



To: MAYOR & COUNCIL

Agenda Item #: IV. E.

From: Eric Roggeman
Finance Director

Action
Discussion
Information

Date: September 1, 2015

Subject: Set December 1, 2015 Public Hearing Date for 2016 Levy & Budget

Action Requested:

Staff recommends that the City Council set Tuesday, December 1, 2015 at 7:00 p.m. for the budget and levy public hearing.

Information / Background:

M.S. 275.06 was modified by law enacted during the 2014 legislative session. The statute now requires that the City adopt a proposed budget and levy and certify the proposed budget and levy to the county auditor by September 30 (previously September 15). The county auditor will use this information to prepare and send parcel specific notices between November 11 and November 24.

The statute also requires that the City shall announce the time and place of its subsequent regularly scheduled meetings at which the budget and levy will be discussed and at which the public will be allowed to speak. This public input must occur after November 24 and must start at or after 6 p.m. The time and place of the public input meeting must be included in the minutes but newspaper publication of the minutes is not required.

The City is also required to certify our final property tax levy to the county auditor by December 28, 2015. The final levy may be less than or equal to, but not higher than the preliminary levy.