



Board/Commission: Planning Commission 2016 Annual Work Plan DRAFT

Initiative 1	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>The Planning Commission is responsible to review all Land Use applications submitted to the City of Edina. Land Use applications include: Variances; Site Plan Review; Sketch Plan Review; Conditional Use Permits; Subdivision; Lot Line Adjustments; Rezoning; and Comprehensive Plan Amendments.</p> <p>To accomplish this responsibility the Planning Commission meets twice per month, on the second and fourth Wednesday of the month. The Planning Commission typically reviews 3-4 of the above requests each agenda.</p>		2016	No	<p>Yes. Planning Staff spends the majority (over 70%) of its time in support of land use applications brought before the planning commission and city council. This includes meeting with applicants, preparing staff reports, answering questions from the public, preparing for and attending meetings, and project follow up to ensure compliance.</p>	
Progress Report:					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Small Area Plan/Density Study in the Southdale area – Conduct a Planning Study/Density Study for the Southdale area in conjunction with the engineering department’s study of transportation and utility capacity in the Southdale area.</p>		2016	Yes - \$75,000 (TIF)	<p>Yes. Staff time required scheduling and preparing for meetings; preparing background information; coordinating with the consultant. Estimated 15+ hours per week.</p>	
Progress Report:					

Initiative 3	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Begin the 2018 Comprehensive Plan – 4 th Quarter of 2016		2018	Yes	Yes. This will require many hours of preparation before the work begins. We are estimating 5-10 hours per week, preparing a work plan, coordinating with staff, other commissions and the planning commission; preparing an RFI, assisting with consultant selection etc.	
Progress Report: 34T					

Initiative 4	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Zoning Ordinance Amendments: Signs, Lighting, Parking		2016	No	Yes. As time permits, staff will work with the Planning Commission on Zoning Ordinance Amendments.	
Progress Report: 34T					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Monitoring Residential Redevelopment standards and ordinance		2016	No	Yes. Residential Redevelopment Coordinator presents and update and issues to the Planning Commission yearly. Sometimes Ordinance Amendments follow to assist. (10-20 hours.)	

Progress Report: 34T

Other Work Plan Ideas Considered for Current Year or Future Years

Small Area Plan - Conduct a Small Area Plan for the Cahill and 70th Commercial area as defined in the Comprehensive Plan. May tie in to the 2018 Comprehensive Plan

Proposed Month for Joint Work Session: May

Council Comments:

Work plans proposed by the Boards and Commissions were reviewed at the December 1 work session. The following changes/comments were made and are reflected on this work plan:

- No changes