REQUEST FOR PUBLIC DATA
Government Data Practices Act

REQUESTER: Complete this form and return it to Edina City Hall. You may submit it via e-mail at Mail@EdinaMN.gov in person or by U.S. Mail.

You do not have to provide any of the above contact information. However, if you want us to mail you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.

The City of Edina will respond to you as soon as reasonably possible.

NOTICE: *You may cancel this request at any time prior to the release of information.* *You may be required to pay the actual costs of making copies.*

Last Name	*First Name*	*Phone*	*Date*

Street Address	*City*	*State*	*Zip*	*Email*

Information Requested (Be as specific as possible)

DEPARTMENT USE ONLY - ***Requester, please do not write below this line.***

Department _____ Handled by: _____

Request Type: ☐ In-person, ☐ Mail

Fees Charged:_____

If no fee is charged enter "None"

City of Edina **4801 West 50th Street, Edina, MN 55424** **Phone: 927-8861, Fax 826-0390**