

# REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



**To:** Mayor and Council

**From:** Ann Kattreh, Parks and Recreation Director

**Date:** 1/8/13

**Subject:** Request for Purchase – Two Toro Greensmaster Mowers, Braemar Golf Course

**Agenda Item #:** IV. Q.

**The Recommended Bid is**

Within Budget

Not Within Budget

**Date Bid Opened or Quote Received:**  
12/19/12 – State Contract #44063

**Bid or Expiration Date:**  
1/31/13

**Company:**  
MTI Distributing

**Amount of Quote or Bid:**  
\$47,632.76

**Recommended Quote or Bid:**  
MTI Distributing

## General Information:

This request is for the purchase of two new Toro riding greens mowers. We own five of these mowers which are used at Braemar and Fred Richard's Golf Courses. They are used to cut the greens seven days a week.

The price is broken down as follows:

(1) Toro Greensmaster 3150-Q	\$27,534.33
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Trade 2004 Toro Greensmaster 3150	-\$ 4,500.00
Trade 2005 Toro Greensmaster 3150	-\$ 6,000.00
Sales Tax	<u>\$ 3,064.10</u>
Total	\$47,632.76

This pricing utilizes Minnesota State Cooperative Purchasing Contract #44063. In 2013, \$145,000 is budgeted for maintenance equipment replacement. After this purchase, \$97,367.24 will remain in this fund.