



To: HRRC

Agenda Item #: IV.

From: MJ Lamon Staff Liaison

Action

Date: 6/24/2014

Discussion

Subject: Adoption of Meeting Minutes

Information

Action Requested:

Approve the minutes for the May 27, 2014 meeting of the Human Rights and Relations Commission.

Information / Background:

Attachment:

Draft meeting minutes from the May 27, 2014 HRRC meeting; Attendance Roster

**MINUTES
OF THE REGULAR MEETING OF THE
HUMAN RIGHTS & RELATIONS COMMISSION
May 27, 2014
7:00pm
Community Room – City Hall**

- I. CALL TO ORDER
Chair Seidman called meeting to order at 7:00pm.
- II. ROLL CALL
Answering roll call were Commissioners Arseneault, Bigbee, Haeg, Kennedy, Sanders, Seidman, and Winnick. Staff present: MJ Lamon, Staff Liaison, and Annie Coyle, City Management Fellow.
- III. APPROVAL OF MEETING AGENDA
Motion was made by Commissioner Arseneault to approve the meeting agenda of May 27, 2014; motion seconded by Commissioner Kennedy.
Motion carried.
- IV. ADOPTION OF MEETING MINUTES
Chair Seidman was added to roll call. Motion was made by Commissioner Bigbee and seconded by Commissioner Winnick to approve the minutes.
Motion carried.
- V. COMMUNITY COMMENT
None.
- VI. REPORTS/RECOMMENDATIONS
 - A. Bias Offense Response Plan
Commissioner Winnick provided a background summary of the Bias Offense Response Plan. It was originally adopted in 1997 and has been updated 3 times since. There is no record of the plan ever being utilized. Commissioners reviewed the Southview Middle School incident from August 11th, 2013. At that time, Mayor Hovland issued a press release and requested HRRC to take a census of response to bias offenses from every City Department; Commissioners also reviewed a memo from City Manager Neal to department heads instigating HRRC's interviews with different departments.

Commissioner Carter arrived at 7:08pm.

Changes to the plan were discussed:

1. Amendment to department survey page 19 change "FROM STEVE" to Note:

Commissioner Winnick provided detailed review of Bias Offense Response and Prevention Plan DRAFT which included Appendix A (2013 Minnesota State Statute 611A.79), Appendix B (Community Resources Network), and Edina Police Department Informed Consent.

2. The following amendments were recommended:
 1. Page 1, under partnership: Add local in front of community partners. "Local community partners are identified on...."
 2. Page 2, 1. Mn. Changed to Minn.
 3. Page 2, 1. The police department shall notify the City manager and the HRRC chair upon receipt of a substantiated report of an event or incident which may constitute of a bias offense under Minn. state statute.
 4. Page 1, under partnership: add Community Resources Network after Appendix B.
 5. Page 2, 11. Sponsor trainings, education, and public information to promote the understanding...

Motion was made by Commissioner Winnick to approve Bias Offense Response and Prevention Plan with recommended amendments.

Commissioner Arseneault made a motion to table current motion, make recommended amendments and ask all Commissioners to send changes or edits to the Bias Offense Response and Prevention Plan to Commissioner Winnick. Commissioner Winnick will compile changes to The Plan and bring back to June meeting to approve prior to going to City Council.

Commissioner Winnick made an amendment to his original motion that in addition to the plan, commissioners will review resolutions drafted by Winnick and provide feedback so the package can be presented at June 2014 meeting.

Motion second by Commissioner Sanders. Motion carried.

City Staff will inform Manager Neal about delay in Bias Offense Plan. Bias Offense Response and Prevention subcommittee has a meeting schedule on June 2nd with the Police Chief and Manager Neal. City Staff will send out current DRAFT of The Plan and requested edits be sent to liaison for Commissioner Winnick to compile.

B. Days of Remembrance

Chair Seidman provided brief summary of Days of Remembrance and Genocide Awareness events held in April 2014. HRRC held 3 events. The City Council approved Holocaust recognition as an annual observance. Genocide Awareness was not approved by City Council, but in April of 2014, Gov. Dayton dedicated every April in Minnesota to be known as Genocide Awareness and Prevention Month. April was chosen because there are 6 different genocides that their official dates of memorialization in April.

Motion made by Commissioner Kennedy to write Genocide Awareness proclamation in perpetuity.

