

City of Edina Yorktown Park Community Garden



2017 Garden Plot Applicants,

Thank you for your interest in community gardening and your desire to rent a plot in the Yorktown Park Community Garden, located at 7335 York Avenue, Edina. The garden is located just north and east of the Southdale YMCA and York Avenue Fire Station.

Please read over the priority rental information and registration policy.

Please return your completed application and waiver, including signature and payment, to the Parks & Recreation Department (attention: Community Garden Plot) at the address shown on the bottom of this page. City Hall is open Monday - Friday from 8 a.m. - 4:30 p.m.

Please read both the rules and policies and application form to make sure this experience is a good one for you and all who garden at Yorktown Park.

Applications with credit card payment may be mailed or will be accepted in person. Garden plots will be given out on first - come, first - serve basis. Please see priority registration on the next page.

If you have any questions, please contact me or another member of the Edina Parks & Recreation Department.

Please note: We will not accept applications, mailed or dropped off at Edina City Hall, from Edina residents before registration opens for them.

Nicole Gorman
952-833-9571
ngorman@EdinaMN.gov

Important Dates:

Monday, Jan. 9

Registration begins for past plot renters

Friday, Jan. 27

Registration opens for Edina residents

Friday, Feb. 17

Registration opens for people who work in Edina

Monday, March 6- Registration opens to all

Saturday, May 6 **Garden planting begins, weather permitting**

Monday, June 5 **Gardens must be planted, weather permitting**

YORKTOWN PARK COMMUNITY GARDEN RULES AND POLICIES CITY OF EDINA

The Community Garden is owned and run by the City of Edina. In order to have a plot in the garden, you must agree to abide by the rules. Any outside people that you bring in to the garden are expected to follow these rules and the plot holder is responsible for communicating the rules to their guests. The rules are created in order to have a fruitful, secure, and enjoyable place to garden.



REGISTRATION INFORMATION

1. Past plot renters, **registration begins Jan. 9, 2017**
 2. Edina residents, **registration begins Jan. 27, 2017**
 3. People who work in Edina, **registration begins Feb. 17, 2017**
 4. Non-residents, **registration begins March 6, 2017**
- Plots are assigned on a first-come, first-serve basis
 - A waiting list will be maintained if garden plots fill, which is based on the date the application form is received; waiting lists are not maintained year after year.
 - Gardeners may rent one plot per household.
 - Payment can be in the form of a check payable to: **City of Edina**
 - We also accept VISA, MasterCard, American Express and Discover.
 - There will be a fee of \$30 for a 10'x10' and \$35 for a 10' x15' plot.

Garden plots are assigned to one person only and are not transferable. Others may garden at your site, but the responsibility for payment of fees, cleanup and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.

PLOT INFORMATION

- The size of the plots will be approximately 10' x 10' and 10' x 15'.
- Gardeners may begin planting on Saturday, May 6, weather permitting.
- We anticipate that all gardens must be planted by Monday, June 5, weather permitting. If you are unable to meet this deadline, please contact Nicole Gorman at 952-833-9571.
- All non-organic and organic materials must be cleared out to ground level by mid-October, date to be determined.
- If you must abandon your plot, please inform the city so it may be re-assigned. If there is no evidence of activity at your plot in early June it will be re-assigned. If you are unable to meet this deadline, please contact Nicole Gorman at 952-833-9571. There will be no refunds on fees paid.

