



To: HRRC

Agenda Item #: IV. A.

From: Annie Coyle
Staff Liaison

Action
Discussion
Information

Date: November 26, 2013

Subject: Adoption of Meeting Minutes

Action Requested:

Approve the minutes for the October 22, 2013 regular meeting of the Human Rights and Relations Commission.

Information / Background:

Attachment:

Draft meeting minutes from the October 22, 2013 HRRC meeting; Attendance Roster

**MINUTES
OF THE REGULAR MEETING OF THE
HUMAN RIGHTS & RELATIONS COMMISSION
October 22, 2013
7:00 P.M.**

I. CALL TO ORDER

Chair Bigbee called the meeting to order at 7:01 PM.

Manager Neal gave a special presentation regarding follow-up from the Southview Middle School vandalism incident. The School Superintendent would like to attend an upcoming meeting of the HRRC.

II. ROLL CALL

Answering roll call were Commissioners Arseneault, Bigbee, Cashmore, Haeg, Harrington, Lagerstrom, Seidman, Stanton, Winnick and Staff Liaison Schaefer.

III. APPROVAL OF MEETING AGENDA

Motion was made by Commissioner Arseneault to approve the meeting agenda of the October 22, 2013 meeting. The motion was seconded by Commissioner Seidman.

Motion carried.

IV. ADOPTION OF MEETING MINUTES

Motion was made by Commissioner Stanton to approve the Regular Meeting Minutes of September 24, 2013; the motion was seconded by Commissioner Winnick.

Motion carried.

V. COMMUNITY COMMENT

There were no community comments.

VI. REPORTS/RECOMMENDATIONS

A. Appoint Community Outreach Working Group Members

Commissioners Davis and Cashmore reviewed applications for individuals to serve on the working group. They determined that four individuals would be needed for the working group in addition to themselves, and a representative from both the Edina Police Department and Edina school District. Seven people applied for the working group.

Point of Information: There is not an internal process for notification of acceptance/declination of applicants.

Staff will send out letters to applicants that were not selected. Those individuals may have an opportunity to serve on another group.

Motion was made by Commissioner Cashmore to appoint the following individuals to the Community Outreach Working Group: Ann Meagher, Rick Kruger, Eric Holm, and Judith Rogers; and the following individuals as alternates: Katie Meehan, Agness Yu, and Polly Bowles. The motion was seconded by Commissioner Stanton.

Motion carried.

B. Human Rights Symposium December 5, 2013

Chair Bigbee, Commissioner Davis, and Commissioner Cashmore are interested in attending the conference on behalf of the Commission. Commissioner Winnick will be an alternate.

C. Human Services Task Force Update

Commissioner Arseneault provided an update that the Human Services Task Force had met twice and reviewed the 10 proposals submitted for funding. There were two new proposals this year from Prism Express and New America Academy; neither was recommended for funding. Prism's services were halted after they submitted the request for funding due to staffing change and New America Academy's program could not be funded by Human Services funding due to statute requirements. Cornerstone, Normadale Center, Oasis for Youth, Senior Community Services, VEAP, The Bridge, Conflict Resolution Center, and Store to Door were being recommended for funding. The total budget was \$82,900. A member from each board and commission was on the task force. The recommendations will be given to the City Council on November 4th.

D. Finalize plan and presentation for November annual televised meeting

Commissioners provided updates and revisions to the powerpoint for the November Annual Televised Meeting. Staff will make changes and send out to the commission for final review.

Commissioner Winnick and Chair Bigbee requested that the following comments be included in the minutes: Commissioner Cashmore questioned whether 'disability' was the correct verb to use to describe the awareness event because 'disability' is now seen as a bad word. Disabled people are abled in different ways.

E. Prepare process for the Tom Oye Award for 2014

Commissioner Winnick met with Communications Staff and discusses a press release and plan. Information will be available on the website.