Commissioners brought forward the idea of creating a proclamation that was more inclusive. Chair Seidman suggested to move this topic for discussion to June 2014 meeting.

Days of Remembrance proclamation signed by Mayor Hovland will be provided in June meeting packet for commission review.

Commissioner Arseneault made motion to table the Genocide Awareness proclamation. Commissioner Bigbee second. Motion passed.

Chair Seidman reminded commissioners to come to the meeting next month with ideas on what the HRRC may want to observe.

C. Review Committee and Working Group Definitions.

Chair Seidman reviewed the subcommittee working group chart. Commissioner Davis offered to join the Tom Oye sub-committee. Winnick remains the Chair of that subcommittee. Commissioner Carter asked to be added to the nominating committee. Commissioner Sanders will be added to the Special Needs Awareness Sub-Committee. There was a request to add the Special Needs Awareness to the June 2014 meeting agenda to discuss potential ideas for the initiative.

VII. CORRESPONDENCE AND PETITIONS

None.

VIII. CHAIR, COMMISSION MEMBER, AND STUDENT COMMENTS

A. Chair Comments

Commissioners decided there would not be time for a guest speaker in June. June 2014's agenda will include Bias Offense Response and Prevention Plan, Special Needs, Genocide Awareness/DOR Proclamation, and review of the 2014 work plan. Additionally, Commissioners will make a list of items to present to City Council and discuss commission members that can champion initiatives. Commissioner Kennedy expressed interest in the Human Rights City initiative. She will follow up with Commissioner Harrington to coordinate presentation to City Council on August 4th (work session). Commissioner Winnick will draft a letter for Seidman to sign in sympathy of Fred Baron's death. Commissioner Kennedy shared that the MN State Bar Association passed a conflict free resolution which is the same resolution that the City of Edina endorses. The MN Bar Association is the first Bar Association to do so. Commissioner Bigbee is planning on attending the Islamic Perspective information session.

IX. STAFF COMMENTS

None.

X. ADJOURNMENT

Motion was made by Commissioner Bigbee to adjourn the May 27th, 2014 meeting of the Human Rights and Relations Commission; motion was second by Commissioner Kennedy.

Motion carried.

Adjournment at 9:27 pm.

Respectfully submitted,

MJ Lamon, HRRC Staff Liaison

Minutes approved by HRRC June 24, 2014

Jan Seidman, HRRC Chair

DRAFT

HUMAN RIGHTS & RELATIONS COMMISSION																	
NAME	TERM	J	F	M	A	M	J	J	A	S	O	N	D	Work Session	Work Session	# of Mtgs.	Attendance %
Meetings/Work Sessions		1	1	1	1	1										5	
														8/4/2014			
Arseneault, Patrice	2/1/2015	1	1	1	1	1										5	100%
Bigbee, Arnie	2/1/2015	1	1	1	1	1										5	100%
Cashmore, John	2/1/2016	1	1	1	1											4	80%
Carter, Derek	2/1/2017			1	1	1										3	100%
Davis, Laura	2/1/2015	1	1	1	1											4	80%
Kennedy, Ellen	2/1/2017				1	1										2	67%
Seidman, Jan	2/1/2016	1	1	1	1	1										5	100%
Sanders, Tiffany	2/1/2017			1	1	1										3	100%
Winnick, Steve	2/1/2016	1	1		1	1										4	80%
Haeg, Molly	student	1	1	1	1	1										5	100%
Harrington, Paige	student			1	1											2	40%

Liaisons: Report attendance monthly and attach this report to the Commission minutes for the packet.

Do not enter numbers into the last two columns. Meeting numbers & attendance percentages will calculate automatically.

<u>INSTRUCTIONS:</u>	<u>Counted as Meeting Held (ON MEETINGS' LINE)</u>	<u>Attendance Recorded (ON MEMBER'S LINE)</u>
Regular Meeting w/Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Regular Meeting w/o Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Joint Work Session	Type "1" under "Work Session" on the meetings' line.	Type "1" under "Work Session" for each attending member.
Rescheduled Meeting*	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Cancelled Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for ALL members.
Special Meeting	There is no number typed on the meetings' line.	There is no number typed on the members' lines.

*A rescheduled meeting occurs when members are notified of a new meeting date/time at a prior meeting. If shorter notice is given, the previously-scheduled meeting is considered to have been cancelled and replaced with a special meeting.