



To: HRRC

Agenda Item #: IV.

From: MJ Lamon, Staff Liaison

Action

Date: March 25, 2014

Discussion

Subject: Adoption of Meeting Minutes

Information

Action Requested:

Approve the minutes for the February 25, 2014 meeting of the Human Rights and Relations Commission.

Information / Background:

Attachment:

Draft meeting minutes from the February 25, 2014 HRRC meeting; Attendance Roster

**MINUTES
OF THE REGULAR MEETING OF THE
HUMAN RIGHTS & RELATIONS COMMISSION
February 25, 2014
7:00 P.M.**

I. CALL TO ORDER

Chair Bigbee called the meeting to order at 7:04 PM.

II. ROLL CALL

Answering roll call were Commissioners Arsenault, Bigbee, Cashmore, Davis, Haeg, Lagerstrom, Seidman, Winnick. Staff present: MJ Lamon, Staff Liaison and Annie Johnson, City Management Fellow.

Commissioner Davis arrived to the meeting at 7:06pm.

III. APPROVAL OF MEETING AGENDA

Motion was made by Commissioner Seidman to move agenda item XII to VII following the Special Guest and to approve the meeting agenda of the February 25, 2014. The motion was seconded by Commissioner Arsenault.

Motion carried.

Motion was made by Commissioner Cashmore to revise the meeting agenda of the February 25, 2014 meeting to remove the Conflict Free Materials item, add Cashmore to the Days of Remembrance item, and remove Cashmore from the Bias/Hate Crime item. The motion was seconded by Commissioner Winnick.

Motion carried.

IV. ADOPTION OF MEETING MINUTES

Corrections were made to the spelling of 'Statute' and 'Gene Sylvestre', and to the title of the 'District Equity Advisory Council'.

Motion was made by Commissioner Winnick to approve the Regular Meeting Minutes of November 26, 2013; the motion was seconded by Commissioner Seidman.

Motion carried. Commissioners Kingston and Stanton abstained.

V. COMMUNITY COMMENT

None.

VI. SPECIAL GUEST: Kristin Aarsvold, Parks and Rec Department

Kristin Aarsvold presented information about the Edina Parks Department and current programming. Edina Parks and Recreation Department is committed to ensuring access to all recreation programs and services. Aarsvold reviewed the grant-in-aid program that is funded by the Edina Community Foundation and a report of financial support for families and individuals. Aarsvold shared information on the Edina Challenge whose mission is to make access to youth programs easier for families.

Commissioner Stanton arrived to the meeting at 7:12pm.

VII. THANK YOU TO DEPARTING MEMBERS

Thank you to Commissioner Stanton, Commissioner Kingston, and Commissioner Lagerstrom for their service to the HRRC.

Commissioner Kingston left the meeting.

VIII. REPORTS/RECOMMENDATIONS

A. Anti-bullying Event and Education – Edina Reads

Commissioner Lagerstrom provided a one page summary of Edina Reads Anti Bullying event that was held on February 8th at the Edina Senior Center. Lagerstrom will make a list of local schools to donate the left over Henry the Bully books and send to staff.

B. Bias Offense Response Plan

Commissioner Winnick provided a recap of Bias Offense Response Plan meetings and an update on the proposed changes to the Bias Offense Response Plan in partnership with the Police Department.

C. Tom Oye Award – VOTE

Five individuals were nominated for the 2014 Tom Oye Award. The 2014 nominations included:

- Andrea Knoll
- Gail Shore
- Kristin Aarsvold & Tom McKenzie
- Mamie Segall
- Jessi Kingston

Commissioners completed a straw poll and Kristin Aarsvold and Tom McKenzie held the majority of votes.

Commissioner Winnick moved that Kristin Aarsvold and Tom McKenzie be awarded the 2014 Tom Oye Award. The motion was second by Commissioner Lagerstrom. Motion carried.

