CITY OF EDINA **Typical Process**

Assessment Policy

Interest Rate:
Typically 4.0% to 7.5%
Based on 10 year Aaa bond rate plus 2%

Payback Period:
up to 10 years

CITY OF EDINA **Typical Process**

Assessment Policy

Final assessment Hearing After Project is Complete

Special Assessment Payment :

1. Pay entire balance
2. Partial payment (25% minimum)
3. Spread payment over 10 years
4. Senior deferral

CITY OF EDINA **Agenda**

Introductions

Reconstruction Video

Typical Project Process

Project Details

- Existing Conditions
- Plans
- Preliminary Assessments

Project Schedule

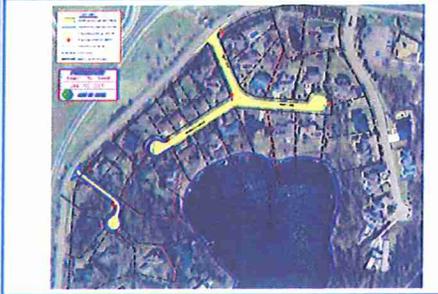
CITY OF EDINA **Project Details**

Issues / concerns we do know about:

- Varied driveway materials.
- Cost of the project.
- Inconvenience (e.g. access, dust, noise, etc.)



CITY OF EDINA **Project Details**



CITY OF EDINA **Project Details**

Proposed Utility Improvements:

- New fire hydrants
- Sanitary sewer spot repairs and replacement
- Storm sewer upgrade

CITY OF EDINA **Project Details**

Improvements do not include:

Based on returned questionnaires

- Sidewalks
- Sump drain
- Street lighting

CITY OF EDINA **Project Details**

Assessments

McCauley Heights

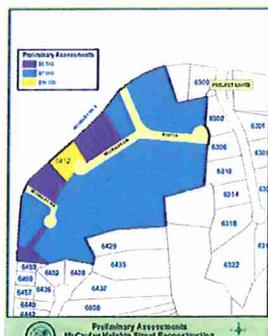
\$179,650 Special Assessed
26.2 REU's

\$7,000 per REU

CITY OF EDINA **Project Details**

Preliminary Assessments

- \$5,500
- \$7,000
- \$11,000



Preliminary Assessments
McCauley Heights Street Reconstruction
Improvement No. BA-372

 **Agenda**

- Introductions
- Reconstruction Video
- Typical Project Process
- Project Details
 - Existing Conditions
 - Plans
 - Preliminary Assessments
- Project Schedule**



 **Project Schedule**

Anticipated Schedule

Open House Meeting.....	Sept. 20, 2010
Informational Meeting	Jan. 10, 2011
Feasibility Report.....	Jan. 18, 2011
Public Hearing	Feb. 1, 2011
Bid Opening	April 2011
Award Contract	April 2011
Begin Construction.....	May 2011
Complete Construction.....	Fall 2011
Final Assessment Hearing.....	2012





Questions?
Comments?



**McCAULEY HEIGHTS
NEIGHBORHOOD INFORMATIONAL MEETING
JANUARY 10, 2011**

	NAME	ADDRESS
1	Jennifer Tucker	6439 McCauley Lane
2	Mary Holman	6437 McCauley Lane
3	Neil Beasted	6437 McCauley Lane
4	LEWIS B. COOPER	6301 Post Ln
5	CINDY EDWARDS	6449 McCAULEY TERR.
6	ELIZABETH FEINBERG	6469 McCAULEY TERR.
7	LINDA PERKOWSKI / BOB FLEISCHMANN	6401 McCAULEY CR.
8	Robert L. Nease	1320 Post Lane
9	Doug Finham	6409 McCauley Cir
10	Bonnie Smith	6445 McCauley Terrace
11	Cont. Hinkle	6400 McCauley Cir
12	Stephanie Nelson	6411 McCauley Cir
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BA.345 McCawley Heights Nhood Impr.
2011

QUESTION / COMMENT CARD McCawley Trail does
not appear to be in the plan for
reconstruction through 2018. It
does not have curbs or drainage, especially
the eastern part by Gleason. Is it
anticipated that road will be upgraded?
If so when?

