

## **Proposed Consultant Engagement Schedule**

July 11		Letters of Interest Due
July 13	(8:15 am)	Regular Exec Cmte. Mtg – Conduct Triage on submitted Letters of Interest
July 18	(8:15 am)	Special Exec. Cmte. Mtg. – Review Letters; Prepare Recommendations regarding interviewees for Steering Cmte.
July 21	(7:00 pm)	Regular Steering Cmte. Mtg. – Describe Process; Select Interviewees; Develop Questions for Interviews; Delegate Team Selection Process to Exec. Cmte.
July 25	(7:30 am)	Special Exec Cmte. Mtg. – Prepare for Interviews
July 25	(6:00 pm)	Special Exec. Cmt. Mtg. – Conduct Interviews
July 26	(8:00 am)	Special Exec. Cmte. Mtg. – Conduct Remaining Interviews; Select Team (if possible)
July 28	(4:00 pm)	Special Exec. Cmte. Mtg. – Complete Team Selection (if necessary)
Aug. 3	(6-9 pm)	Special Exec. Cmte. Mtg. – Conduct Scoping Session
Aug. 10	(7:30 am)	Regular Exec Cmte. Meeting – Complete Scoping Session (if necessary) and/or Review Preliminary Draft of Work Plan
Aug. 15		Draft Work Plan Delivered
Aug. 18	(7:00 pm)	Regular Steering Cmte. Mtg. – Review and Approval of Team Engagement and Work Plan
Aug. 24	(7:30 am)	Regular Executive Committee Meeting
Sept. 6	(7:00 pm)	CC Approval of Team Engagement and Work Plan