

GRANDVIEW PLANNING
MEETING SUMMARY
Executive Committee
City Hall – Community Room
June 8, 2011
8:15 - 9:45 AM

- I. Communications Plan
 - A. Storage
 - B. Outreach

A conference call was held between Committee Members and Member Rofidal regarding a communications plan to go forward for approval by the Steering Committee. The Executive Committee supports the plan and agreed to allow Member Rofidal to present the plan to the Steering Committee at their June 16, 2011, meeting. It was agreed that there would be two purposes for the Communications Plan: Storage of materials and Outreach to the community at large.

- II. Consultant Engagement
 - A. Draft RFP
 - B. Schroeder Approach

It was agreed that some of the members of the Executive Committee would combine elements of the Draft RFP with the Schroeder approach and create a hybrid “Request for Qualifications” to solicit letters of interest from consultants. Upon receipt of the letters of interest, the Executive Committee would conduct an interview session, (to include all interested Steering Committee Members), to choose the desired team of consultants. A “Work Plan/Scoping Session” would be conducted with chosen candidates to craft a work plan. The recommendation of a consulting team will be given to the City Council upon agreeing on a work plan.

- III. Summary of May 12 Idea session

It was agreed that Member Montgomery would present the summary compiled of the May 12th idea session organized by the seven guiding principles at the June 16, 2011, Steering Committee meeting.

- IV. Other Issues
 - A. Reporting (Notes)
 - B. Work group Reports

Meeting notes of the May 25, 2011, Executive Committee were corrected and approved. There will be a place on the June 16, 2011, Steering Committee meeting agenda for work groups to report on their activities.