REPORT / RECOMMENDATION

To: MAYOR AND COUNCIL

Agenda Item #: III

From: Bill Sierks - EEC Chair
Ross Bintner P.E. - Environmental Engineer

Date: June 18, 2013

Action ☐
Discussion ☒
Information ☐

Subject: Joint City Council and Energy and Environment Commission Workshop

Action Requested:
No action requested – this is a progress report on the Energy and Environment Commission 2013 work plan.

Information / Background:
The EEC will report progress on the following work plan items;

1. Energy Report (WP1-3)
2. Integration of Comp Plan Chapter 10 into City Operations (WP4)
3. Residential Recycling Report (WP6)
4. Commercial Recycling Report (WP6b)
5. Urban Forest Recommendations (WP9)

The draft reports for work plan items WP6, WP6b and WP9 are available for review on the City website under <City Government / Advisory Boards & Commissions / Energy and Environment Commission / Meetings> and then click agenda packet under the June 13, 2013 meeting. The latest EEC meeting was held after the submission deadline for this joint EEC/CC workshop.

Attachments:
2013 EEC Work Plan

I:\Energy and Environment Commission\Monthly Meeting Packets\2013\0613 CC EEC Meeting\CC Workshop Intro.docx

Energy and Environment Commission
2013 Annual Work Plan

WP1 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Comprehensive City Building Energy Efficiency Project. Follow on success of 2011-2012 energy efficiency retrofit project by exploring more in-depth building efficiency projects. • 2013: Investigate various contracting methods including State Guaranteed Energy Savings Program (GESP) contract, select preferred contracting method, commission investment grade audit, choose scope of project, and set budget for 2014. • 2014: Contract for Energy efficiency retrofits on various city buildings.	December 2014.	Staff time in 2013 and Capital Improvement Project in 2014 Apx. $1-2M Depending on selected contracting method, this project can be made cash flow positive using financing paid by energy savings.	Significant: Building Services Manager, Environmental Engineer. Moderate: Legal Review.	Yes
Progress Report:				

WP2 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Energy Efficiency Community Outreach and Education Project. Develop educational messages and strategy for engaging citizens and community groups with the goal of increasing awareness and action on sustainability, energy conservation and efficiency.	December 2013	Staff time to assist in creating content and disseminating using city media platforms.	Moderate: Communications Staff	Yes
Progress Report:				

WP3 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Promote Edina Emerald Energy Program Develop educational messages and strategy for engaging businesses on energy efficiency and Property Assessed Clean Energy (PACE) financing. Outreach will involve partnership with Edina Chamber and local utilities. *Explore potential application to residential properties.*	December 2013	Staff time for and creating content and disseminating using city media platforms and staff time to process applications.	Moderate: Communications Staff, Environmental Engineer, Finance Director (EEEP applications)	Yes
Progress Report:				

WP4 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Integrate Comprehensive Plan Chapter 10 Into City Operations Review City codes, policies and operations relative to sustainability goals outlined in Chapter 10 of the comprehensive plan and identify extent of implementation. EEC will identify inconsistencies in code and recommend changes. Initial focus will be to identify key decision points to implement goals of Chapter 10.	December 2013	Staff time to facilitate	Moderate: Environmental Engineer	Yes
Progress Report:				

WP5 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Surface Water Quality Policy Exploration Participate and inform efforts to update Wellhead Protection Plan and Storm Water Pollution Prevention Plan in 2013.	December 2013	Staff time and minor additional cost in consulting contracts.	Minimal: Environmental Engineer	Yes

		Plans will include budget significant recommendations for future operations.		
Progress Report:				

WP6 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Update Recycling Licensing Ordinance Provide detailed review and recommendations to City Council to promote year round organics recycling, earlier yard waste pickup and identify any inconsistencies in how customers are being charged for services, fees and surcharges, the notice for billing rate changes and fees for discontinuing service. *Recommend ordinance language and/or program related to commercial recycling.*	December 2013	Staff time.	Significant: Community Health staff	Yes
Progress Report:				

WP9 2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Urban Forestry Policy Review and Tree Planting Project Review current tree planting policies and existing efforts in planting, removal, and development requirements. This item is a continuation of work of the Urban Forest Task Force.	December 2013	Staff time in 2013, with potential budget recommendations for future operations.	Moderate: Parks Director, City Forester, City Planner.	Added by Council at 3/5/2013 regular meeting.
Progress Report:				

Ongoing Responsibilities

WP7 Green Steps Reporting – review ongoing activities in GreenSteps program.
WP8 Purchasing Policy – Review policy implementation

Other Work Plan Ideas Considered for Current Year or Future Years	
Green Contracts	Grants Workgroup
Measure Results of EEC Activities	Greenhouse Gas Reduction Plan
Annual Community Meeting	City RFP Process
Recycling RFP Environmental Metric	Air Quality Focus
Require Commercial Sector Recycling	Advocacy
Proposed Month for Joint Work Session:	
Staff Comments:	
Council Comments:	The City Council added commercial recycling as a goal for the year. The Council encourages the EEC to present different options for a commercial recycling program using both the "carrot" and "stick" approaches~~. In light of the other priorities, Council recommends that the urban forestry goal be deferred to a future year.~~