

OFFICE OF THE CITY MANAGER

DATE: FRIDAY, DEC. 19, 2014
TO: MAYOR AND CITY COUNCIL
FROM: SCOTT H. NEAL, CITY MANAGER
RE: FRIDAY REPORT FOR DEC. 19, 2014

FRIDAY REPORT



- 1. Weber Woods Closed Session** – Our offer to purchase the site at 40th & France will be communicated to the City of Minneapolis later today. I will advise you on their response.
- 2. 50th & France** – The City and the 50th & France Business & Professional Association held an open house about the proposed South Ramp stair elevator design. All who attended had positive comments regarding the architecture and function of the design. The design is nearing completion and staff intend on wrapping up final comments and then advertising for bids in early January with a bid opening scheduled for Feb. 10. Any questions can be directed to Public Works Director Brian Olson.
- 3. City Manager Performance Review** – If haven't already submitted your rating form, please complete it and submit it to Harry Brull by Monday, Dec. 22.
- 4. Demolition** – There is significant demolition activity at the Pentagon Park site today. We expect the building may be on the ground by the end of next week.
- 5. Well No. 9** – Public Works Department staff hosted a neighborhood meeting with the residents near Well No. 9. With over 90 mailed notices sent, we were able to capture feedback from the property owners directly adjacent to the building and have begun a dialogue that will mark the beginning of a very successful project. This project will upgrade a building that was constructed in 1957 to one that will more easily blend into the surrounding area.
- 6. Employee News** – Joel Moore received a letter of recognition from the FBI along with an award from the U.S. Attorney's Office for his efforts in a multi-jurisdictional investigation related to burglaries of Walgreens and other businesses where ATMs and pharmaceuticals were taken. One of the burglaries included a Walgreens in Edina that was burglarized on Jan. 17, 2010. The investigation concluded with six of the eight defendants cooperating and two of the eight being found guilty.

Engineering Technician Aaron Kuznia has been appointed to fill a vacant position on the Hopkins City Council. His first meeting will be Jan. 6, 2015.

Courtney Heyda will retire next week after 30 years of service to the City as a maintenance and custodial technician.

- 7. Safe Routes to School Funding** – The Minnesota Department of Transportation is soliciting applications for Safe Routes to School grants. The City is pursuing this funding to supplement our PACS funding for a potential sidewalk along Cornelia Drive from 66th Street to 70th Street. Staff conducted a neighborhood meeting Monday, Dec. 15, and received a lot of valuable input about the facility. We have also received calls and e-mails concerning this sidewalk. The majority of the comments have been in support of it, but there are concerns about impacts to the existing trees and other existing features. Staff continues to study the possible location based on resident input and impacts so we can complete the grant application. The application requires a resolution of support from the Edina City Council. We intend to bring that resolution to the Council on Jan. 6.
- 8. New Council Member Orientation** – Council Members-elect Bob Stewart and Kevin Staunton “enjoyed” more than nine hours of orientation presentations this week from Department Directors and me.
- 9. Acting City Manager** – I will be out of town and away from my post for a few days on a winter vacation from Dec. 25 to Jan. 4. Assistant City Manager Karen Kurt will be at the helm during my absence, in the role of Acting City Manager.
- 10. City Hall Office Hours** – City Hall offices will be open from 8 a.m. to noon Wednesday, Dec. 24.

Due to the proximity of the Christmas Day and News Year’s Day holidays to their subsequent weekends, I have authorized City Hall offices to be closed to walk-in traffic on Friday, December 26 and Friday, January 2. Our voice mail system will be set to “holiday” mode. Employees may use accumulated paid leave time to absent from work on those two days, or they may use the days to clean, organize and catch-up on the projects.