



To: Mayor and Council

Agenda Item #: IV. C.

From: Jeff Brown
Community Health Administrator

Action
Discussion
Information

Date: July 7, 2015

Subject: Resolution No. 2015-65 Approving Public Health Emergency Preparedness Grant Project Agreement 2015-2016.

Action Requested:

Adopt Resolution No. 2015-65 authorizing the City of Edina to amend the current Public Health Emergency Preparedness Grant Project Agreement with the Minnesota Department of Health (MDH).

Information / Background:

The City of Edina receives funding from the Minnesota Department of Health for Public Health Emergency Preparedness to continue preparing for response to bioterrorism, infectious diseases, mass dispensing, and other threats to public health. This amendment is the funding mechanism for the July 2015 through June 2016 budget period. The total amount of additional funding for this period is \$58,717.

This amendment builds upon the activities completed in the previous budget periods, and will address ongoing changes in federal requirements. In June, City staff participated in a metro-wide mass dispensing exercise in which simulated medication was distributed to essential personnel and their families. As in the past, the grant money will be used specifically to cover costs of the Public Health Emergency Preparedness contract with the City of Bloomington, Edina Health Division staff training, emergency preparedness supplies, administration of the grant, and public health emergency preparedness exercises.

The City Attorney has reviewed and approved the Amendment.

Additional Information / Background:

Resolution No. 2015-65
Minnesota Department of Health Grant Project Agreement Amendment

RESOLUTION NO 2015-65
AUTHORIZING THE CITY OF EDINA
TO ENTER INTO A PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT PROJECT
AGREEMENT WITH THE MINNESOTA DEPARTMENT OF HEALTH

WHEREAS, the STATE, pursuant to Minnesota Statutes 144.0742, is empowered to enter into a contractual agreement for the provision of statutorily prescribed public health services, and

WHEREAS, the STATE and the City of Edina have entered into a master grant contract effective January 1, 2015, and

WHEREAS, the STATE has entered into an agreement with the Centers of Disease Control and Prevention (CDC) to assist local health departments in demonstrating measurable and sustainable progress toward achieving public health preparedness capabilities and other activities that promote safer and more resilient communities, and implement and carry out the CDC's Public Health Preparedness Capabilities: National Standards for State and Local Planning, and

WHEREAS, the City of Edina represents that it is duly qualified and willing to perform the services set forth herein.

NOW, THEREFORE, BE IT RESOLVED, by the Edina City Council that the Mayor and the City Manager enter into Public Health Emergency Response Grant Agreement Amendment with the Minnesota Department of Health to successfully complete administrative and programmatic duties contained within this grant agreement.

Passed and adopted this 7th day of July 2015.

ATTEST: _____

Debra A. Mangen, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN)SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of July 7, 2015, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this ____ day of _____, 2015.

City Clerk

**Minnesota Department of Health
Grant Project Agreement Amendment
Public Health Emergency Preparedness (PHEP) CFDA# 93.069**

Original Purchase Order #: 3000015843	+Current Amendment Amount: \$58,717
Grant Agreement Start Date:7/1/2013	+Original Grant Agreement: \$38,277
Original Grant Agreement Expiration Date:6/30/2017	+Previous Amendment(s) Total: \$39,198
Revised Grant Agreement Expiration Date: Not Applicable	=New Total Grant Agreement Amount: \$136,192

This GRANT PROJECT AGREEMENT AMENDMENT is by and between the State of Minnesota, through its Commissioner of Minnesota Department of Health (hereinafter “STATE”) and City of Edina Community Health Board 4801 W. 50th Street Edina, MN 55424(hereinafter “GRANTEE”).

