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**Date:** August 28, 2013

**To:** Planning Commission

**From:** Cary Teague, Community Development Director

**Re:** 2014 Planning Commission Work Plan

Chair Staunton requested that I include the currently Planning Commission Work Plan in your packet, and that we begin thinking about it for 2014. (See attached.) At the meeting on August 24<sup>th</sup>, we would like to set a date to discuss developing the Work Plan in more detail.



## Planning Commission 2013 Annual Work Plan

2013 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p><b>Zoning Ordinance Amendments</b> (See attached Zoning Ordinance Work Plan Tracker.)The Planning Commission would like to complete the following from the list in 2013:</p> <ol style="list-style-type: none"> <li>1. Sign Plan Sign Ordinance</li> <li>2. Parking regulations/Proof-of-parking</li> <li>3. Landscaping Requirements</li> <li>4. Max./min.size for Apts. &amp; Senior Housing</li> <li>5. Lighting/Noise Regulations</li> </ol>	<p>On-going</p>	<p>No additional budget requested at this time</p>	<p>Yes, staff support is required</p>	<p>Council approval is required for each Zoning Ordinance amendment</p>
<p><b>Progress Report:</b></p>				

Ongoing Responsibilities
<p>The Planning Commission is responsible to review all Land Use applications submitted to the City of Edina. Land Use applications include: Variances; Site Plan Review; Sketch Plan Review; Conditional Use Permits; Subdivision; Lot Line Adjustments; Rezoning; and Comprehensive Plan Amendments.</p> <p>To accomplish this responsibility the Planning Commission meets twice per month, on the second and fourth Wednesday of the month. The Planning Commission typically reviews 3-4 of the above requests each agenda.</p>

**Other Work Plan Ideas Considered for Current Year or Future Years**

Consideration of Ordinance Amendment regarding the GrandView District (PUD vs. Form Based Code?)

Small Area Plans – Areas from the Comprehensive Plan that suggest are “Potential Areas of Change” Conduct a Small Area Plan for the Wooddale and Valley View Commercial area as defined in the Comprehensive Plan.

Other Items mentioned in the Comprehensive Plan  
Impervious surface ordinance; design standards; building and garage placement consideration (limit the size of a front-loaded garage); integration of multi-unit housing in transitional areas; provisions for urban forest protection; mixed use development standards; and subdivision ordinance.

**Proposed Month for Joint Work Session:**

May

**Staff Comments:**

We anticipate 2013 as a busy year for development. We will try to accomplish as much as we can outside of our usual “ongoing responsibilities.”

**Council Comments:**