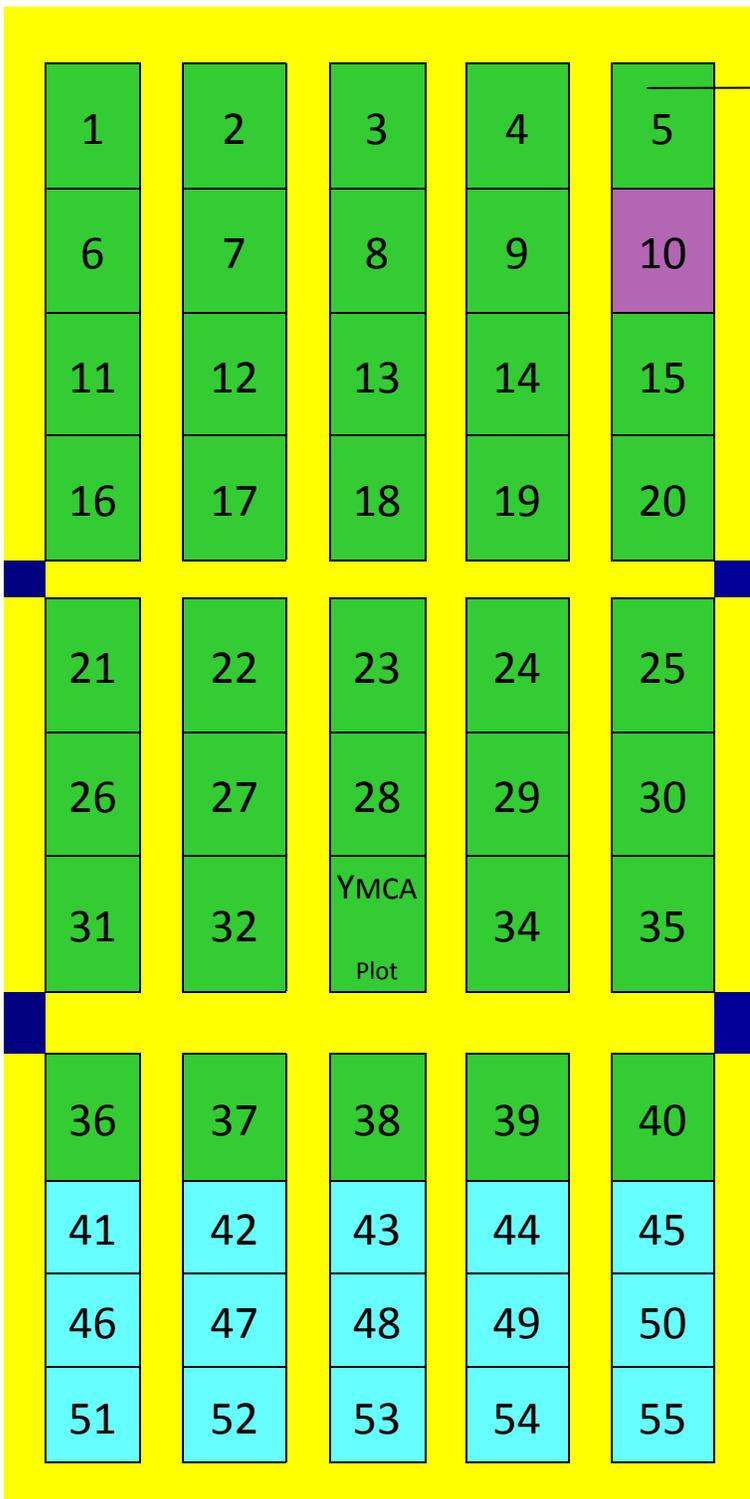
CITY OF EDINA YORKTOWN PARK COMMUNITY GARDEN RULES & POLICIES

1. Plots are intended for personal use only. Gardening for commercial purposes is prohibited.
2. Gardeners are responsible for planting, weeding, and watering. Harvest produce from your designated plot only.
3. Gardeners are responsible for bringing their own tools. Storage is not provided.
4. Four spigots are available, one hose/spigot and a hose holder will be provided.
5. Stakes that mark your plot's corners and have your plot name and number must be left in place all season.
6. There will be trash and recycling receptacles on site.
7. A compost area will be available for your use.
8. Please park in designated parking areas only.
9. Pets are not allowed inside the fence of the garden area.
10. Insecticides or herbicides may not be used in order to create and nurture healthy soil and a healthy plant environment in the garden.
11. Gardeners will not plant illegal drugs or any invasive plants.
12. Tobacco, illegal drugs or alcoholic beverages are not allowed in Yorktown Park.
13. Only seasonal (annual) plants may be planted. No perennials, shrubs or trees are allowed to be planted.
14. No permanent structures or other decorative items are allowed, we discourage the use of temporary fencing.
15. Bio-degradable mulch such as compost, leaves, straw and hay are encouraged.
16. Please keep weeds to a minimum. If weeds are growing 12" tall on more than 1/3 of your plot or if you have extended your plot beyond the assigned boundary lines, you will be contacted by the city by phone/email. You need to respond to this communication. Gardeners will have two weeks from the day we notify you to take the appropriate action before the plot will be tilled; plot must be maintained during any extended absences.
