



- City Council
- City-Wide
- Department

Approved: 3/25/2022
Revised:

ADA Transition Plan

EXECUTIVE SUMMARY

Federal Accessibility Requirements

The City of Edina is obligated to observe all requirements of the American Disabilities Act (ADA). The ADA is a civil rights law that mandates equal opportunity for individuals with disabilities. There are five (5) titles of the ADA including:

- Title I: Employment
- Title II: State and Local Government
- Title III: Public Accommodations
- Title IV: Telecommunications
- Title V: Miscellaneous

Title II has the broadest impact on the City. Title II of the ADA requires State and local governments to make their programs and services accessible to persons with disabilities. This requirement extends to:

- physical access at government facilities, programs, and events
- policy changes that governmental entities must make to ensure that all people with disabilities can take part in, and benefit from, the programs and services
- communication so that individuals with disabilities can participate in civic life – including the provision of necessary auxiliary aids and services

Included in Title II are administrative requirements for all government entities employing more than fifty (50) people. Required elements include:

- designation of ADA Coordinator
- public outreach or community engagement
- grievance procedure for concerns raised by the public
- self-evaluation
- method of prioritization
- transition plan

The City of Edina's Self-Evaluation and Transition Plan is a supporting document to the ongoing work to provide equal opportunity and access for our residents, visitors, and employees.

ADA COORDINATOR

The ADA Coordinator is a City employee responsible for assisting with compliance to the civil rights law across all departments. The coordinator oversees both employment and non-employment general inquiries or grievances related to the act.

City of Edina ADA Coordinator:

Amy Murray-Risk & Safety Coordinator 4801 W. 50th Street
Edina, MN 55424
952-903-5779
amurray@edinamn.gov

COMMUNITY ENGAGEMENT

Advisory Committees

Various advisory committees consisting of both volunteers and employees frequently meet to gather input on City policies and programs. These engaged stakeholder groups provide recommendations on opportunities to improve our city services including accessibility aspects.

Public Outreach

Public meetings are held during the feasibility study for most city Capital Improvement Plan (CIP) projects prior to design and construction to gather input from the public. Additionally, input from residents regarding areas that are not part of a CIP project are evaluated on an individual basis.

External Agency Coordination

Other agencies are responsible for some pedestrian facilities within the jurisdiction of the City of Edina. The City will continue to coordinate with those agencies to ensure that any new or altered work on those facilities is ADA compliant to the maximum extent feasible.

GRIEVANCE PROCEDURE

If users of the City of Edina's facilities and services located within the public rights-of-way believe the City of Edina has not provided reasonable accommodations, they have the right to file a grievance. Disability and accessibility complaints shall be made in writing and directed to the ADA Coordinator. The City of Edina has developed an online [form](#) to formalize the process. More information can be found on the [ADA Grievance Procedure](#) website.

The City of Edina will consider and respond to all accessibility improvement requests. Priority will be placed on these requests and investigation of feasibility and resource use will be conducted. Additionally, when a policy, program, or procedure creates an accessibility barrier that is unique to a department or program, the City's ADA coordinator will work with the department head or program manager to address the matter in the most reasonable and accommodating manner.

CITY INFRASTRUCTURE ADA SELF-EVALUATION

Community Services

- City Hall
- Public Works
- Municipal Liquor Stores (3)

Public Safety

- Fire Station 1
- Fire Station 2
- Police Department
- Southwest Metro Training Facility (SWMT)

Public Right-of-Ways

- Curb Ramps
- Blended Transitions
- Sidewalks & Paths
- Bike Lanes & Trails

Recreation Facilities

- Senior Center
- Braemar Golf Course & Dome
- Braemar Field & Arena
- Centennial Lakes Park
- Edinborough Park
- Aquatic Center
- Art Center
- Courtney Fields
- Fred Richards Clubhouse

Parks

- Van Valkenburg Park
- Fox Meadow Park
- Highlands Park Yancy Park
- Melody Lake Park
- Sherwood Park
- Grandview Square
- Todd Park
- Tupa Park
- Browndale Park
- Kojetin Park
- Weber Park
- Wooddale Park
- Williams Park
- Utley Park
- Arden Park
- York Park
- Chown Park
- Pamela Park
- Yorktown Park
- Fred Richards Park
- Cornelia School Park
- Arneson Acres Park
- Normandale Park
- Birchcrest Park
- Tingdale Park
- Yancey Park
- Lewis Park
- Braemar Park
- McGuire Park
- Heights Park
- Creek Valley School Park
- Countryside Park
- Bredesen Park
- Walnut Ridge Park
- Alden Park
- Fred Richards Park

Facilities and Outdoor Spaces

In 2019, the City of Edina contracted the services of JQP. INC. a consultant specializing in ADA site evaluations. Sites were evaluated for architectural barriers that restricted access to facilities and programming for all participants. JQP comprehensive site-specific data and recommendations are maintained by a database within the Facilities Division.

