



Edina Fire Prevention Bureau
 6250 Tracy Avenue
 Edina, MN 55436
 (952) 826-0339
 Fax (952) 826-0393

City of Edina



2017 FIRE SPRINKLER PERMIT APPLICATION PERMIT # _____

NOTE: Please print or type, sign, and return this permit application along with a check payable to "City of Edina" to the Edina Fire Department.

SITE ADDRESS _____ Suite/Unit # _____

TENANT/BUILDING NAME _____

GENERAL CONTRACTOR _____ PHONE _____

SPRINKLER CO NAME _____ CONTRACTOR'S STATE # _____

SPRINKLER CO ADDRESS _____ PHONE _____

CITY _____ STATE _____ ZIP CODE _____ FAX _____

PROJECT MANAGER _____ PHONE _____ CELL _____

EMAIL ADDRESS _____

PROPOSED STARTING DATE _____ New Alteration/Remodel

DESCRIPTION OF WORK TO BE DONE _____

NUMBER OF: HEADS _____ FIRE PUMPS _____ DRY VALVES _____ STANDPIPES _____ HYDRANT FLOW TEST

VALUATION \$ _____
 (Based on job costs, not including land costs)

(From Sprinkler Permit Fee worksheet, see other side) **PERMIT FEE = \$** _____

*Non Business Hours Inspections are \$123.60 per hour with a minimum 1 hour fee.
 Normal Business Hours are Monday – Friday 7:00 am to 3:00 pm.

- All information given above is complete and accurate.
- All work shall comply with the Edina City Code and the Minnesota State Fire Code.
- I understand this is an application only, not a permit. Work shall not start without an approved permit. Work started without approval shall be subject to an investigation fee equal to the permit fee.
- All work shall be done according to plans approved by the City of Edina when approved plans are required. Please provide two sets of completed plans and equipment specification sheets with this application.

APPLICANT'S SIGNATURE _____ **DATE** _____

APPLICANT'S TYPED OR PRINTED NAME _____

Reviewed by Inspector _____ Date _____

Received by _____ Date _____ Permit Issued _____

CITY OF EDINA
FIRE SPRINKLER PERMIT FEE SCHEDULE
(Effective January 1, 2017)

FIRE SPRINKLER PERMIT FEE WORKSHEET

Per Number of Heads:

1	-	5	\$ 77.25 (minimum fee)
6	-	12	\$ 97.85
13	-	25	\$152.44
26	-	50	\$284.28
51	-	75	\$370.80
76	-	100	\$436.72
101	-	125	\$478.98
126	-	150	\$503.67
151	-	175	\$545.90
176	-	200	\$578.86
201 plus			\$664.35 for first 200 + \$3.09 for each additional head

Fire Pump Installation and Associated Hardware:	\$309.00
Dry Valve Assembly	\$360.50
Hydrant Flow Test	\$123.60
Standpipe Installation:	\$190.55
Each Additional Pipe:	\$ 61.80

TOTAL: _____

***Non Business Hours Inspections are \$123.60 per hour with a minimum 1 hour fee.**
Normal Business Hours are Monday – Friday 7:00 am to 3:00 pm.

Fees are subject to change, current permits and fees are available on the City of Edina website www.EdinaMN.gov, or by calling the Fire Prevention Bureau at 952-826-0339.

Any questions, please contact the Fire Prevention Bureau at 952-826-0339



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REQUIREMENTS FOR FIRE SPRINKLER and STANDPIPE SYSTEMS

1. Installation of Fire Sprinkler Systems is based on Chapter 9 Section 903 of the 2015 Minnesota State Fire Code (MSFC), 2010 Edition of NFPA 13, Chapter 1306. Installation of Standpipe Systems is based on Chapter 9 Section 905 of the 2015 MSFC and 2016 Edition of NFPA 14.
2. The permit required for the installation shall be secured from the Edina Fire Prevention Bureau (EFPB) available online at <http://edinamn.gov/index.php?section=Fire-Building-Permit-Select> prior to starting the installation. Work started without a permit shall be charged an investigative fee.
3. Permit submittal shall include plan drawings, hydraulic calculations, and technical/data sheets.
4. Drawings shall be signed by NICET Level 4 designer, Managing Employee of licensed Minnesota Fire Protection Contractor, or a Minnesota registered fire protection engineer.
5. Contact EFPB for current hydrant flow data or schedule a hydrant flow test with EFPB. Permit is required for the hydrant flow test.
6. The permit card has all the required inspections for the job. You are responsible for scheduling all of those inspections at 952-826-0339.
7. Final approval will be withheld and occupancy will not be granted until a final test has been witnessed and approved by the EFPB.
8. Hydro tests are required when 20 or more new heads are installed and a copy of the test paperwork shall be provided.
9. Prior to scheduling a full function test/ inspection with the EFPB, the installer shall test all devices, system components and functions.
10. Sprinkler contractor shall coordinate with fire alarm contractor for full function test/inspection.
11. A service/maintenance agreement is required for the sprinkler system. Provide a copy of the agreement at the time of the final inspection. (Note: This agreement is not to be confused with a warranty which only involves defective units.)
12. Per NFPA 13, sprinkler contractor is required to provide the building owner with a copy of NFPA 25.
13. FDC's shall be locked with locking FDC caps. The caps are ordered from the Knox Company at www.knoxbox.com. FDC signage shall specify sprinkler system or standpipe. http://edinamn.gov/edinamfiles/files/City_Offices/Fire/Rescue/Regulations/Fire%20Department%20Connections.pdf
14. A permanent map is to be located at the FAAP and main sprinkler riser. The map shall show the location of control valves and drains for each sprinkler zone. A space shall be provided at the main riser for annual sprinkler test papers.
15. Monitoring is required in new buildings with 20 or more sprinkler heads and existing buildings with 100 or more sprinkler heads.
16. For elevator installations, sprinklers shall not be installed in elevator pits, machine rooms and shafts. The only exception is for other regulatory agency requirements such as federal rules for Medicare in medical facilities.
17. Class I and III Standpipes in required stairways shall be installed at the intermediate landing of stairways unless another location is approved by City of Edina Fire Department. See MSFC Section 905.4 item 1 and Section 905.6.