

# REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



**To:** Mayor and Council Members

**From:** Ryan Browning, I.T. Manager

**Date:** May 1, 2013

**Subject:** 2013 Microsoft Enterprise Agreement Renewal

**Agenda Item #:** IV.E.

**The Recommended Bid is**

Within Budget

Not Within Budget

**Date Bid Opened or Quote Received:**  
April 30, 2013

**Bid or Expiration Date:**  
NA

**Company:**  
Software House International

**Amount of Quote or Bid:**  
\$51,644

**Recommended Quote or Bid:**  
Software House International

## **General Information:**

This is the first year of a three-year agreement with Microsoft for the licensing of our current (344) Enterprise Software Agreement licenses. This contract allows the City the ability to upgrade operating systems and Office Suite software for these existing desktops and laptops and their replacements as many times as necessary over the life of our three-year contract. The City benefits by achieving standardization, software upgrades for the life of the contract, priority Microsoft support, and City-wide system compatibility.

Software House International holds the Minnesota State Contract for Microsoft licensing (436392). The Central Services General account will pay for this expenditure.