



June 7, 2012

**Construction Update No. 1  
Tracy Avenue (Benton Avenue to Vernon Avenue)  
Reconstruction Project  
Contract No. ENG 12-5**

Dear Resident:

On June 5, the City Council awarded the contract for this project to Eureka Construction, Inc. This information is new to those of you who do not live directly on Tracy Ave and was not included in the planning process. We do realize, however, that you will be impacted by the construction; therefore, are including you so that you are informed. A map showing the proposed improvements and detour route are attached.

**Project Schedule**

The project will begin the week of June 18 and be completed no later than October 31. Further updates regarding the schedule will be sent out on a weekly basis via the City Extra (see next section).

**Project Communication**

The primary method of communicating with you will be done using City Extra e-mail. Construction Updates will be sent monthly in the mail. However, the City Extra e-mails will occur weekly. The City Extra service is free and allows you to receive weekly updates regarding this project. To sign up for the service, go to the City Extra website at <http://cityextra.cityofedina.com>. Enter your e-mail address and a password, click on E-mail Subscriptions, scroll down the page until you see **"Tracy Avenue Road Reconstruction"** and place a check mark in the box next to it. Click the "update" button at the bottom right-hand corner of the webpage prior to logging out of the site. Please contact me at 763.287.7149 if you are having trouble signing up for the City Extra e-mail.

As a supplement to the City Extras, you can follow us on Twitter@TracyAvenueProj. Twitter updates will provide real-time updates and photos of construction activities that directly affect your day-to-day routines. If you do not already have a Twitter account, you can visit [www.twitter.com/tracyavenueproj](http://www.twitter.com/tracyavenueproj) and sign up using the following directions:

1. Go to [www.twitter.com/tracyavenueproj](http://www.twitter.com/tracyavenueproj) website.
2. Fill in your full name, e-mail and password in the 'Follow Tracy Avenue' section. Click the "Sign Up" button.
3. Confirm your name, e-mail and password security and create a username, then press the "create my account" button at the bottom.
4. The next pages are an opportunity to personalize your Twitter account, click the "Skip this Step" button at the bottom of each of these pages to complete the registration process.
5. Twitter will send a confirmation e-mail to you. Confirm your Twitter account by clicking within the e-mail.
6. The link will send you back to Twitter.com and your account will be confirmed.

**ENGINEERING DEPARTMENT**

7450 Metro Boulevard • Edina, Minnesota 55439  
www.EdinaMN.gov • 952-826-0371 • Fax 952-826-0392

**Detours and Access (See Figure 2)**

Tracy Ave traffic will detour on Olinger Blvd to Vernon Ave, and Benton Ave traffic will detour on Hansen Rd to Vernon Ave. The road will be closed to all traffic except to residents that access their properties from Tracy Avenue. There may be periods during the day when you may not be able to access your driveway, and we will do our best to alert you in advance and assist you in the best way to access your property.

Service vehicles such as emergency, garbage, postal, etc. will maintain their routes along Tracy Ave, including Metro Transit's stop at Tracy Ave and Benton Ave intersection.

**Special Events**

Please contact me if you have any special events planned during construction that may require special access to your home. Such events could include graduation parties, wedding receptions, medical deliveries, etc. The contractor will work with you as much as possible to accommodate your needs.

**Pre-Construction Survey:**

For the property owners directly on Tracy Avenue, within the construction limits, you have the option to have an interior and exterior pre-construction survey of your property completed. This will establish a baseline record of the existing conditions of your home or structure prior to commencement of construction. We do not anticipate any damage due to construction of the roadway; however, this survey is very typical for larger projects and protects both the property owner and the contractor. This site survey is being provided to you at no cost and is completely voluntary. Jay Houser, of Loss Prevention (612.386.0622), will be contacting you to schedule an appointment to perform the surveys.

**On-Street Parking**

On-street parking will not be allowed during construction operations and working hours. Please inform guests, customers, and private contractors of this.

**Boulevard Plantings**

Plantings in the boulevard, in the way of construction, will be removed. If you have plantings and wish to transplant or salvage these items, please contact George Bender at 612.360.1321 to find out when you should complete this.

**Temporary Mail Box**

Your mailbox will be removed and temporary mailboxes will be set up adjacent to the project. You will be notified when the location is determined. Your existing mail box will be given to you for storage. When the project is nearing completion, the contractor will retrieve your mail box for re-installment.

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Tracy Avenue (Benton Avenue to Vernon Avenue) – ENG 12-5

**Project Contacts**

Please feel free to call me, Andrew Plowman at WSB & Associates, Inc., with questions and concerns. My contact information is: 763.287.7149 (office), 612.360.1311 (cell), or [aplowman@wsbeng.com](mailto:aplowman@wsbeng.com) (e-mail). You may contact our project inspector George Bender at 612.360.1321

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Plowman", with a long horizontal flourish extending to the right.

Andrew Plowman, PE  
Project Engineer  
WSB & Associates, Inc.

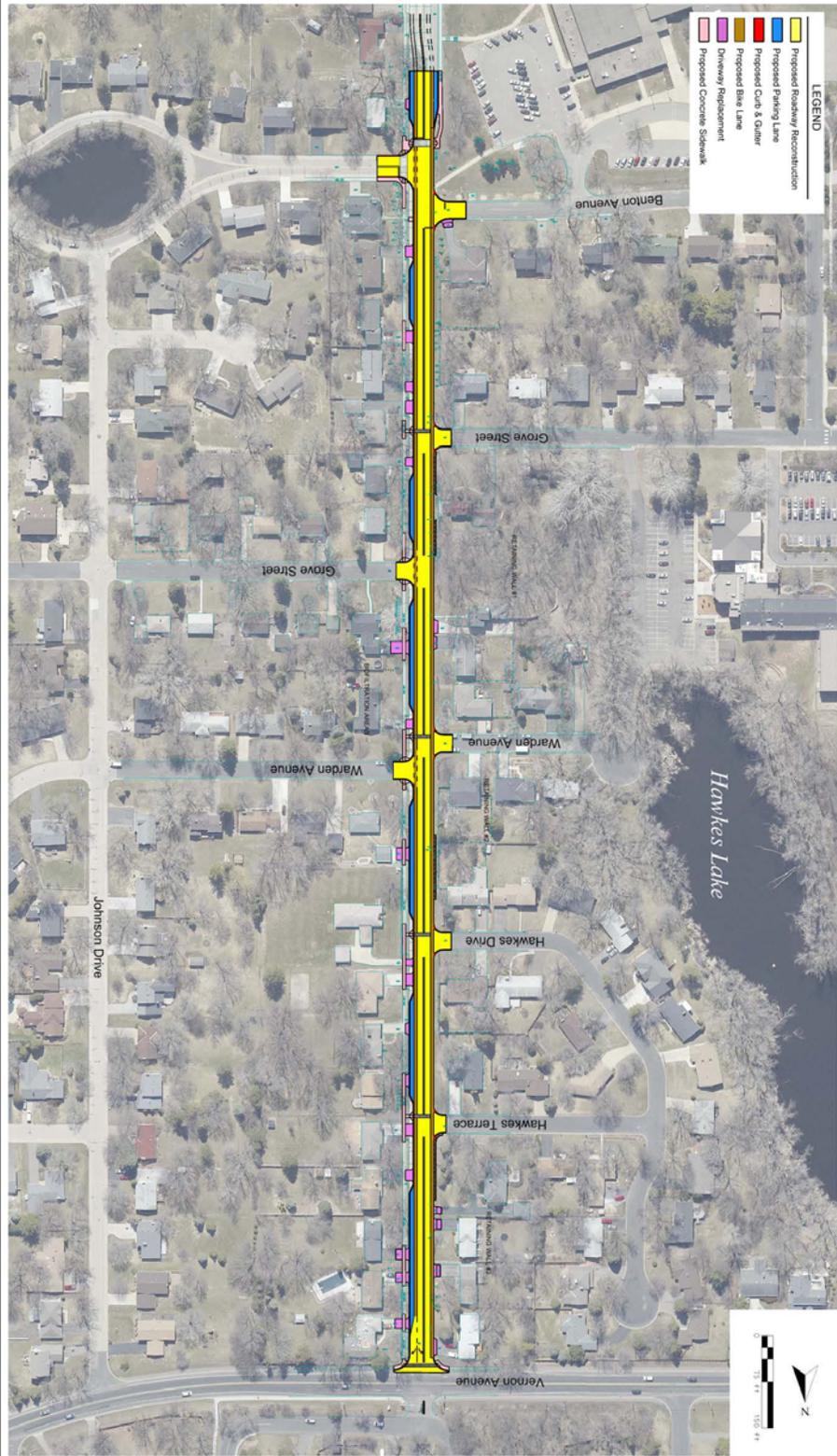
Enclosures

cc: Wayne D. Houle, City of Edina



**Tracy Avenue Improvements**  
City of Edina, Minnesota

**Benton Avenue to Vernon Avenue (2012 Construction)**  
April 24, 2012



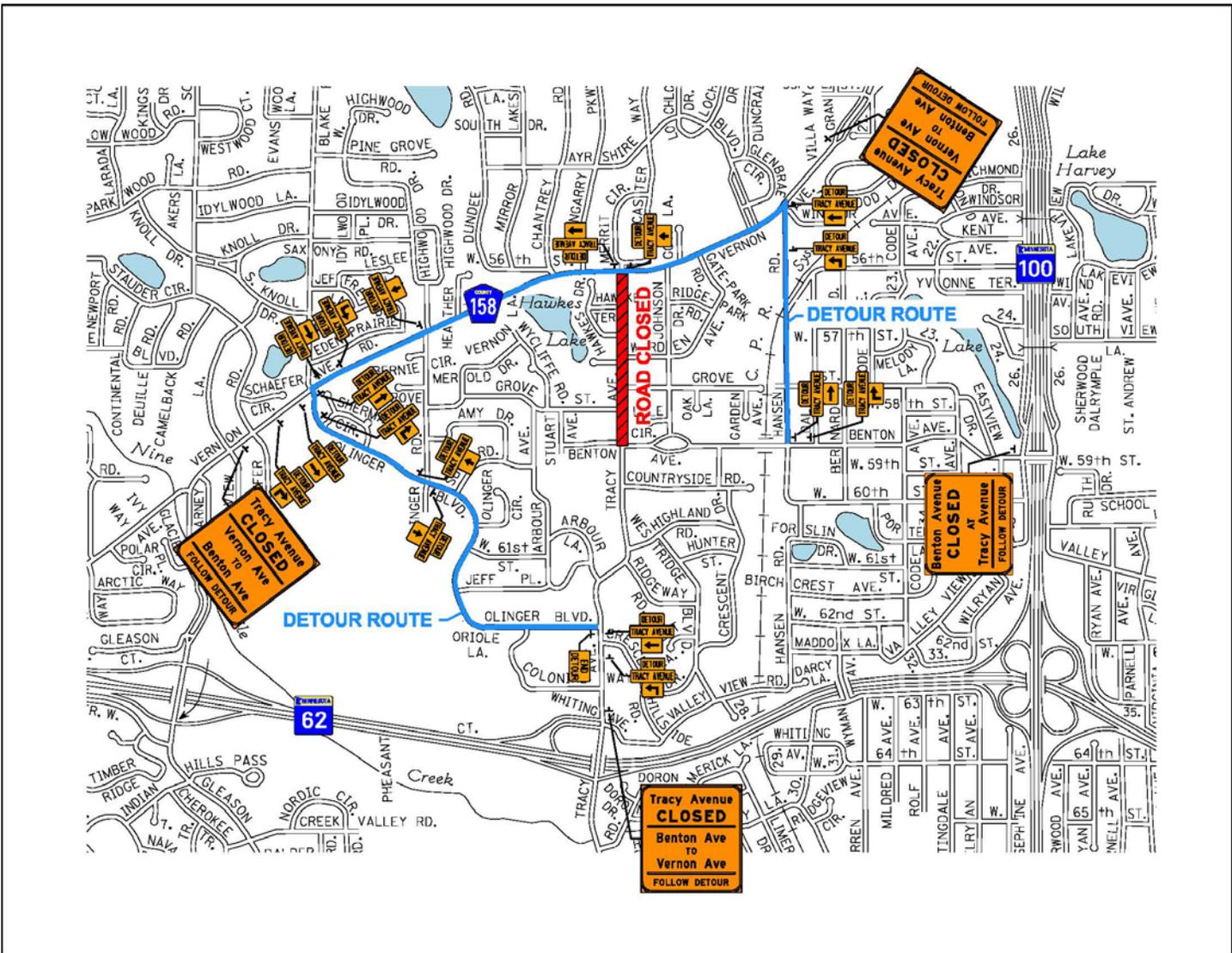


Figure 2: Detour Plan