17. A walkway must be maintained around each garden plot. Crops, plants, vines, vegetation and weeds must be contained within boundaries of your garden plot. Overlapping on to adjacent pathways or garden plots is prohibited.
18. Anyone not tending his/her plot may risk losing their garden privileges for the year and lose priority registration for the following year.
19. Non-organic waste (cans, bottles and plastic containers) should be placed in the trash/recycling barrels provided.
20. Unattended watering is not allowed.

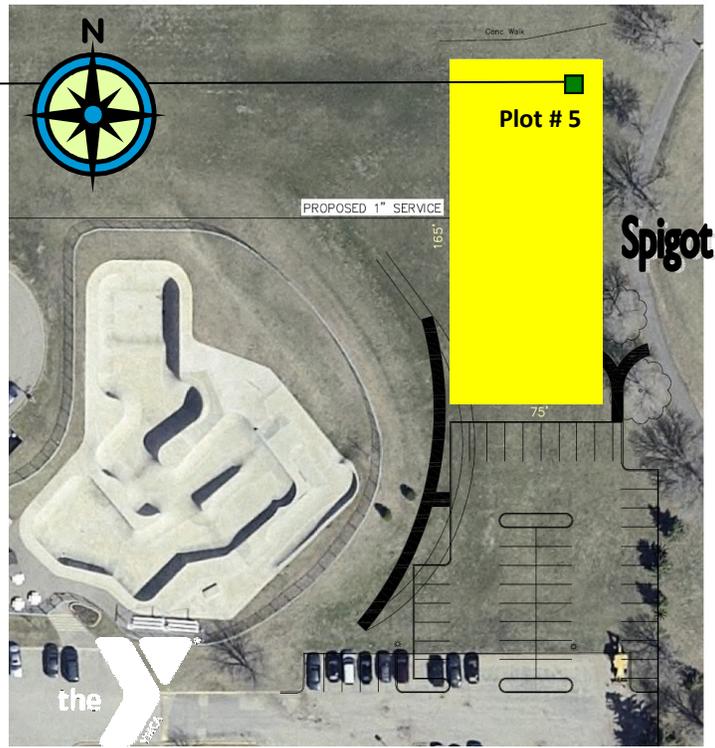
CITY OF EDINA RESPONSIBILITIES

- City will take registrations and payments for the plots.
- City will plow, till, drag, measure and stake out the gardens in the spring.
- City will provide water sources.
- City will provide an area to park.
- City will designate compost site.
- City will do an annual user survey to determine satisfaction with their experience.

Complaints, policies and mediations will be addressed by the community garden subcommittee with the City of Edina having the final authority. **City of Edina does not assume responsibility for acts of vandalism or loss of crops due to thefts or due to animals eating crops.**



York Avenue



Southdale YMCA

Yorktown Park Community Garden

7335 York Avenue, Edina



10' X 15' Plots

10' X 10' Plots

3' Path



Spigots (general area)

Rain Garden

Gardeners need to bring their own tools, as storage is not provided. Please read over all rules and policies to determine if renting a plot is right for you! Happy Gardening!

