



To: HRRC

Agenda Item #: IV. A.

From: Lisa Schaefer
Staff Liaison

Action
Discussion
Information

Date: June 25, 2013

Subject: Adoption of Consent Agenda

Action Requested:

Approve the minutes for the May 28, 2013 regular meeting of the Human Rights and Relations Commission.

Information / Background:

Approval of minutes.

Attachment:

Meeting Minutes of May 28, 2013 meeting.

Meeting Attendance.

**MINUTES
OF THE REGULAR MEETING OF THE
HUMAN RIGHTS & RELATIONS COMMISSION
May 28, 2013
7:00 P.M.**

I. CALL TO ORDER

Chair Bigbee called the meeting to order at 7:00 PM.

II. ROLL CALL

Answering roll call were Commissioners, Cashmore, Kingston, Lagerstrom, Seidman, Winnick, Chair Bigbee and Student Member Mohtadi. Staff present: Lisa Schaefer, Staff Liaison and Candy Fiedler, Administrative Staff.

Chair Bigbee questioned filling the vacant member position and Staff Liaison Schaefer said that City Council will be discussing the vacancy at the June 4th Workshop.

III. APPROVAL OF MEETING AGENDA

Motion was made by Commissioner Cashmore to approve the meeting agenda of the May 28, 2013 meeting as presented. The motion was seconded by Commissioner Seidman.

Ayes: Bigbee, Cashmore, Kingston, Lagerstrom, Seidman, Stanton and Winnick. Motion carried.

IV. ADOPTION OF CONSENT AGENDA

A. Approval of Minutes-Regular Meeting of April 23, 2013

Motion was made by Commissioner Winnick with suggested revisions and seconded by Commissioner Seidman to approve the consent agenda.

Ayes: Bigbee, Cashmore, Kingston, Lagerstrom, Seidman, Stanton and Winnick. Motion carried.

V. COMMUNITY COMMENT

There were no community comments.

VI. REPORTS/RECOMMENDATIONS

A. Living Streets Committee Presentation.

Assistant City Manager Karen Kurt and Jennifer Janovy from the Edina Transportation Commission gave a presentation regarding a Living Streets Policy for Edina and Edina's vision to achieve this.

An overview of the policy was presented to the HRRC explaining the goals of the City including safety in walking, bicycling and driving, reduced storm water runoff, reduced energy consumption and the promotion of health. The proposed policy will be used to create a Living Streets Plan to achieve the above listed goals.

Challenges were presented and there were questions from members regarding bike lane markings and laws, and universal signage. Commissioner Winnick discussed the concept of including place making, which is pursuing how to create a community that people say "this is where I want to be".

Assistant Manager Kurt explained that the purpose of the presentation to the HRRC was to see if there was interest from any HRRC member to join an Advisory Committee

which will oversee the next step in the process to create the Living Streets Plan. The position would require a commitment of meeting once each month and there will be 10 to 12 representatives on the committee. Commissioner Bigbee stated that there will be someone from the HRRC on the Living Streets Advisory Committee.

Assistant Manager Kurt requested that Staff Liaison Schaefer forward a draft copy of the policy to the HRRC members, and if members have additional comments or questions to forward them to Staff Liaison Schaefer prior to the July 16 Council Work Session where this will be taken into consideration.

B. Review Joint Work Session with Council

Proposed revisions to the 2013 HRRC Work Plan were presented. Staff member Schaefer said a draft version of the revisions was attached for formal City Council approval.

Commissioner Kingston questioned the use of the \$1500 budget asking if it was it to be used for professional services to meet community needs as presented by Fartun Weli, since we didn't do Holocaust programming this year, or is it for the training that Chair Bigbee mentioned. Chair Bigbee said that the professional services amount from Fartun Weli would be \$3500 which was not achievable in one year and there would be no additional funding from City Council. The budgeted amount should remain for community engagement partnership expenses.

C. Strategic Review of Initiatives

Chair Bigbee suggested the HRRC use the training services provided from One Voice Minnesota. This is affordable training with the only cost being that of providing coffee and snacks to attendees. The training could be presented to all of Edina's Commissions and would create consistency in holding community meetings.

Staff Liaison Schaefer stated that City Manager Intern Klugman put together the attached draft Report/Recommendation and Approved Work Plan along with proposed revisions to send to Council. These documents were marked with a Draft watermark. Commissioner Cashmore requested page numbers be added to the packets and Staff Liaison Schaefer said we will work on this.

After discussion as to the allocation of the \$1500 budget, it was decided that Commissioners Cashmore and Davis present the proposed changes at the next meeting in June. This would implement the goal of spreading the \$1500 over other initiatives and would include the training services from One Voice Minnesota.

Staff person Schaefer advised that the work plan revisions should be a separate item for approval on the June agenda. HRRC discussed removal of the Domestic Violence item and the addition of Anti-Bullying and Quasquicentennial (Timeline) Event items.