Name Bonnie Smith Address 6445 McCawley Terrace
PLEASE PRINT PLEASE PRINT



REPORT/RECOMMENDATION

To:	MAYOR AND COUNCIL	Agenda Item	Item No: <u>II.J.</u>
From:	Wayne Houle, PE Public Works Director/ City Engineer	<input checked="" type="checkbox"/>	Action
		<input type="checkbox"/>	Discussion
Date:	January 4, 2011	<input type="checkbox"/>	Information
Subject:	Resolution No. 2011-09, Setting Public Hearing for Improvement Projects: <ol style="list-style-type: none"> 1. BA-371 Killarney Shores Street Reconstruction (02/1/2011) 2. BA-372 McCauley Heights Street Reconstruction (02/1/2011) 3. BA-373 Oscar Roberts Street Reconstruction (02/1/2011) 		

ACTION REQUESTED:

Approve attached Resolution No. 2011-09, calling for Public Hearing on February 1, 2011 for Killarney Shores Street Improvements: No. BA-371, McCauley Heights Street Improvement: No. BA-372 and Oscar Roberts Street Improvement: No. BA-373.

INFORMATION/BACKGROUND:

City staff is requesting public hearings for three neighborhood street reconstruction projects. All projects are initiated by staff and have included an extensive public process.

Feasibility reports for the three projects will be presented to Council prior to the public hearings.

ATTACHMENTS:

Resolution 2011-09

RESOLUTION NO. 2011-09
SET PUBLIC HEARING FOR FEBRUARY 1, 2011
FOR NEIGHBORHOOD STREET RECONSTRUCTION FOR:
KILLARNEY SHORES, IMPROVEMENT NO. BA-371
McCAULEY HEIGHTS, IMPROVEMENT NO. BA-372
OSCAR ROBERTS, IMPROVEMENT NO. BA-373

APPENDIX G
2 OF 4

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EDINA, MINNESOTA, that a public hearing shall be held on the 1st day of February, 2011, in the Council Chambers at City Hall at 7:00 p.m. to consider street reconstruction in the neighborhoods of:

- Killarney Shores, Improvement No. BA-371;
- McCauley Heights, Improvement No. BA-372;
- Oscar Roberts, Improvement No. BA-373.

BE IT FURTHER RESOLVED that the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Dated: January 4, 2011

Attest: _____
Debra A. Mangan, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of January 4, 2011, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 20____.

City Clerk

January 14, 2011

NOTICE OF PUBLIC HEARING
ROADWAY IMPROVEMENTS
PROPOSED IMPROVEMENT NO. BA-372
MCCAULEY HEIGHTS NEIGHBORHOOD ROADWAY IMPROVEMENTS

The Edina City Council will meet at Edina City Hall, on Tuesday, February 1, 2011, at 7:00 p.m., to consider the public hearing on roadway improvements for McCauley Heights Neighborhood. This hearing is being conducted under the authority granted by Minnesota Statutes, Chapter 429.

This hearing has been called as a recommendation from staff. The proposed project would be constructed in the summer of 2011 with the assessment hearing occurring in the fall of 2012. The estimated project cost is \$183,400. The cost of the project will be funded by special assessment. The estimated cost per assessable lot is \$7,000 per residential equivalent unit. The assessments can be divided over a ten-year period with interest accumulating on the unpaid balance.

The area proposed to be assessed the cost of the proposed improvement includes the following:

6400 to 6416 McCauley Circle, 6437 to 6453 McCauley Terrace and 6301 to 6320 Post Lane.

Your receipt of this notice is an indication that property whose ownership is listed to you is among those properties which are considered to be benefited by the improvement.

The City Council can authorize the proposed project immediately upon the close of the hearing.

(OFFICIAL PUBLICATION)
CITY OF EDINA
4801 W 50TH STREET
EDINA, MINNESOTA 55424
HENNEPIN COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING

MCCAULEY HEIGHTS NEIGHBORHOOD ROADWAY IMPROVEMENT

IMPROVEMENT NO. BA-372

The Edina City Council will meet at the Edina City Hall on Tuesday, February 1, 2011, at 7:00 p.m. to consider the following proposed improvements to be constructed under the authority granted by Minnesota Statutes, Chapter 429.

McCauley Heights Neighborhood Roadway Improvement
Improvement No. BA-372

Estimated Total Assessment Cost
\$183,400

The area proposed to be assessed by the proposed improvements includes all properties between and including:

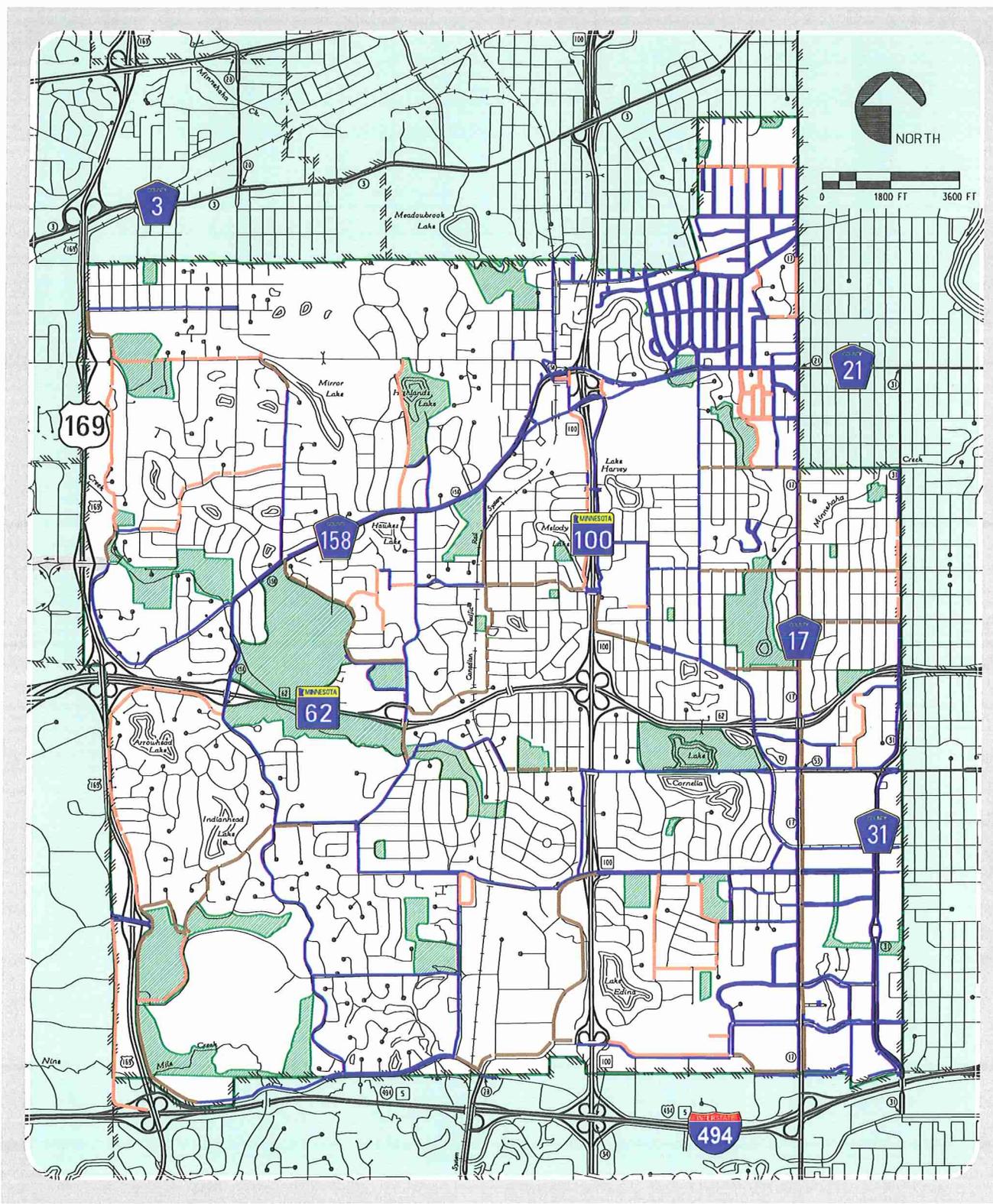
6400 to 6416 McCauley Circle, 6437 to 6453 McCauley Terrace and 6301 to 6320 Post Lane.

These properties are proposed to be assessed at approximately \$7,000 per residential equivalent unit.

Debra Mangen
City Clerk

PLEASE PUBLISH IN THE EDINA SUN ON January 20 and 27, 2011.

PLEASE SEND TWO (2) AFFIDAVITS OF PUBLICATION. BILL TO CITY OF EDINA.



LEGEND: — Existing Sidewalk — Proposed School / Business Sidewalk — Proposed State-Aid Sidewalk

Note: Park Pathways are included on Figure 7.11

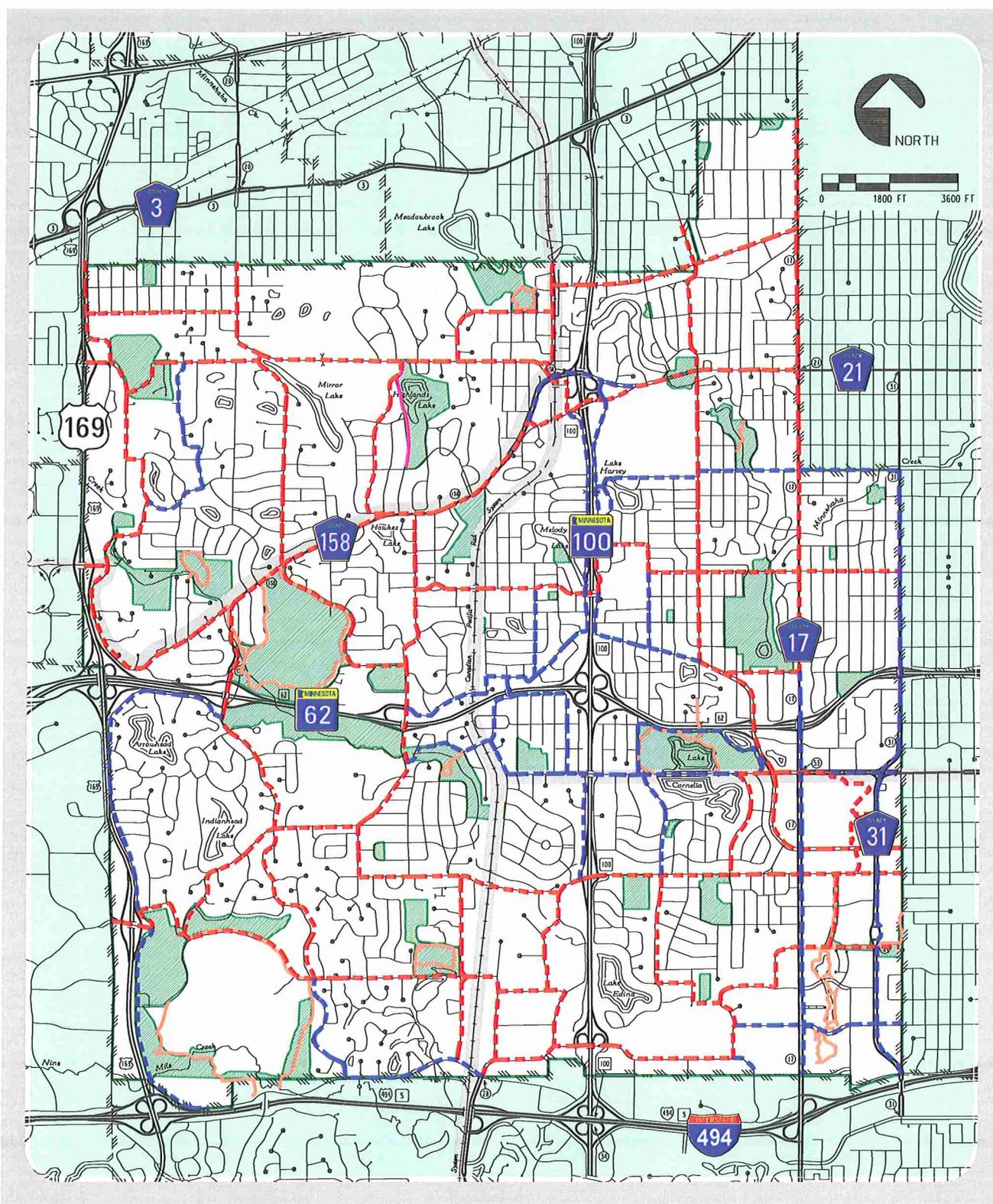


**City of Edina
2008 Comprehensive Plan Update**

Sidewalk Facilities

Figure 7.10

Date Printed: 10/22/2008
MSB Filename: K:\0686-03\Cad\Plan\fig-7-10.dgn



LEGEND:

 Existing Park Pathway	 Existing Hennepin County Corridors	 Proposed Park Pathway	From the 2007 Edina Comprehensive Bicycle Transportation Plan
 Primary Route	 Secondary Route		



**City of Edina
2008 Comprehensive Plan Update**

Bicycle Facilities

Figure 7.11

Date Printed: 10/22/2008
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