



**To:** MAYOR & COUNCIL

**Agenda Item #:** IV. L.

**From:** Robert C. Wilson  
City Assessor

**Date:** January 7, 2014

**Subject:** Set 2014 Date for Board of Appeal and Equalization

**Action**   
**Discussion**   
**Information**

**Action Requested:**

Set Monday, April 21, 2014 at 5:30 P.M. for the Board of Appeal and Equalization

**Information / Background:**

On or before February 15<sup>th</sup> of each year the County Assessor is required to give written notice to the City Clerk of the day and time when the Board of Appeal and Equalization shall meet in the assessment districts in the county. In order to facilitate this, the City Council is required to select a hearing date between April 1<sup>st</sup> and May 31<sup>st</sup> of each year.

I would recommend setting the initial hearing date on Monday, April 21, 2014 at 5:30 P.M. This date does not conflict with any holy days.

**Attachments:**