

REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



To: MAYOR AND CITY COUNCIL

From: Chad A. Millner, PE, Director of Engineering

Date: September 16, 2015

Subject: Request for Purchase – Authorize Non-Invasive Watermain Pipe Condition Assessment Services

Agenda Item #: IV. E.

The Recommended Bid is

Within Budget

Not Within Budget

Date Bid Opened or Quote Received:
September 8, 2015

Bid or Expiration Date:
NA

Company:

Amount of Quote or Bid:

Short Elliot Hendrickson (SEH), Inc.

\$79,371.00

Recommended Quote or Bid:

Short Elliot Hendrickson, Inc.

\$79,371.00

General Information:

Please recall the original contract amount for this project was approved at the August 18 City Council Meeting in the amount of \$37,619.00. As we began to coordinate this work, we realized the Birchcrest A, Countryside B, and Countryside G were missing from the scope. Please recall we spent \$109,125 to assess the 2016 projects.

The updated proposal includes assessment of approximately 23,000 linear feet of watermain in our anticipated 2017 street reconstruction neighborhoods. SEH is coordinating Echologics workload between multiple municipalities in the area. This provides a savings to the City in mobilization costs. They will also coordinate data setup and analysis, GIS base mapping, traffic control, and on-site coordination during testing.

These services will be funded by the utility fund and are scheduled for Fall 2015. Staff recommends increasing the service contract of \$37,619 by \$79,371 for a total contract of \$116,990 to complete the non-invasive watermain pipe condition assessment in the anticipated 2017 street reconstruction neighborhoods.

Attachment:

- Engineering Proposal Update

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Building a Better World
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SUPPLEMENTAL LETTER AGREEMENT

September 8, 2015

RE: City of Edina
2015 Water Main Pipe Condition
Assessment
SEH No. EDINA P-133639

Mr. Chad Millner, PE
Director of Engineering
City of Edina
Engineering and Public Works Facility
7450 Metro Boulevard
Edina, MN 55439

Dear Chad:

We understand that in addition to the 6,976 feet of water main pipe (pipe) in its Normandale Park D Neighborhood, the City is considering non-invasively assessing the condition of another 16,567 feet of pipe in its Birchcrest A and Countryside B and G Neighborhoods. This could bring the total amount of pipe assessed during 2015 to 22,914 feet.

We would provide our services for this additional 16,567 feet of pipe in accordance with this Supplemental Letter Agreement (SLA), our SLA executed August 18 for the Normandale Park D project and our Agreement for Professional Engineering Services dated June 4, 2013, herein called the Agreement.

We will complete this additional assessment for an estimated not-to-exceed fee of \$79,371. This cost includes reimbursable expenses. For your reference, if directed to complete this additional assessment, our total estimated not-to-exceed fee for the 2015 project is summarized in the table below.

Neighborhood(s)	Pipe Length (feet)	Estimated Not to Exceed Fee
Normandale Park D	6,976	\$37,619
Birchcrest A and Countryside B and G Neighborhoods	15,218	\$79,371
Total Estimated Not-to-Exceed Fee for the 2015 Assessment Project		\$116,990

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10901 Red Circle Drive, Suite 300, Minnetonka, MN 55343-9302
SEH is 100% employee-owned | sehinc.com | 952.912.2600 | 800.734.6757 | 888.908.8166 fax

If directed to complete the additional assessment, we will invoice the City for our work on a lump sum basis in a single invoice each month that combines the fees from this SLA and the SLA executed August 18.

This SLA, our SLA executed August 18, and the Agreement represent the entire understanding between the City of Edina and SEH in respect to the project and may only be modified in writing if signed by both parties.

As always, we look forward to serving the City assessing the condition of its water main pipes. Please contact me with questions and comments at 952.912.2611 or ppasko@sehinc.com.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Paul J. Pasko III, PE
Project Manager

pjp3
Enclosures

c: Carter Schulze, City of Edina
Mike Ostendorf, SEH
Toby Muse, SEH
Brian Turner, Echologics

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Accepted on this ____ day of _____, 2015

City of Edina, Minnesota

By: _____
Name