

REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



To: Mayor and Council

From: Ryan Browning, I.T. Manager

Date: July 15, 2014

Subject: 2014 Microsoft Enterprise Agreement Renewal

Agenda Item #: IV. D.

The Recommended Bid is

Within Budget

Not Within Budget

Date Bid Opened or Quote Received:
June 30, 2014

Bid or Expiration Date:
NA

Company:

I. Software House International - MN State Contract
#436392

Amount of Quote or Bid:

I. \$51,311

Recommended Quote or Bid:

Software House International - MN State Contract # 436392

General Information:

This is the second year of a three-year agreement with Microsoft for the licensing of our current (344) Enterprise Software Agreement licenses. This contract allows the City the ability to upgrade operating systems and Office Suite software for these existing desktops and laptops and their replacements as many times as necessary over the life of our three year contract. The City benefits by achieving standardization, software upgrades for the life of the contract, priority Microsoft support, and citywide system compatibility.

The Central Services General account will pay for this expenditure. Staff recommends we proceed with this contract.