



# 2015 Parking Permit Application and Municipal Parking Ramp Regulations

The City owns and operates three parking ramps to serve the Edina portion of the 50<sup>th</sup> and France Commercial Area. Parking permits are available for full- and part-time employees of businesses located in the Edina portion of 50<sup>th</sup> and France who choose to park in the City ramps. A permit allows an employee to park in the ramps in excess of the posted time limits applicable to customers and clients. Parking stalls are available on a first-come-first-served basis. Issuance of a parking permit does not guarantee or reserve a space.

Every employee who chooses to park in the City facilities **MUST** purchase a parking permit and abide by the parking regulations. Employees are not allowed to park in the City parking ramps without a valid permit.

Permits are issued on a calendar-year basis. Permits will be valid from January 1 to December 31.

## Instructions

- Submit completed application form and show proof of employment (business card, pay stub, etc.).
- Indicate type of permit requested.
  - Employee Parking (Regular)** \$10 per month  
from \_\_\_\_\_ to \_\_\_\_\_
  - Daily Pass** \$10 for packet of ten (\$10.73 with tax)
  - Overnight Parking** \$50 per month  
from \_\_\_\_\_ to \_\_\_\_\_
  - \$120 Annually (\$128.73 with tax)
  - \$600 Annually (\$643.65 with tax)
- A second permit will be provided at no cost, for employees with a *Regular* Permit who may drive multiple vehicles. Submit a separate application for each vehicle along with proof of ownership of both vehicles.
- When a vehicle is sold or traded, a replacement permit will be issued at no cost provided that at least half of the original permit is returned with the new application. Lost or misplaced permits will not be replaced.
- Include full payment (cash, check or credit card) plus 7.275% MN sales tax. Make checks payable to “City of Edina”.

*By submitting this application and accepting this parking permit, I agree to abide by City rules and regulations associated with municipal parking facilities. I understand that violations may result in my vehicle being ticketed or towed or may result in forfeiture of this permit. I understand that issuance of a permit is no guarantee that a parking stall will be available at any specific time or in any specific ramp. I also understand that some of the information provided on this form will be public data. Public data is available to anyone who makes a request for such information. Credit card number is not considered public data.*

Last Name		First Name		Middle Initial
License Plate Number	Vehicle Make & Model		Year	Color
Name of Edina Business where Currently Employed			Business Address	
Supervisor's Name		Employee Email Address (optional)		
Date	Employee Signature			

*It is illegal to provide false information on this form.*

To be Completed by City Staff Only			
<b>Total Due</b>	<b>Date Issued</b>	<b>Amount Received</b>	<b>Permit Number</b>

# Municipal Parking Ramp Regulations

Rules and regulations for parking in the City facilities are included in Chapter 24, Article VIII, Division 5 of the Edina City Code. The rules are summarized below:

- 1) Posted hourly restrictions are actively enforced between 8:00 AM and 6:00 PM, Monday through Saturday.
- 2) Every employee who chooses to park in the City ramps must purchase a parking permit or display a valid pass.
- 3) Employees who have a State Disability Permit or Disability License Plates are not required to purchase a parking permit. Employees with disabilities may park in any public parking stall when valid permit or plates are displayed.
- 4) Permit holders may only park in the designated areas of the City ramps. For 2015, employees with “Regular” permits may park in the following locations: South Ramp (designated stalls in south west portion of roof top only), Center Ramp (upper levels 2 & 3 only), and North Ramp (all levels). Employees with “Premium” permits may park in all “Regular” permit locations and the lower level of the South Ramp.
- 5) Permits are only issued to employees of businesses located within the City of Edina at 50<sup>th</sup> and France.
- 6) Permits may be cancelled by the City if the permit holder ceases to be employed by a business at 50<sup>th</sup> and France in Edina. A pro-rated refund can be made provided that at least half of the original permit is returned.
- 7) Permits must be adhered to the left rear bumper or left portion of the rear window. Vehicles must be parked front-end forward so that the permit is visible from the driving lane. Permits adhere best to a surface that is clean, warm and dry.
- 8) Permits may not be replicated, sold, traded or otherwise transferred.
- 9) Overnight parking is not permitted, unless an “Overnight Permit” is issued.
- 10) Employee parking in violation of City Code by failing to obtain a permit or failure to park in the designated location will be ticketed or towed at owner expense.

## 2015 Designated Employee Parking Locations

