

OFFICE OF THE CITY MANAGER

DATE: FRIDAY, DEC. 6, 2013
TO: MAYOR AND CITY COUNCIL
FROM: SCOTT H. NEAL, CITY MANAGER
RE: FRIDAY REPORT FOR DEC. 6, 2013

FRIDAY REPORT



- 1. Special City Council Meeting** – There will be a special City Council Meeting on Tuesday, Dec. 10. The meeting will start at 6 pm. There will be no pre-meeting work session or meal.
- 2. Breakfast with Santa** – Santa’s Breakfast at the Peak is Saturday, Dec. 7, at the Edinborough Park in the Amphitheater. There will be a seating at 9 a.m. and 10 a.m. and a continental breakfast provided for one adult and one child. Ho, ho, ho.
- 3. Employee News** – Sandra Shaughnessy recently accepted a promotion to Pottery Studios Supervisor at the Edina Art Center. She will also coordinate the Exhibition Programs. Sandra started her new job Dec. 2.

Part-time Recreation Program Specialist Dawn Beitel has accepted the position of Assistant Manager at Edinborough Park and the Edina Aquatic Center. Dawn also started her new job on Dec. 2.

Benjamin Wenande began his new job as a Community Service Officer in the Police Department. Benjamin is currently going to Normandale Community College pursuing an associate degree in Law Enforcement.

Police Officer Jeff Bolks has submitted his retirement notice for Jan. 31. Jeff started working for Edina in July of 1988.

- 4. Demolition Suspension** – The demolition of the former Edina Realty building at 50th & France has been delayed due to finding unknown pockets of asbestos in the building, an underground storage tank underneath the northeast floor slab and construction debris under the southeast floor slab. After proper testing and identification, the contractor will be removing those items per environmental guidelines.
- 5. Residential Redevelopment Presentation** – The Planning Commission will receive a presentation about this year’s residential redevelopment activities from Residential Redevelopment Coordinator Cindy Larson at its meeting Dec. 11. Cindy will update the Commission on her work so far, including what is working and suggestions on potential improvements. The City Council is scheduled for a work session on this topic for Dec. 17. The Planning Commission meeting for Dec. 26 has been cancelled.
- 6. Founders Day** – Staff are assisting with the preparation for next week’s Founders Day events in a variety of ways. Jane Timm is assisting with duplication of documents. Scott Denfeld is preparing to record the event. Kaylin Martin and Kyril Negoda are assisting with graphic arts needs. Engineering staff are assisting the Edina Historical Society with its next exhibit, “Edina on the Map.” We are looking forward to an exciting event Thursday, Dec. 12.

7. **Art Center** – The Edina Art Center is featured prominently in the 2013-2014 *Winter Activities Directory* with the cover story on the 15th-annual Potters' Games.

The Art Center has had a good year financially with registration revenue up \$22,666 over this time last year.

One new exhibit is presented in January – a combination of the Student and Faculty Shows. This exhibit will give insight into the relationship of teacher and student.

New York Times Bestselling Author William Kent Krueger will appear 10 a.m. Dec. 14, for The Author's Studio at the Edina Art Center.

8. **Braemar Winter Programming** – The golf course is in the process of starting to groom cross-country ski trails that will be open to all free of charge this season. In addition, a groomed loop will be created for the many devout winter dog-walkers that frequent Braemar.
9. **Helipad** – The new Fairview Southdale Hospital helipad successfully passed its fire suppression system test last week. It is open for business.
10. **Building Inspections** – In order to keep up with demand for service, the Building Inspections Division has changed its protocol for certain types of inspections. Roof inspections, for example, will be verified through contractor-provided photo documentation. The change allows the City to maintain its service level response time without adding additional staff. It enabled us to reduce our wait time on roof inspections from three weeks to one or two days. Contractors have appreciated the flexibility as it allows them to be more responsive to their customers.
11. **Fire Chief Selection** – We have reduced the field to four finalists. The next round of interviews starts next week.