

The Basics

CLAY

All clay fired at the Edina Art Center must be purchased at the Edina Art Center. Take clay home *between* sessions or store in your rented locker.

TOOLS

Tool kits and select tools available for sale upstairs. Please provide your own towel and studio apron.

STORAGE

Students may store 1 bag of clay in a “cube” during class session. Lockers are available for rent to store additional supplies. Lockers come in a variety of sizes and costs. Inquire & rent at the front desk. Please do not store bisque or glaze ware on class shelves.

POTS IN PROGRESS

After finishing your clay work for the day, place it on a ware board. Do not use round bats for storage reserve these for throwing. Place your plastic covered work on the drying shelves designated for your class. Label your work with your name. Make a clear, identifying mark on your piece for identification after firing and place your piece on the red shelves if bone-dry and ready to bisque or the white shelves if leather-hard. These are located in the glaze room for bisque firing to cone (Δ) 06. If your work needs it to be fired to any other temperature, talk to your instructor. Special firings will accrue additional costs of \$1.75 / lb. After the last class session students have 6-10 days to complete their work. Please use this time to trim and get work thru bisque and final glaze firing. DO NOT use this time to make new, wet work.

FIRING

Fee slips are used for glaze-firings—your work will not be fired without firing slips. There is no charge for the initial bisque unless that IS your final firing. You can purchase firing slips in denominations of 1 pound or ¼ pound from the front desk. (Put your name on your slips - these are like money!) Once you have retrieved your bisque pots from the bisque shelves and have glazed them, you should weigh them to the nearest ¼ lb. on the scale in the glaze room. Next, cut out enough firing slips to cover the fee and put them in the pot. Move pot to the shelf designated for the glaze firing. (i.e. Raku, cone 10 gas or soda, cone 6 or 10 electric)

FIRING FEE = \$1.75 PER POUND FOR ALL TYPES OF GLAZE FIRING

(Example: A piece weighing 1¼ lbs. will cost \$3.06. You will put in (1) 1 lb. slip and (3) ¼ lb. slips to fire. Clean all excess glaze from the bottom of your piece and 1/4” up the side as well, more if you have multiple glazes or runny glazes. Pieces without slips or that have glaze on the bottom will be put on the “whoops” area with a note. Remember you must pay for your final firing. In addition, you need to pay for any additional firings, refiring, luster, multiple firings, etc. We cannot accept I.O.U.s. Please purchase firing fees at the front desk. Students age 15 and up must pay a firing fee.

ETIQUETTE IN THE STUDIO

With over 200 people using the clay studio each session, it is important that students respect the work of others. PLEASE avoid handling pots that are not your own. If your pot gets broken or is not fired for a technical reason look for it on the “whoops” shelf. If you accidentally break or harm someone’s piece PLEASE leave a note of apology.

Please eat food in the upper level tea room. No food or drink is allowed in the studios. When done working for the day, PLEASE clean up after yourself. Clean your wheel and pour the contents of your splash pan and bucket in a recycling barrel first...NOT the sink. Then wash in the white sink (which allows the clay to settle out instead of going down the drain). If glazing, be sure to clean up your work area when finished, replacing lids and wiping down the countertops, glaze buckets and spray booth if applicable. Classrooms are scent-free areas.

CLEANING

Between class sessions, open studio will close for a week of thorough cleaning by volunteers & staff! Signs will be posted to take clay home, empty & wipe down class shelves. Please volunteer to help with studio cleaning to keep our environment healthy! To help keep dust to a minimum always use a wet sponge when cleaning. Pottery left at the studio 6 weeks or longer after a class session will become the property of EAC.

OPEN STUDIO

Open studio is available to members, age 15 and older, who are currently enrolled in a pottery class. Student members age 14 and younger need to attend open studio with an adult who is also currently a member and in a pottery class. Students may use the studio whenever there is not a class in session. If a pottery class is in session the glaze room is NOT available for open studio.

ACCESSIBLE WHEELS

Wheels and pottery facilities during open studio are on a first come/first serve basis. If you need to use a left-handed or the accessible wheel it is acceptable to ask someone to switch with you for access if there are no other wheels available.

KILN SHELF ACCIDENTS

If you consistently use too much glaze so that your piece runs on the shelf you will be charged a minimum of \$5 per offending piece. If the kiln shelf is damaged you will be charged the replacement shelf cost. If your clay body “melts down” you will be charged a minimum of \$50 for the damage.

GLAZE TESTING MATERIAL FEE

\$5 per 500 gram test or less - limit of 1000 grams per test. Test glaze must be fired on a waster. Firing fee + material fee applies.

½ CLASS REGISTRATIONS

Students may register for ½ of a class session 24 hours before the class begins if the class is not full. Please attend the classes consecutively, either the first or second ½ of the session and complete all class work and glazing 6-10 days after the last class attended.