



2016 Parking Permit Application and Municipal Parking Ramp Regulations

The City owns and operates three parking ramps to serve the Edina portion of the 50th and France Commercial Area. Parking permits are available for employees of businesses located in the Edina portion of 50th and France who choose to park in the City ramps. A permit allows an employee to park in the ramps in excess of the posted time limits applicable to customers and clients. Parking stalls are available on a first-come-first-served basis. Issuance of a parking permit does not guarantee or reserve a space.

Instructions

- Submit completed application form and show proof of employment (business card, pay stub, etc.).
- Indicate type of permit requested. Permits will be valid from January to December 31.
 - Employee Parking (Regular)** \$10 + tax per month
From _____ to _____
 \$120 Annually (\$128.73 with tax)
 - Employee Parking (Premium)**
 \$300 Annually (\$321.83 with tax)
 - Daily Pass** \$10 for packet of ten (\$10.73 with tax)
 - Overnight Parking** (\$50 + tax per month)
From _____ to _____
 \$600 Annually (\$643.65 with tax)
- A second permit will be provided at no cost, for employees with Regular Permit who may drive multiple vehicles. Submit a separate application for each vehicle along with proof of ownership of both vehicles.
- When a vehicle is sold or traded, a replacement permit will be issued at no cost provided that at least half of the original permit is returned with the new application. Lost or misplaced permits will not be replaced.
- Include full payment (cash, check or credit card) plus 7.275% MN sales tax. Make checks payable to “City of Edina”.

THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. Under M.S. 13.37 Subd. 1.(d), residence address, home and work telephone numbers, work hours, place of employment and location of parking space are nonpublic data. We are requesting this data to provide you with a parking permit. You may choose to not provide some or all of the requested data; however, this may cause your request to not be processed. Any information you provide will be made accessible to the following: persons or entities, employees, agents, city attorneys, and officials of the City who have a need to know about the information in the course of their duties or responsibilities. Your acceptance here indicates that you have read and understand these rights. Please be advised that your name, the make, model and color of your vehicle is considered public information and will be provided if requested.

By submitting this application and accepting this parking permit, I agree to abide by City rules and regulations associated with municipal parking facilities. I understand that violations may result in my vehicle being ticketed or towed or may result in forfeiture of this permit.

Last Name		First Name	
License Plate Number	Vehicle Make & Model		Color
Name of Edina Business where Currently Employed		Business Address	
Supervisor's Name		Employee Email Address (optional)	
Date	Employee Signature		

It is illegal to provide false information on this form.

To be Completed by City Staff Only			
Total Due	Date Issued	Amount Received	Permit Number

Municipal Parking Ramp Regulations

Rules and regulations for parking in the City facilities are included in Chapter 24, Article VIII, Division 5 of the Edina City Code. The rules are summarized below:

- 1) Posted hourly restrictions are actively enforced between 8:00 AM and 6:00 PM, Monday through Saturday.
- 2) Every employee who chooses to park in the City ramps must purchase a parking permit or display a valid pass.
- 3) Employees who have a State Disability Permit or Disability License Plates are not required to purchase a parking permit. Employees with disabilities may park in any public parking stall when valid permit or plates are displayed.
- 4) Permit holders may only park in the designated areas of the City ramps. For 2016, employees with “Regular” permits may park in the following locations: South Ramp (southwest portion of roof top only), Center Ramp (designated portions of Level 2 and all of Level 3), and North Ramp (all levels). Employees with “Premium” permits may park in all “Regular” permit locations and the lower level of the South Ramp.
- 5) Permits are only issued to employees of businesses located within the City of Edina at 50th and France.
- 6) Permits may be cancelled by the City if the permit holder ceases to be employed by a business at 50th and France in Edina. A pro-rated refund can be made provided that at least half of the original permit is returned.
- 7) Permits must be adhered to the inside portion of the rear window so that is entirely visible from the rear. Permits should not hinder the driver’s vision. Do not tape the permit to your car or lay it on your dashboard. Vehicles must be parked front-end forward so that the permit is visible from the rear.
- 8) Permits may not be replicated, sold, traded or otherwise transferred.
- 9) Overnight parking is not permitted, unless an “Overnight Permit” is issued.
- 10) Employee parking in violation of City Code by failing to obtain a permit or failure to park in the designated location will be ticketed or towed at owner expense.

2016 Designated Employee Parking Locations

