

**MINUTES
OF THE JOINT WORK SESSION OF THE
EDINA CITY COUNCIL AND
RECYCLING/SOLID WASTE SUBCOMMITTEE
OF THE ENERGY & ENVIRONMENT COMMISISON
HELD AT CITY HALL
DECEMBER 2, 2008
5:30 P.M.**

Mayor Hovland called the meeting to order at 5:36 p.m. in the Community Room of City Hall. Answering rollcall were: Members Bennett, Housh, Masica, Swenson and Mayor Hovland. Present from the Recycling/Solid Waste Subcommittee were: Commissioners Latham, O'Connell and Paterlini. Staff present included: Gordon Hughes, City Manager; Heather Worthington, Assistant City Manager; Sherry Engelman, Sanitarian; Solvei Wilmot, Assistant Sanitarian & Recycling Coordinator; and Debra Mangen, City Clerk. Consultant Dan Krivit was also in attendance.

Mayor Hovland said the purpose of the work session was to review the proposed Request for Proposals for the City's Recycling Contract. He asked Commissioner Latham to lead off the discussion.

Commissioner Latham stated that Dan Krivit, Consultant, recommended the work session to allow discussion of issues in the proposed RFP. The issues were:

1. Desire to meet with potential proposers to clarify the RFP and allow vendor input -- the vendors identified so far were Allied Waste, Eureka and Waste Management,
2. Preference for organics to be co-collected with yard waste and not with recycling
3. Use of dual sort recycling, and
4. Ranking of the four RFP criteria: environment, economic, education and qualifications.

It was noted that the goal of this meeting was also to avoid the potential issues that occurred in the City of Plymouth when there was dissension with the process followed and the vendors encouraged Plymouth residents to bombard the Plymouth Council with messages. The Council and Recycling/Solid Waste Subcommittee discussed: Requests For Proposals vs. Requests For Bids, Manufacturing Recycling Facilities (MERFs), dual sort vs. single sort recycling, and the weighting of the four criteria used to evaluate the RFP's. The Council directed the Subcommittee to use: Environment 40%, Economics 40%, Education 15% and Qualifications 5%. The term of the new contract will be three years, and it was noted this would be a good time to then re-evaluate the market, the economy and where technology has taken recycling.

Mayor Hovland declared the meeting adjourned at 6:42 p.m.

Respectfully submitted,

Debra Mangen, City Clerk