D. General Workplan Updates

- i. Monitoring Domestic Partner Legislation and City Ordinance
Commissioner Arseneault will request that this item be added to future agendas only when there is new information to report.
- ii. Community Outreach Working Group
Chair Bigbee reported that they will be holding a listening session in March. Invitations to attend and potential dates will be sent via doodle calendar.
- iii. Days of Remembrance 2014
Commissioner Seidman reported that the press release on the three Days of Remembrance events was completed by the Communications Department.
- iv. Consider Black History Month
Chair Bigbee reminded the commission that February is Black History Month.

E. HRRC Resource File

Chair Bigbee shared that there is a resource file at City Hall for the HRRC. Documents are available for check out. A list of new materials was included in the packet.

IX. CORRESPONDENCE AND PETITIONS

Included in the packet.

X. CHAIR AND COMMISSION MEMBER COMMENTS

- i. Chair Bigbee was invited by the Superintendent to participate in trainings and workshops hosted by the School District. He was invited to serve on the School District Equity Advisory Council as the Chair of the HRRC.
- ii. Chair Bigbee reported that new appointments to the HRRC will be made at the next City Council Meeting. He participated in candidate interviews with City Council members
- iii. Commissioner Cashmore asked for clarification on the HRRC google group. Staff Liaison Lamon shared that google groups is an information sharing forum and that keeps a record/history of the shared posts. City Staff agreed to do a demonstration at the March meeting.

XI. STAFF COMMENTS

- i. The HRRC April meeting will be held in conjunction with April 29th Volunteer Recognition Event at Braemar.
- ii. The HRRC has the opportunity to participate in a shared Board and Commission blog with all of Edina's advisory Board and Commissions.

XII. ELECT 2014 CHAIR AND VICE CHAIR

Commissioner Winnick moved to elect Commissioner Jan Seidman as 2014 HRRC Chairperson and Commissioner Pat Arseneault as the Vice Chairperson; seconded by Commissioner Davis. Motion carried.

XIII. ADJOURNMENT

Chair Bigbee declared the meeting adjourned at 8:59 PM.

Respectfully submitted,

MJ Lamon, HRRC Staff Liaison

Minutes approved by HRRC March 25, 2014

Jan Seidman, HRRC Chair

HUMAN RIGHTS & RELATIONS COMMISSION																	
NAME	TERM	J	F	M	A	M	J	J	A	S	O	N	D	Work Session	Work Session	# of Mtgs.	Attendance %
Meetings/Work Sessions		1	1													2	
														5/20/2014			
Arseneault, Patrice	2/1/2015	1	1													2	100%
Bigbee, Arnie	2/1/2015	1	1													2	100%
Cashmore, John	2/1/2016	1	1													2	100%
Carter, Derek	2/1/2017															0	#DIV/0!
Davis, Laura	2/1/2015	1	1													2	100%
Kennedy, Ellen	2/1/2017															0	#DIV/0!
Carter, Derek	2/1/2017	1	1													2	100%
Seidman, Jan	2/1/2016	1	1													2	100%
Sanders, Tiffany	2/1/2017															0	#DIV/0!
Winnick, Steve	2/1/2016	1	1													2	100%
Haeg, Molly	student	1	1													2	100%
Harrington, Paige	student															0	0%

Liaisons: Report attendance monthly and attach this report to the Commission minutes for the packet.

Do not enter numbers into the last two columns. Meeting numbers & attendance percentages will calculate automatically.

INSTRUCTIONS:	Counted as Meeting Held (ON MEETINGS' LINE)	Attendance Recorded (ON MEMBER'S LINE)
Regular Meeting w/Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Regular Meeting w/o Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Joint Work Session	Type "1" under "Work Session" on the meetings' line.	Type "1" under "Work Session" for each attending member.
Rescheduled Meeting*	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Cancelled Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for ALL members.
Special Meeting	There is no number typed on the meetings' line.	There is no number typed on the members' lines.

*A rescheduled meeting occurs when members are notified of a new meeting date/time at a prior meeting. If shorter notice is given, the previously-scheduled meeting is considered to have been cancelled and replaced with a special meeting.