



# REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER

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| <b>To:</b> <b>MAYOR AND COUNCIL</b>  |  | <b>Agenda Item No. <u>IV.G.</u></b>                |
| <b>From:</b> <b>Jeff Long</b>  |  |  |
| <b>Chief</b>   |  |  |
| <b>Date:</b> <b>January 17<sup>th</sup>, 2012</b>  |  |  |
| <b>Subject:</b> <b>Request for purchase in excess of \$20,000.00</b>   |  |  |
| <b>Date Bid Opened or Quote Received:</b><br>12/21/2011  |  | <b>Bid or Quote Expiration Date:</b><br>08/31/2012 |
| <b><u>Company</u></b>  |  | <b><u>Amount of Quote or Bid</u></b>               |
| 1. <b>Thane Hawkins Polar Chevrolet</b>  |  | 1. <b>\$24,525.35</b>                              |
| 2.   |  | 2.   |
| 3.   |  | 3.   |
| <b>RECOMMENDED QUOTE OR BID:</b>   |  |  |
| State of MN Cooperative Purchasing Agreement<br>Contract # 35472    Release A-175 (5)  |  | <b>\$24,525.35</b>                                 |
| <b>GENERAL INFORMATION:</b>  |  |  |
| Replacement of one unmarked police department vehicle per equipment replacement schedule<br>Vehicle: 2012 Chevrolet Traverse AWD |  |  |

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Signature
Police Department

The Recommended Bid is       **X**       \_\_\_\_\_

within budget
not within budget
John Wallin, Finance Director

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Scott Neal, City Manager