



**To:** HRRC

**Agenda Item #:** VII.E.

**From:** Annie Coyle  
Staff Liaison

**Action**   
**Discussion**   
**Information**

**Date:** February 25, 2014

**Subject:** General Workplan Updates (As Needed)

**Action Requested:**

**Information / Background:**

Teams will give updates on items that have not been discussed on previous agenda items.

i. Monitoring Domestic Partner Legislation and the City Ordinance (Stanton/Arseneault)

iii. Community Outreach Working Group (Bigbee and Davis)

iv. Days of Remembrance 2014 ( Seidman)

I. Transgender Days of Remembrance

Consider Black History Month 2015 (Bigbee)

vi.

**Attachment:**

**2014 Work Plan by month; 2014 Work Plan by Topic.**



HUMAN RIGHTS &  
RELATIONS COMMISSION

**2014 Work Plan Topics by Month**

<b>January</b>	<ul style="list-style-type: none"><li>• Review 2013 Commission Work Accomplished</li><li>• Review Final 2014 Work Plan</li><li>• Appoint leaders for each Commission initiative</li><li>• Present Chair and Vice Chair Nominees</li><li>• Complete update of Bias/Hate Crimes response plan <b>2013</b></li></ul>
<b>February</b>	<ul style="list-style-type: none"><li>• Present/Select Tom Oye Award Recipient</li><li>• Elect Officers</li><li>• Review 2014 draft work plans from each team</li><li>• Edina Reads February 8</li></ul>
<b>March</b>	<ul style="list-style-type: none"><li>• Updates from teams</li><li>• Review 2014 draft work plans from each team</li><li>• Plan for Special Needs Awareness Campaign</li><li>• Check in on Immigration Reform</li></ul>
<b>April</b>	<ul style="list-style-type: none"><li>• Edina Volunteer Recognition Reception/Tom Oye Award April 29</li><li>• Updates from teams</li><li>• Days of Remembrance April 8, 10, 13</li></ul>
<b>May</b>	<ul style="list-style-type: none"><li>• Strategic review of initiatives</li><li>• Updates from teams</li><li>• Annual meeting of boards and commissions with the City Council</li></ul>
<b>June</b>	<ul style="list-style-type: none"><li>• Updates from teams</li><li>• Check in on Immigration Reform</li></ul>
<b>July</b>	<ul style="list-style-type: none"><li>• Updates from teams</li></ul>
<b>August</b>	<ul style="list-style-type: none"><li>• Complete update of Bias/Hate Crimes response plan <b>2014</b></li><li>• Review preliminary Work Plan for 2014</li></ul>
<b>September</b>	<ul style="list-style-type: none"><li>• Finalize 2015 Work Plan to submit to Council for Oct. 1<sup>st</sup> work session</li><li>• Updates from teams</li><li>• Adjust work plan for balance of 2014, as necessary</li><li>• Draft plan and presentation for annual televised meeting</li><li>• Check in on Immigration Reform</li></ul>
<b>October</b>	<ul style="list-style-type: none"><li>• Finalize plan and presentation for annual televised meeting</li><li>• Prepare process for the Tom Oye Award for 2015</li><li>• Special Needs Awareness Campaign</li><li>• Focus on the initiatives and discuss evident/emerging issues in the community</li><li>• Update from teams</li></ul>
<b>November</b>	<ul style="list-style-type: none"><li>• Annual Televised Meeting</li><li>• Appoint nominating committee</li><li>• Update from teams</li></ul>
<b>December</b>	<ul style="list-style-type: none"><li>• Finalize planning for 2015 – goals, teams, initiatives, etc</li><li>• Check in on Immigration Reform</li></ul>

## 2014 HRRC Work Plan Status by Topic

	Work Plan Item	Commissioners Assigned	Current Status	Next Action and Due Date	
	Monitoring Domestic Partner Legislation and the City Ordinance.	<i>Stanton</i>	ON-HOLD	Need to assign new Commissioner/determine if this will be pursued.	February
	Update Bias/Hate Crimes Response Plan	Winnick, Cashmore	On-hold	On hold until dept. report has been completed.	February
	Community Outreach Efforts (Including Community Listening Sessions.)	Bigbee and Davis	IN-PROGRESS	Have been holding meetings with subgroup; identified potential dates for trainings	February
	Tom Oye Award	Winnick	In progress	HRRC received 5 nominations for the 2014 award; recipient will be selected at February meeting.	February
	Special Needs Awareness Campaign	Davis/Arseneault	Not yet started		
	Days of Remembrance 2014	Seidman/Cashmore/Davis	In progress	Currently publicizing the three events for 2014 in April.	February
	Anti-bullying Event and Education- Edina Reads	<i>Lagerstrom</i>	Completed	Event held February 8 <sup>th</sup> at the Senior Center.	February