



To: MAYOR AND COUNCIL

Agenda Item #: IV. G.

From: David Nelson
Chief of Police

Date: April 07, 2015

Subject: Resolution No. 2015-31. Authorizing the execution of the DWI Grant Enforcement Officer program.

Action
Discussion
Information

Action Requested:

Resolve that the Edina Police Department be authorized to administer a grant from the State of Minnesota, Department of Public Safety to achieve traffic safety objectives in the area of DWI enforcement.

This resolution will be effective for four years from the signing and submission of the grant agreement, anticipated to begin June 1st 2015. The State of Minnesota will require that the grantee submit a yearly application for continuation of this grant. Thus, we request approval to accept this grant each year it is awarded through 2019 without a new Council resolution.

Information / Background:

In an effort to reduce drunk and impaired driving on our roadways, the State of Minnesota, Department of Public Safety has developed a grant program designed to fund individual law enforcement agencies for the hiring, training, and equipping of a DWI Enforcement Officer. The Edina Police Department has been awarded by the Department of Public Safety, Minnesota State Patrol Division this grant program. The Edina Police Department has requested and has been approved to receive \$198,500.00, in grant funding for the project year, 2015. This funding shall be used for the acquisition of a vehicle, equipment, training, officer salary, and expenses incurred relating to the implementation of this grant program. Subsequent grant year expenses will be paid for by the grantor based on a yearly application and budget request submitted by the grantee. Yearly budget items will include; officer salary, equipment, training, and operational expenses relating to the continuation of the DWI grant program. Full implementation of this program is pending approval and formal resolution by the Edina City Council.

ATTACHMENTS:

Resolution copy
Grant Agreement

RESOLUTION NO. 2015-31
AUTHORIZING EXECUTION
OF AGREEMENT
DWI ENFORCEMENT OFFICER GRANT PROGRAM

WHEREAS, the Chief of the Edina Police Department is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Edina Police Department and to be the fiscal agent and administrator of the grant.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Edina hereby declares its commitment to enter into a grant agreement with the Minnesota Department of Public Safety, Minnesota, for the project entitled DWI ENFORCEMENT OFFICER GRANT PROGRAM.

BE IT FURTHER RESOLVED that the DWI ENFORCEMENT OFFICER GRANT PROGRAM be effective during the period June 1, 2015 through September 30, 2019.

Adopted this 7th day of April, 2015

Attest: _____
Debra A. Mangen, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of April 7th 2015, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2015.

City Clerk

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Minnesota Department of Public Safety (“State”) Office of Traffic Safety 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150	Grant Program: 2015 National Highway Traffic Safety Administration (NHTSA): DWI Officers Project Number: 15-03-19 Grant Agreement No.: A-OFFICR15-2015-EDINAPD-00012				
Grantee: Edina Police Department 4801 West 50 th Street Edina, MN 55424-1330	Grant Agreement Term: Effective Date: 02/1/15 Expiration Date: 9/30/15				
Grantee’s Authorized Representative: Lieutenant Tim Olson 4801 West 50 th Street Edina, MN 55424-1330 Phone: (952) 826-0490 Email: TOlson@EdinaMN.gov	Grant Agreement Amount: <table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">Original Agreement</td> <td style="text-align: right;">\$ 198,500.00</td> </tr> <tr> <td>Matching Requirement</td> <td style="text-align: right;">\$ 0.00</td> </tr> </table>	Original Agreement	\$ 198,500.00	Matching Requirement	\$ 0.00
Original Agreement	\$ 198,500.00				
Matching Requirement	\$ 0.00				
State’s Authorized Representative: Terri Pieper 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150 Phone: (651) 201-7073 Email: terri.pieper@state.mn.us	Federal Funding: CFDA 20.608 and CFDA 20.616 and CFDA 20.600 State Funding: None Special Conditions: None				

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:
 Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2015 National Highway Traffic Safety Administration (NHTSA): DWI Officers Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 150, Saint Paul, MN 55101-5150. The Grantee shall also comply with all requirements referenced in the 2015 National Highway Traffic Safety Administration (NHTSA): DWI Officers Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

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Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-OFFICR15-2015-EDINAPD-00012
PO No. 3-32554

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2015 DWI Officers

Organization: Edina Police Department

Budget Summary

Budget		
Budget Category	State Reimbursement	Local Match
Equipment		
Squad Car	\$31,330.95	\$0.00
Squad Car Equipment	\$20,335.00	\$0.00
Total	\$51,665.95	\$0.00
Salaries & Fringe		
DWI Court related overtime	\$25,000.00	\$0.00
Officer Salary and Benefits	\$120,198.00	\$0.00
Total	\$145,198.00	\$0.00
In-State Travel		
TZD Conference/In-State Travel	\$1,500.00	\$0.00
Total	\$1,500.00	\$0.00
Other Expenses		
Other Expenses	\$136.05	\$0.00
Squad Car Maintenance	\$0.00	\$0.00
Total	\$136.05	\$0.00
Total	\$198,500.00	\$0.00