

**EDINA HUMAN RIGHTS & RELATIONS COMMISSION  
TUESDAY, MAY 12, 2009  
7:00 PM - MAYOR'S CONFERENCE ROOM**

**Members Present**

Arnie Bigbee  
John Cashmore  
Lisa Finsness  
Jessi Kingston  
Bob Mayer  
Meg Newell  
Ralph Overholt  
Russ Stanton

**Student Members**

Shara Mohtadi  
Emma Weisberg

**Council Member**

Mary Brindle

**Staff Liaison**

Susan Howl

**Members Welcomed and Introduced**

Council Member Brindle welcomed the seven newly-appointed Commission Members, and introductions were made all around. Member Stanton shared that he and the Student Members were the three who had stayed on board. Council Member Brindle reported that the Commission had been "at rest" due to members retiring, attendance requirements and voluntary resignations.

**Commission Officers Nominated**

- Member Cashmore seconded Student Member Mohtadi's motion to nominate Member Stanton for Chair of the Commission. There being no other nominations on the floor, the motion carried unanimously.
- Member Finsness seconded Member Mayer's motion to nominate Student Member Mohtadi for 1<sup>st</sup> Vice Chair of the Commission. There being no other nominations on the floor, the motion carried unanimously.
- Member Newell seconded Member Overholt's motion to table nominations for the 2<sup>nd</sup> Vice Chair until a future Commission Meeting; the motion carried unanimously.

**Meeting Frequency and Dates Determined**

- Student Member Mohtadi seconded Member Newell's motion that the Commission meet ten times during the year on fourth Tuesdays; the motion carried unanimously.

**Commission Binder Reviewed**

Staff Liaison Howl discussed each tabbed subject in the Commissioners new binders. The binders combine history with current information pertaining to the Commission's mission and projects.

By-Laws Sub-Committee Created

The following Commission Members volunteered to become the By-Laws Sub-Committee of the Commission for the purpose of reviewing, rewriting and presenting updated by-laws at the next meeting: Newell, Kingston, Bigbee and Overholt.

Human Services Funding Process Discussed

Staff Liaison Howl agreed that a schedule should be created for the Commissioners to earmark what lies ahead regarding the human services 2010 funding process.

Other items of consideration were:

- The need to review the Commission's funding proposal form
- The assignment of each Commissioner to a specific provider's proposal
- The necessity to publish the RFP in the Sun-Current and City Extra
- The need to intentionally share the RFP with known providers serving Edinans
- The intention to devote the next Commission meeting to the review of the RFP in order to equip providers with what they need for requesting 2010 human services dollars

Meeting Wrapped Up

Chair Stanton led the following discussion:

- The Commissioners decided to postpone strategic planning for the time being.
- The date for the next Commission meeting was determined: Tuesday, May 26<sup>th</sup>, 7 PM, Mayor's Conference Room.
- The Commissioners agreed to bring calendars to the next meeting in order to review meeting dates for potential conflicts.

Meeting Adjourned

There being no further business, Chair Stanton declared the meeting adjourned at 9 PM.

Respectfully submitted,

Russell Stanton, Chair  
Edina Human Rights & Relations Commission