



## City of Edina Parks & Recreation Department Tree and Memorial Bench Donation Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Donation (please circle):    Tree                      Bench

Park Location Selection (optional): \_\_\_\_\_

- |                       |                          |                  |                     |
|-----------------------|--------------------------|------------------|---------------------|
| Alden Park            | Creek Valley School Park | Melody Lake Park | Van Valkenburg Park |
| Arden Park            | Edinborough Park         | Normandale Park  | Walnut Ridge Park   |
| Arneson Acres         | Fox Meadow Park          | Pamela Park      | Weber Field Park    |
| Birchcrest Park       | Garden Park              | Rosland Park     | Williams Park       |
| Braemar Park          | Heights Park             | Sherwood Park    | Wooddale Park       |
| Bredesen Park         | Highlands Park           | St. John's Park  | York Park           |
| Browndale Park        | Kojetin Park             | Strachauer Park  | Yorktown Park       |
| Centennial Lakes Park | Lake Edina Park          | Tingdale Park    | Utley Park          |
| Chowen Park           | Lewis Park               | Todd Park        | Countryside Park    |
| Cornelia School Park  | McGuire Park             | Frank Tupa Park  |                     |

Preferred Date of Installation (optional): \_\_\_\_\_

Plaque Inscription (benches only): Must be 51 characters/letters or less, including spaces. Please place only one character or space in each square. The size of the plaque is 2x10.


**Costs:**

1. Tree: \$350.00 (for 6' conifer or 2" diameter balled in burlap tree; includes costs of purchase, delivery and installation)\*
2. Bench: \$3,200.00 (includes all costs of purchase, delivery and installation, and poured concrete slab)\*

Total Payment Enclosed: \$ \_\_\_\_\_ Please make checks payable to "City of Edina". Thank you!

Please read the attached City of Edina Parks & Recreation Legacy in the Park Tree and Memorial Bench Donation Program information. Your signature below indicates agreement with the donation program guidelines.

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions, please contact us at 952-826-0367 or at the address below. Ordering and shipping of a tree or bench may take 6-8 weeks.

\*All donations are tax deductible.

Please mail forms and check to: City of Edina, Attn: Parks & Recreation Department., 4801 W. 50<sup>th</sup> Street, Edina, MN 55424 \*



**City of Edina  
Parks & Recreation Department  
Legacy in the Park  
Tree and Memorial Bench Donation Program**

Thank you for considering the donation of a tree or park bench to the City of Edina. Below is some information on how trees and benches are added to our community.

**TREES**

City staff plant trees in the spring and fall. All trees conform to city standards for new tree plantings (2" caliper for deciduous trees or 6' tall for conifer trees), and are planted during normal business hours. In order to preserve the landscape of all parks, no plaques, markers or signage are installed with trees. Donors, with guidance from city staff, select the park and type of tree best suited for the donation. The city guarantees tree survival for one year after installation date and protects all deciduous trees with a plastic tree guard.

The city provides all donors with a certificate commemorating the tree donation. Please note that the City of Edina Parks & Recreation Department Tree & Memorial Bench Donation form and payment must be completed and on file with the city before the tree is ordered.

**BENCHES**

Public benches are used by everyone! Bench locations are chosen with donor preference and park needs taken into account. Benches are installed from June to October. The bench style used is DuMor metal with an inlaid bronze plaque created with the donor's inscription as stated on the Tree and Memorial Bench Donation form. Great care is taken to maintain city benches. However, should a bench become damaged beyond simple repairs; the city reserves the right to remove the bench.

The city provides all donors with a certificate commemorating the bench donation. Please note that the City of Edina Parks & Recreation Department Tree and Memorial Bench Donation form and payment must be completed and on file with the city before the bench is ordered.

Please do not hesitate to contact the Edina Parks & Recreation Department if you have any questions about the tree and bench donation program. We may be reached at 952-826-0367.

Thank you for your donation to our public parks!