The results of the assessments are provided in Appendices A & B. Evaluations are summarized into three (3) color categories based off compliance level. Specific task and component prioritizations were also created in four (4) categories, to be addressed in order of priority, or as funding is available between 2-15 years or based on CIP projects.

Public Right-of-Way

In 2014 and 2015, Engineering staff began to conduct an inventory of pedestrian curb ramps within public rights-of-way throughout the City. An evaluation was performed to identify ADA compliant and deficient ramps. Additional self-assessments of pedestrian curb ramps, including sidewalks, street crossings and traffic signals will be conducted annually as staff and budget is available.

For each City CIP project, scheduled street/utility project and pedestrian facility maintenance project, the City considers project scope, budget, and schedule to perform a detailed review for ADA compliance. As additional information is made available as to the methods of providing ADA accessible features to sidewalks, street crossings, and traffic signals, the City will continue to update their procedures to accommodate these methods.

PRIORITIZATION

Facilities and Outdoor Space

In 2020, 2021 and 2022, City CIP projects included \$15,000 annually to address the results of this self- evaluation and will continue to include similar funding requests in years ahead to address the backlog of work.

In addition to the CIP requests 2022 funding included a onetime General Fund cash transfer of \$143,000 to address large scale projects within city facilities and to address items through the grievance process.

Public Right-of-Way

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PROJECT TYPE	DESCRIPTION OF CONDITIONS AND ACTIONS	ADA UPGRADED
New Construction		
Facilities	The City of Edina will coordinate with external contractors and agencies to ensure all new Facilities projects are compliant with current ADA laws.	YES
Outdoor Environment, Parks and Trails	<p>The City of Edina will work to create and construct ADA compliant features (when conditions allow) including routes and access for new park and outdoor programming locations</p> <p>Certain conditions may inhibit the ability to provide ADA compliant features. Such situations will be evaluated on a case-by-case basis.</p> <p>Feasibility can be affected by site, programming, and environmental constraints.</p>	YES
Right-of-Way: Sidewalks, Signs and Signals, Roadways, and Parking Lots	The City of Edina will ensure ADA design and installation meets requirements to the extent practicable within the scope of the project. This includes curb ramps, sidewalks, and signals or signage. New projects will meet or exceed expectations within PROWAG+.	YES
Alteration		
Existing Facilities	<p>All major remodels in existing facilities will be reviewed with appropriate officials for ADA compliance before moving forward. Consideration will be given to type of upgrade and impact it <i>may</i> have on budget in addition to ability to improve services for public.</p> <p>Components are to be upgraded based on budgeted long-term planning and scheduling. The order of operation is based off our established priority level (1-4) and priority timeline (2-15 years).</p>	YES
Existing Outdoor Environment, Parks and Trails	<p>All major remodels involving existing outdoor environments, parks and trails will be reviewed with appropriate officials for ADA compliance before moving forward. Consideration will be given to type of upgrade and impact it <i>may</i> have on budget in addition to ability to improve services for public.</p> <p>*Playground Equipment and its devices shall be considered separately from the surrounding park land and may be upgraded as a standalone project as the life-expectancy differs from the surround outdoor environment.</p>	MAYBE
Existing Right-of-Way: Sidewalks, Signs and Signals, Roadways, and Parking Lots	<p>The City of Edina will address ADA compliance during upgrades to Infrastructure to the extent practicable within the scope of the project. Consideration will be given to type of upgrade and impact it may have on budget in addition to ability to improve services for public.</p> <p>Alterations that trigger 'path of travel' and affect usability or accessibility will be addressed and prioritized to the maximum feasible extent. Right-of-way alterations will strive to include ADA upgrades unless the scope of these alterations is disproportionate to the cost of the overall alteration.</p>	YES

Maintenance		
Preventative Maintenance Projects and Repairs	Upgrades may occur where practicable. If preventative maintenance does not directly affect non-compliant location or fall within contractor ability or services consideration will be given to type of upgrade and impact it may have on budget in addition to ability to improve services for public.	MAYBE

New: creation of new facility or asset.

Alteration: work done to change the original design, purpose, intent, or function of an existing asset.

Maintenance: routine or periodic repair of existing assets and infrastructure to restore them to their original design by changing their condition and restoring status or functionality. Maintenance includes modification and not creation.

* Public Right of Way Accessibility Guidelines

LIMITATIONS

The self-evaluation and transition plan have been conducted with a professional level of care and skill. However, no assessments should be construed as a guarantee that all non-compliant conditions were identified on subject facilities or properties.

MANAGEMENT OF CHANGE

The ADA Coordinator, or designee, will update the ADA Self-Evaluation and Transition Plan on an ongoing and periodic basis.

Month Year	Description of Change
March 2022	Release of ADA Self-Evaluation and Transition Plan to include JQP Assessments and Schedule

Effective date: March 25, 2022

Originally adopted: March 25, 2022