



## Community Health Commission 2014 Annual Work Plan

Complete each section with a white background. Add or delete tables as needed. Return to the Assistant City Manager by September 24.

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Work with Edina Resource Center and Bloomington Public Health (BPH) on Increasing Focus and Awareness on:</p> <ul style="list-style-type: none"> <li>• Resources available through BPH and other state, county and local organizations and agencies that support the health of those that live and work in Edina</li> <li>• Common Mental Health Issues and Available Resources</li> <li>• Increasing the Presence of Stress Management Tools in the Community and Awareness of the Impact of Stress on the Physical, Mental, and Social Well-Being of Edina Residents</li> <li>• Increasing Awareness of Healthy Eating and Living Choices for More at Risk Populations (e.g., Seniors, lower income populations)</li> <li>• Senior Mobility and Access to and Use of Local and State/County Services</li> <li>• Other areas CHC identifies as priorities during 2014</li> </ul>	End of 2014	None at this time	Estimate 10 hours	
<p><b>Progress Report:</b> CHC and Health Division staff working to improve quality of online presence, which will include framework for providing the above mentioned resource listings in an easy-to-use format. Method for gathering resource list is needed. CHC planning to invite representatives from Edina Senior Center, Edina Resource Center, VEAP, SHIP, and other relevant groups to CHC</p>				

meeting to solicit input. CHC will also collaborate with BPH to develop Edina-specific materials for the public. (Public Health handouts in green, rather than blue).

CHC would like to participate in the Grandview Development process to ensure Mental, Social, and Physical Health of all Edina residents is considered.

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Evaluate City Employee Resources Regarding Alignment with CHC Recommendations; Examine Potential Scope Change or Addition of Positions (e.g., increase City focus on community health resource coordination and proactive programs and policies)	February 2014	None at this time	Estimate 3 hours	
<p><b>Progress Report:</b> CHC receiving monthly update on progress for filling vacant Environmental Health Specialist position. New Environmental Health Specialist began employment on May 19<sup>th</sup>, 2014. CHC will be able to better evaluate staff involvement after position has been filled for a few months. Health Division staffing stability will improve ability for Community Health Administrator/CHC Staff Liaison to increase focus on community/public health programs. Health Division staff duties are being re-organized to provide more well-rounded staff and provide backup.</p>				

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Coordinate with Chemical Health Coordinator and School District on Potential Improvements Related to Alcohol, Drug, and Tobacco Usage and Bullying	June 2014	None at this time	Estimate 3 hours	
<p><b>Progress Report:</b> CHC has discussed school age children and the issues relating to alcohol, tobacco, and drug use. CHC is interested in the effectiveness of the City's 'social host' ordinance, and would be willing to discuss gaps in the ordinance with the Police Department. CHC has been following Minnesota Anti-Bullying legislation (Safe and Supportive Schools Act). CHC student members have provided valuable insight regarding issues facing them and their peers. Current curriculum regarding drug and alcohol use is lacking. Addition of education detailing effects on body and mind would be valuable. CHC is concerned with the permissive community attitude among parents regarding alcohol use.</p> <p>CHC members have been attending Chemical Health Partners Meetings.</p>				

CHC/staff liaison has not coordinated with the school district's Chemical Health Coordinator at this time.

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with Bloomington Public Health and the City to Improve Local Health Surveys to Facilitate Better Edina Health Benchmarking	May 2014	None at this time	Estimate 8 hours	
<p><b>Progress Report:</b> Minnesota Student Survey data has been released. Public Health will create an Edina-specific handout to summarize findings of student survey. Questions have changed in most recent survey, so trends are not available for some topics. Public Health staff are open to collaboration with CHC regarding Local Health Surveys. CHC members will be able to provide input during development of next version of survey tool. Distribution method and number of participants are opportunities for improvement.</p>				

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Each of the Youth, Aging and General Health Subcommittees Identify Two Health Improvement Opportunities (HIOs) and Work with City Staff on Relevant Policy Changes	November 2014	None at this time	Estimate 10 hours	
<p><b>Progress Report:</b> Subcommittees (Communications, Youth, Senior/General) have met multiple times to brainstorm possible Health Improvement Opportunities.</p>				

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Initiate with City Staff increased Community Health Presence on City Website (e.g., tools and resources focused on the health of those that live and work in the community) and other media outlets (e.g., About Town)	End of 2014	Unknown	Estimate 80 hours	
<p><b>Progress Report:</b> CHC met with Edina Communications Director Jennifer Bennerotte at the March 4<sup>th</sup> 2014 meeting. Discussed website challenges and opportunities and other methods of information distribution. In addition to website, discussed About Town magazine, Edition: Edina, City Extra, Agenda Edina, Social Media, Speak Up Edina, and Blog options. CHC has volunteered to</p>				

participate in the 'Boards and Commissions' blog that is being developed.

2014 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Prepare a report with recommendations regarding the regulation of e-cigarettes in Edina.		None at this time	Estimate ___ hours	
<p><b>Progress Report:</b> CHC is working on language to be ready for City Council following the end of the current Minnesota Legislative Session, as legislation may be passed requiring language adjustments. CHC goal to have language ready shortly after legislative session ending in May 2014 so Council may take action shortly after. Recommendation likely to include ENDDs recommendations relative to the City Code, the Minnesota Clean Indoor Air Act and Freedom to Breathe Amendment requirements, as well as addition of ENDDs sales to the City's tobacco licensing requirements. The CHC will also evaluate and provide a recommendation whether to extend the moratorium on Vaping Lounges in the City.</p>				

Ongoing Responsibilities
<ul style="list-style-type: none"> <li>• Community Health Assessment Required By MDH</li> <li>• Annual Evaluation of Community Health Services</li> <li>• Annual Evaluation of Public Health Emergency Preparedness Services</li> <li>• Annual Evaluation of Edina Public Schools Health Services &amp; Food Services</li> <li>• Annual Evaluation of Chemical Health Services</li> <li>• Annual Evaluation of Services Provided by Edina Resource Center</li> <li>• Annual Consultation with Edina Medical Consultant</li> <li>• Monitor &amp; Support Statewide Health Improvement Program (SHIP)</li> <li>• Public Health &amp; Public Health Emergency Preparedness Legislation – As Needed Basis</li> </ul>

Other Work Plan Ideas Considered for Current Year or Future Years

<b>Proposed Month for Joint Work Session:</b>	June 2014
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**Staff Comments:**

Staff support for "Ongoing Responsibilities" absorbs major time commitment prior to "New Initiatives" and needs to be included in the overall workplan.

**Council Comments:**

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