



**To:** City Council

**Agenda Item #:** IV.C.

**From:** MJ Lamon, Project Coordinator

**Action**

**Discussion**

**Date:** June 2, 2015

**Information**

**Subject:** Park Board resignation and alternate appointment

**Action Requested:**

Appoint Park Board alternate, Koren Hawk Nelson, to fill an un-scheduled vacancy for a term starting 6/2/15 and ending 3/1/16.

**Information / Background:**

Following the May 12, 2015 Park Board meeting, Board Member Keeya Steel 's attendance record displayed no attendance for three consecutive meetings. Member Steel's second term was coming to a conclusion on 3/1/16.

Applicant, Koren Hawk Nelson, was interviewed in January and was selected as an alternate for the Park Board in the case of an un-scheduled vacancy. As determined by City Council, alternates were selected during the appointment process to close the gap on vacant seats for Boards and Commissions. Koren is interested in serving upon approval from City Council.

**Attachment.**

Resignation Letter.



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May 20, 2015

Keeya Steel  
6423 Colony Way #11  
Edina, MN 55435

Dear Keeya:

Full participation by board and commission members is vitally important to the City Council. For this reason, [Section 2-86](#) of the Edina City Code states that a board or commission member who fails to attend three consecutive meetings or attend 75% of the regular meetings in a calendar year, whether regular or joint work sessions with the council, shall be deemed to have resigned as a member of the board or commission. Attendance records for the Park Board indicate that you have missed three consecutive meetings. As a result, you are considered to have resigned from the board.

We appreciate the contributions you have made to the City of Edina's Park Board and we are sorry that your schedule did not permit full participation at the present time. If at some point in the future you would like to consider volunteering again for the City of Edina's Advisory Boards or Commissions, we encourage you to apply.

Sincerely,

MJ Lamon  
Project Coordinator

C: Mayor  
City Council  
Scott Neal, City Manager  
Karen Kurt, Assistant City Manager  
Ann Kattreh, Park Board Staff Liaison

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**CITY OF EDINA**

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