Yorktown Park Community Garden 2017 Application

Previous Renter
Priority 1

Edina Resident
Priority 2

Work in Edina
Priority 3

Non-Resident
Priority 4

Please check the box above for your priority registration.

Last Name: _____ First Name: _____

Home Address: _____ Apt # _____ City _____ Zip Code _____

Work Address: _____ (only needed if applying for Priority 3)

Home phone number: _____ Work/Cell _____

Email address: _____

How many years have you rented a community garden plot? _____

What do you hope to get out of having a community garden plot? _____

*Financial Assistance is available if you cannot afford a plot; please contact Janet Canton at 952-826-0435 or via email at jcanton@edinamn.gov.

I HAVE READ AND AGREE TO ABIDE BY THE ESTABLISHED RULES AND POLICIES

Owner/Applicant Signature

Date

Plot Information:

_____ I have limited mobility _____

Plot size preference: _____ (10'x10') _____ (10'x15')

I would like to rent PLOT # _____ Second Choice _____ Third Choice _____

We will do our best to accommodate all plot requests. ***If you do not specify the exact plot number one will be randomly assigned.*

Payment Information: \$30 for 10'x10' plot

\$35 for 10'x15' plot

_____ **Check (made out to City of Edina)**

_____ **Cash**

_____ **Credit Card**

**We accept Visa, Mastercard, American Express and Discover*

Name on credit card: _____ Amount to charge: _____

Signature: _____ Expiration Date: _____

Credit card number: _____

Please send application and payment to: Edina Community Garden, 4801 West 50th St., Edina MN 55424

Applications cannot be processed without a signed waiver

Yorktown Park Community Garden 2017 Application Waiver

Waiver to the City of Edina

In consideration of your acceptance of me or my family in the Community Garden program, I hereby waive all claims against the City of Edina, its elected officials, employees and its agents, and I release the City of Edina, its elected officials, employees and its agents from all claims for all injuries suffered by me or my family incidental to, connected with, or arising out of our participation in the Community Garden activities for which my family or I am enrolled, including injuries suffered as the result of negligence by the City of Edina or its employees or agents, but not including injuries suffered as a result of their willful or intentional misconduct or gross negligence. I give my approval to my family's participation in the Community Garden program during the current season. I understand that the program for which I have enrolled or given my family permission to participate in, may be hazardous and that injuries may occur in the normal course of participation. I assume all risks and hazards incidental to my family or my participation, including transportation to and from the activities. I also understand and acknowledge that the City of Edina has no medical or health insurance covering me or my family members. I understand that Parks and Recreation Department staff or their representatives may photograph participants enrolled in programs, classes or events or enjoying park facilities. These photographs become the sole property of the city and are for Parks and Recreation Department publications, including future activities directories. I also understand that the information I have provided will be made available only to program staff, the City of Edina's insurer and attorney and volunteers connected with the program, for the purposes of administering the activity and providing parents and children with information regarding scheduling and scheduling changes.

THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. The following data contained on this form will be considered private data pursuant to M.S. 13.548: the name, address, telephone number, any other data that identifies the individual, and any data that describes the health or medical condition of the individual, family relationships, and living arrangements of an individual or which are opinions as to the makeup or behavior of an individual. Additionally your credit card information is considered private data. We need this data to register you for a Community Garden plot, to contact you if necessary and to process the payment for your registration. Edina staff will have access to the data to process your payment and administer the Community Garden. You are not legally required to provide the data; however, refusing to supply the data may cause your registration to not be processed. Your signature here indicates you have read and understand this notice.

Participant Name: _____

Participant Signature: _____

Date: _____

CONTACT INFORMATION

Edina Parks & Recreation Department
4801 W. 50th St.
Edina, MN 55424
(P) 952-826-0367

OFFICE USE ONLY

Date Received: _____ Priority: _____ Date Entered: _____

Email Confirmation Sent: _____ Plot # Assigned: _____

Notes: _____