Recitals

1. The STATE has a grant project agreement with the GRANTEE identified as SWIFT Contract # 65467 | SWIFT Original PO #3000015843 (“Original Grant Project Agreement”) to demonstrate measurable and sustainable progress in the implementation and execution of the *CDC’s Public Health Preparedness Capabilities: National Standards for State and Local Planning*. (hereafter, Preparedness Capabilities). Funding and activities for this agreement authorized under Section 319C of the Public Health Service (PHS) Act as amended by the Pandemic and All-Hazards Preparedness Act of 2006 (PAPHA). If applicable, contingent supplemental emergency response awards are authorized under 317 (a) and 317 (d) of the Public Health Services Act subject to available funding and appropriation requirements and limitations.
2. This Amendment builds upon the activities completed in the previous budget periods which were designed to provide a systematic approach to develop, sustain and demonstrate progress toward achieving CDC’s Public Health Emergency Preparedness Capabilities. This amendment provides additional federal funding for Budget Period4 (BP4) based on continuing funding from CDC to carry on progress in achieving the operational capacity and implementation of the preparedness capabilities into the GRANTEE’s on-going agency operations.
3. The STATE and the GRANTEE are willing to amend the Original Grant Project Agreement as stated below.

Grant Project Agreement Amendment

In this Amendment deleted grant project agreement terms will be struck out and the added grant project agreement terms will be underlined.

REVISION 1. Clause III CONSIDERATION AND TERMS OF PAYMENT is amended as follows:

- A. Consideration for all services performed by GRANTEE pursuant to this project agreement shall be paid by the STATE as follows:
 1. Compensation. The total obligation of the STATE for all compensation and reimbursement to GRANTEE shall not exceed ~~seventy-seven thousand four hundred seventy-five dollars (\$77,475)~~ one hundred thirty-six thousand one hundred ninety-two dollars (\$136,192).

Budget Period Award Amounts

Each specific Budget Period award is available only for the specific Budget Period in for which it was awarded. Funds remaining and not fully liquidated at the end of each Budget Period will be cancelled and will not be available to the GRANTEE in any subsequent Budget Period.

Award Name	Budget Period	Award Amount
Budget Period 2 PHEP	Budget Period 2 July 1, 2013-June 30, 2014	\$28,592
Budget Period 2 CRI	Budget Period 2 July 1, 2013-June 30, 2014	\$ 9,685
Budget Period 3 PHEP Funding Category 1	Budget Period 3 July 1, 2014-June 30, 2015	\$ 29,198
Budget Period 3 CRI	Budget Period 3 July 1, 2014-June 30, 2015	\$10,000
Budget Period 4 PHEP Funding Category 1	Budget Period 4 July 1, 2015-June 30, 2016	\$ <u>46,717</u>
Budget Period 4 CRI	Budget Period 4 July 1, 2015-June 30, 2016	\$ <u>12,000</u>
Budget Period 5 PHEP	Budget Period 5 July 1, 2016-June 30, 2017	\$ To Be Determined
Budget Period 5 CRI	Budget Period 5 July 1, 2016-June 30, 2017	\$ To Be Determined

B. Terms of Payment is amended as follows:

1. Payments are to be made from federal funds obtained by the State through Section 319C of the PHS Act, as amended by the PAPH Act amendments thereto. CFDA # 93.069.
2. All financial transactions will be on a reimbursement basis only.
3. Payments shall be made by the STATE promptly after GRANTEE'S presentation of valid invoices for services performed and acceptance of such services by the STATE'S Authorized Representative pursuant to Clause V, except that the STATE reserves the right not to honor invoices that are submitted more than 30 days after the submission date specified below.
4. Invoices shall be submitted in a form prescribed by the STATE and according to the following schedule:

Each Budget Period of this Grant Agreement is subject to the following invoice submission schedule. Valid invoices and supporting documentation are required to be received at OEP on or before the deadline listed below.

Invoice Submission Schedule

Invoice Due	Invoice Activity Period	Deadline for receipt at OEP
1st Quarter	July 1 -September 30	October 31
2nd Quarter	October 1- December 31	January 31
3rd Quarter	January 1- March 31	April 30
4th Quarter/ BP Final Invoice	April 1- June 30	July 31

Except as amended herein, the terms and conditions of the Original Grant Agreement and all previous amendments remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this grant project agreement amendment to be duly executed intending to be bound thereby.

APPROVED:

1. GRANTEE

The Grantee certifies that the appropriate persons(s) have executed the project agreement amendment on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

2. STATE AGENCY

Project Agreement amendment approval and certification that STATE funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____
 (with delegated authority)

Title: _____

Date: _____

Distribution:

*Agency – Original (fully executed) Grant Project Agreement Amendment
 Grantee
 State Authorized Representative*