Commissioner Seidman suggested making the Community Listening Sessions a subsection of the Community Outreach project, not two separate projects, and bring a plan to the June meeting. Member Cashmore moved, Kingston seconded, motion carried.

Chair Bigbee will draft the work plan revisions, go through to make the language easier to understand, and to postpone action until the June meeting.

D. Update from Teams

i. Days of Remembrance 2014 (Cashmore and Seidman)

There was discussion to determine if this should be one or two events.

Commissioner Cashmore felt that the Yom HaShoah Holocaust Remembrance Day should be a separate event. Commissioner Bigbee reported that the Mayor indicated he would prefer one event so that we're sensitive to the entire community. Commissioner Winnick said that in Minnesota, the entire month of April was dedicated to remembrance of all genocides and it was decided that one event is sufficient. Commissioner Kingston said Edina passed a Proclamation Day of Remembrance to remember victims of the Holocaust. It was then decided to bring this item back to the June meeting and investigate if a second Proclamation should be made.

ii. Monitoring Domestic Partner Legislation and the City Ordinance (Stanton)

Commissioner Stanton was not present and this item is postponed until July, after the Supreme Court decisions have been made.

iii. Community Outreach Efforts (Cashmore and Davis)

Commissioners Cashmore and Davis will come prepared with speaking to this at the June meeting. This item is also postponed until June or July.

iv. Quasiquicentennial (Lagerstrom, Stang and Mohtadi) leave as is

Member Lagerstrom drafted a press release to recruit a working group. They are looking for someone with background in history, diversity or civic engagement.

E. Other

Staff Liaison Schaefer said that the HRRC needs to select a Human Services committee member by September. She is unsure whether or not Commissioner Stanton will remain on for 2013. This item will be added to the next agenda.

VII. CORRESPONDENCE AND PETITIONS

None.

VIII. CHAIR AND COMMISSION MEMBER COMMENTS

Commissioner Winnick reported that he was happy to serve as the representative for the Edina Community Council and his term runs through the end of this year. He explained that the Edina Resource Center is the main social service agency in the south metro area, and how magnificent the Volunteers Enlisted to Assist People (VEAP) is. He said there will be a new building opening in Bloomington this September which will make it more accessible for those needing these services.

Commissioner Cashmore requested the Commission look at different dates for meetings next year. Staff Liaison Schaefer said that she will check into what needs to be done to change all meeting dates.

Commissioner Winnick questioned if thank you notes had been sent out for Tom Oye awards. Staff Liaison Schaefer said that City Manager Intern Klugman had done this. She will send copies of these letters to Commissioners Seidman and Winnick.

IX. STAFF COMMENTS

X. ADJOURNMENT

There being no further business on the Commission Agenda, Commissioner Cashmore moved and Commissioner Kingston seconded adjournment of the meeting. Motion carried.

Chair Bigbee declared the meeting adjourned at 9 PM.

Respectfully submitted,

Candy Fiedler, Administrative Staff

Minutes approved by HRRC, June 25, 2013

Arnie Bigbee, HRRC Chair

HUMAN RIGHTS & RELATIONS COMMISSION																	
NAME	TERM	J	F	M	A	M	J	J	A	S	O	N	D	Work Session	Work Session	# of Mtgs.	Attendance %
Meetings/Work Sessions		1	1	1	1	1								1		6	
														5/7/2013			
Bigbee, Armie	2/1/2015	1	1	1	1	1								1		6	100%
Cashmore, John	2/1/2016		1	1	1	1								1		5	83%
Davis, Laura	2/1/2015			1	1									1		3	75%
Kingston, Jessi	2/1/2014	1	1		1	1								1		5	83%
Lagerstrom, Leslie	2/1/2014			1	1	1								1		4	100%
Mohtadi, Tara	student	1		1		1								1		4	67%
Vacancy	2/1/2015															0	0%
Seidman, Jan	2/1/2016	1	1	1	1	1								1		6	100%
Stang, Maggie	student	1	1	1	1									1		5	83%
Stanton, Russ	2/1/2014	1	1	1	1	1								1		5	83%
Winnick, Steve	2/1/2016	1	1		1	1								1		5	83%

Liaisons: Report attendance monthly and attach this report to the Commission minutes for the packet.

Do not enter numbers into the last two columns. Meeting numbers & attendance percentages will calculate automatically.

INSTRUCTIONS:

Regular Meeting w/Quorum	<u>Counted as Meeting Held (ON MEETINGS' LINE)</u>	<u>Attendance Recorded (ON MEMBER'S LINE)</u>
Regular Meeting w/o Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Joint Work Session	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Rescheduled Meeting*	Type "1" under "Work Session" on the meetings' line.	Type "1" under "Work Session" for each attending member.
Cancelled Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Special Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for ALL members.
	There is no number typed on the meetings' line.	There is no number typed on the members' lines.

*A rescheduled meeting occurs when members are notified of a new meeting date/time at a prior meeting. If shorter notice is given, the previously-scheduled meeting is considered to have been cancelled and replaced with a special meeting.

NOTES: