



4d Energy Efficiency Grant Application

Overview: Building owners who have gained 4d tax status through the City of Edina for their properties are eligible to apply for resources and funds to support energy efficiency upgrades.

Grant Process and Application Timeline:

- **Jan. 14 – March 14, 2019** – To be eligible for the Energy Efficiency Grant, a property must apply and receive 4d tax designation. Deadline is March 14, 2019.
- **March 14 – April 30, 2019** – Property Owner or Manager coordinate with the Center for Energy Efficiency (CEE) to complete a free on-site [Energy Assessment](#) for Multifamily buildings
- **April 30, 2019** – Deadline to complete on-site Energy Assessment needed for Energy Efficiency Grant Funding
- **July 6, 2019** – Application due for Energy Efficiency Grant Funding
- **All improvements for 2019 funding must be completed by Nov. 20 with final documentation provided by Dec 8, 2019.**

To Apply: Complete the below and email application and required attachments to sustainability@minneapolismn.gov or mail to:

City of Edina, Sustainability Division
4801 W 50th St
Edina, MN 55424

Property Owner(s): _____ (herein referred to as "Owner(s)")

Property Address: _____, **Edina, MN 554** (herein referred to as "Property")

Phone: _____ Email: _____



Total Property Units: _____

Percentage (%) of Units restricted to be affordable to and occupied by households at or below 60% of Area Median Income: _____

Who pays for electricity to rented units? ___ Owner ___ Renter

Who pays for gas to rented units? ___ Owner ___ Renter

Funding Information

Total Project Cost*: \$ _____ *Attach estimates for the total project cost

Utility Rebate: \$ _____

Building Owner Match: \$ _____ (Must be at least 10%, not including rebates)

Requested Funds: \$ _____ (Not to exceed \$30,000; Requested Funding cannot exceed the Total project cost – Utility Rebate – 10% match)

Please summarize the request below: (What is the scope of the project? How are you planning to spend the grant funds?)

What are the energy savings from this project?*

_____ kWh annual savings and/or _____ therms annual savings

*Attach third party assessment and associated rebate eligibility documentation.

Are any other reductions anticipated (e.g. water savings)? Please add measure if available.



Help us share the value of this grant and the energy efficiency actions. What are the direct or indirect benefits your building and tenants will receive from this grant and the energy efficiency actions?

Are there direct or indirect benefits your neighbors or surrounding area will receive from this grant and the energy efficiency actions? If so, please describe.



4d Energy Efficiency Grant Checklist

What to Submit for Funding:

- 4d Energy Efficiency Grant Application
- Cost estimates of project
- Third party assessment of energy savings
- Rebate eligibility documentation from Xcel Energy and/or CenterPoint Energy

Checklist of Requirements:

- 4d tax status
- Building Owner will provide at least 10% of the funds for the project
- Ineligible costs include labor costs of applicant's employees
- All work must meet the City of Edina zoning, building, fire, and all other regional, state or national code requirements
- To receive reimbursement, the below timelines and verification must be met

The following must occur to receive grant funding:

- All improvements must be completed by Nov. 20, 2019. Reimbursement request documents must be provided by Dec. 8, 2019. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed is completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed once the following is submitted by Dec. 8, 2019:
 - Third party assessment report
 - Before and after photographs from the same vantage point highlighting the improvement
 - If a City permit was needed, proof of final inspection by City of Edina staff
 - Final paid invoice from the contractor or vendor showing the total project cost
 - Rebate eligibility verification

To get started on the energy assessment, contact CEE: amcfarlane@mncee.org, 612-244-2425