

Board/Commission: Planning Commission

2017 Annual Work Plan



Initiative #1	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility The Planning Commission is responsible to review all Land Use applications submitted to the City of Edina. Land Use applications include: Variances; Site Plan Review; Sketch Plan Review; Conditional Use Permits; Subdivision; Lot Line Adjustments; Rezoning; and Comprehensive Plan Amendments. To accomplish this responsibility the Planning Commission meets twice per month, on the second and fourth Wednesday of the month. The Planning Commission typically reviews 3-4 of the above requests each agenda.		2017	No.	Yes. Planning Staff spends the majority (over 80%) of its time in support of land use applications brought before the planning commission and city council. This includes meeting with applicants, preparing staff reports, answering questions from the public, preparing for and attending meetings, and project follow up to ensure compliance.

Progress Report:

Initiative #2	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility Comprehensive Plan Update. Update required every 10 years by the Metropolitan Council. The update will include mini small area plans for all areas not completed in the current Comprehensive Plan. That includes: 50 th & France, Grandview, Southdale Area, 70 th and Cahill, 44 th and France.		December 31, 2018	Yes. Included in the CIP	Yes. This will require many hours of preparation and work scheduling and attending meetings. Staff will coordinate with the PC Chair and planning consultants and provide background information as the plan moves through the process. The Comprehensive Plan Update is anticipated to take up a lot of staff time in the next two years.

Progress Report:

Initiative #3	Council Charge <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
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Approved by Council 12/6/16

<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			
Assist the Community Health Commission with the development and evaluation of temporary healthcare dwellings unit ordinance. [Lead commission will be CHC]			
Liaison Comments:			
<ul style="list-style-type: none"> • Charge 2 (provide comment to CHC) 			
City Manager Comments: Added initiative.			
Progress Report:			

Initiative #4	Council Charge <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility				
Review transportation impact analysis process to better implement Living Streets. [Lead commission will be ETC]				
Progress Report:				