



To: City Council

Agenda Item #: VIII. E.

From: MJ Lamon, Project Coordinator

Action

Date: April 7, 2015

Discussion

Information

Subject: Student Board and Commission Member On-Boarding

Action Requested:

City Council provide direction on student board and commission member on-boarding and select interview dates.

Information / Background:

In previous years, the student board and commission member on-boarding timeline has started in the spring. The following steps of events occurred last year in order to on-board 16 new students to eight of Edina's advisory boards and commissions.

April – Press release, recruitment

May – Application open

June – Interviews conducted

June/July – Appointments approved

August – Orientation

September – Term start

Again, in previous years, 2 council members have volunteered to interview and recommend appointments of new student board and commission members for City Council approval. The two City Council members interviewed every eligible applicant. In 2014, there were 58 student applicants.

Staff requests guidance for the following:

1. Interview Participation

Do members of City Council want to conduct interviews or ask staff to coordinate interview committee?

2. Interview Dates (3.5 hours on 3 separate days)

Last day of school is May 29, 2015. Possible interview dates: June 1, June 3, June 4, June 8, June 9, June 10, June 11