

# Board/Commission: Human Rights and Relations Commission

## 2017 Annual Work Plan



Initiative 1	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility Tom Oye Award <ul style="list-style-type: none"> <li>In 2017 the committee will develop an annual theme.</li> </ul>		April 2017	\$75 for plaque + possible cost for new printed materials	<ul style="list-style-type: none"> <li>Register attendance at event</li> <li>Track nominations</li> <li>Update website</li> </ul>
<b>Progress Report:</b>				

Initiative 2	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility Bias Offense Response Plan – review and update, if needed, annually		August 2017	None.	<ul style="list-style-type: none"> <li>Coordinate Meetings</li> <li>Maintain record of meetings about incidents</li> </ul>
<b>Progress Report:</b>				

Initiative 3	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility Day of Remembrance Event		April 2017	\$300 for marketing materials and refreshments	
<b>Progress Report:</b>				

Initiative 4	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility Serve as lead Commission for City's new racial equity initiative as assigned by City Council and the task force. [Initiative attributes to Human Rights City Designation]		December 2017	\$1000 fee for workshop facilitators	<ul style="list-style-type: none"> <li>Event coordination</li> <li>Communications</li> <li>Marketing</li> </ul>
<b>Progress Report:</b>				

Initiative	Council Charge	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
5	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4			
<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		October 2017	\$300 for marketing materials and refreshments, depending on event)	<ul style="list-style-type: none"> <li>• Event coordination</li> <li>• Communications</li> <li>• Marketing</li> </ul>
Sharing Values, Sharing Communities				
<b>Progress Report:</b>				

Initiative	Council Charge	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
6	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4			
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		May 2017	\$200 for marketing \$100 for award	Communications Marketing Manage essays
Human Rights Essay Contest <ul style="list-style-type: none"> <li>• Develop an annual theme</li> <li>• Develop age categories</li> </ul>				
<b>Progress Report:</b>				

Initiative	Council Charge	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
7	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4			
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		December 2017		
Assist as requested with development of the City's new Comprehensive Guide Plan. [Initiative attributes to Human Rights City Designation]				
<b>Progress Report:</b>				

<b>Parking Lot:</b> (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)				
Transgender Rights – Educational presentation or other efforts to ensure welcome and safe environment for all within the city				
Recognition for Community Members whose work addresses issues of racism (e.g., an MLK Award)				

<b>Proposed Month for Joint Work Session (one time per year, up to 60 minutes):</b>	June
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