F. General Work Plan Updates

i. Days of Remembrance 2014

Commissioner Seidman provided an update on the three events. "Bystander" will be performed at the Edina Senior Center. Ellen Kennedy is working to coordinate music for the event, which will last about 90 minutes. An additional video will be run on Channel 16. The Mayor needs to be confirmed to provide an address.

ii. Monitoring Domestic Partner Legislation and the City Ordinance
No update.

iii. Community Outreach Efforts - Focus on the initiatives and discuss evident/emerging issues in the community
Update provided earlier in the meeting.

iv. Quasquicentennial

Commissioner Lagerstrom updated the committee that the group hopes to have their in the hands of the Communication Department by November 1st.

v. Bias/Hate Crime Response Plan

Update provided at the beginning of the meeting.

vi. Disability Awareness Campaign

No update.

vii. 2014 Anti-Bullying Event

Commissioner Lagerstrom has been working with the Edina Reads group and they have moved the event to the Fireside Room in the Senior Center. Books will be purchased at a 42% discount. Nancy Carlson's fee will be \$400. Edina Reads may be able to provide the refreshments. The Friends of the Edina Library can sell additional books at the event.

VII. CORRESPONDENCE AND PETITIONS

None.

VIII. CHAIR AND COMMISSION MEMBER COMMENTS

Chair Bigbee reported that the Living Streets Advisory Group needs activity photos of intergenerational groups. Any photos should be sent to Mark Nolan in the Engineering Department.

Commissioner Stanton questioned if the City Council has taken up the Immigration Reform issue.

IX. STAFF COMMENTS

Staff Liaison Schaefer reported that Councilmember Bennett sent a letter of invitation to Founders Day events. In addition, she reported that Ari Klugman recently accepted as position as the City Administrator of Madison Lake, MN.

X. ADJOURNMENT

There being no further business on the Commission Agenda, the meeting was adjourned.

Chair Bigbee declared the meeting adjourned at 9:20 PM.

Respectfully submitted,

Annie Johnson, HRRC Staff Liaison

Minutes approved by HRRC, November 26, 2013

Arnie Bigbee, HRRC Chair

HUMAN RIGHTS & RELATIONS COMMISSION																	
NAME	TERM	J	F	M	A	M	J	J	A	S	O	N	D	Work Session	Work Session	# of Mtgs.	Attendance %
Meetings/Work Sessions		1	1	1	1	1	1	1	1	1	1			1		11	
														5/7/2013			
Arseneault, Patrice	2/1/2015						1	1	1	1	1					5	100%
Bigbee, Arnie	2/1/2015	1	1	1	1	1	1		1	1	1			1		10	91%
Cashmore, John	2/1/2016		1	1	1	1	1			1	1			1		8	73%
Davis, Laura	2/1/2015			1	1		1	1	1		1			1		7	78%
Haeg, Molly	student									1	1					2	100%
Harrington, Paige	student									1	1					2	100%
Kingston, Jessi	2/1/2014	1	1		1	1	1			1	1			1		8	73%
Lagerstrom, Leslie	2/1/2014			1	1	1		1	1	1	1			1		8	89%
Seidman, Jan	2/1/2016	1	1	1	1	1	1	1	1	1	1			1		11	100%
Stanton, Russ	2/1/2014	1	1	1	1		1	1	1	1	1			1		10	91%
Winnick, Steve	2/1/2016	1	1		1	1	1	1	1	1	1			1		10	91%

Liaisons: Report attendance monthly and attach this report to the Commission minutes for the packet.

Do not enter numbers into the last two columns. Meeting numbers & attendance percentages will calculate automatically.

INSTRUCTIONS:

Counted as Meeting Held (ON MEETINGS' LINE)

Attendance Recorded (ON MEMBER'S LINE)

Regular Meeting w/Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Regular Meeting w/o Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Joint Work Session	Type "1" under "Work Session" on the meetings' line.	Type "1" under "Work Session" for each attending member.
Rescheduled Meeting*	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Cancelled Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for ALL members.
Special Meeting	There is no number typed on the meetings' line.	There is no number typed on the members' lines.

*A rescheduled meeting occurs when members are notified of a new meeting date/time at a prior meeting. If shorter notice is given, the previously-scheduled meeting is considered to have been cancelled and replaced with a special meeting.

NOTES: