



**To:** HRRC

**Agenda Item #:** VI. D.

**From:** Ari Klugman  
City Manager Intern

**Action**   
**Discussion**   
**Information**

**Date:** April 23, 2013

**Subject:** General Work Plan Updates

**Action Requested:**

None.

**Information / Background:**

Current Commission Initiatives:

- i. Monitoring Domestic Partner Legislation and the City Ordinance (Stanton)
- ii. Community Outreach Efforts (Cashmore and Davis)
- iii. Anti-bullying Event and Education – Edina Reads (Bigbee and Stang) Completed April 23
- iv. Tom Oye Award (Winnick)- To be completed April 30
- v. Days of Remembrance (Cashmore) Completed April 30
- vi. Domestic Violence (Newell- ??)

**Attachment:**

Work Plan by Month, Work Plan by Topic



## 2013 Work Plan Topics by Month

<b>January</b>	<ul style="list-style-type: none"><li>• Assess 2012 Commission Work</li><li>• Adopt Final 2013 Work Plan</li><li>• Appoint leaders for each Commission initiative</li><li>• Present Tom Oye Award Nominations</li><li>• Present Chair and Vice Chair Nominees</li></ul>
<b>February</b>	<ul style="list-style-type: none"><li>• Select recipient of the Tom Oye Award</li><li>• Elect Officers</li><li>• Review 2013 draft work plans from each team</li></ul>
<b>March</b>	<ul style="list-style-type: none"><li>• Updates from teams</li></ul>
<b>April</b>	<ul style="list-style-type: none"><li>• Edina Volunteer Recognition Reception/Tom Oye Award</li><li>• Updates from teams</li><li>• Days of Remembrance</li><li>• Edina Reads April 22</li><li>• Domestic Partner Legislation Review</li></ul>
<b>May</b>	<ul style="list-style-type: none"><li>• Complete update of Bias/Hate Crimes response plan</li><li>• Strategic review of initiatives</li><li>• Updates from teams</li><li>• Annual meeting of boards and commissions with the City Council</li><li>• Tentative Work Session with Council</li></ul>
<b>June</b>	<ul style="list-style-type: none"><li>• Updates from teams</li></ul>
<b>July</b>	<ul style="list-style-type: none"><li>• Updates from teams</li></ul>
<b>August</b>	<ul style="list-style-type: none"><li>• Review preliminary Work Plan for 2014</li></ul>
<b>September</b>	<ul style="list-style-type: none"><li>• Updates from teams</li><li>• Adjust work plan for balance of 2013, as necessary</li></ul>
<b>October</b>	<ul style="list-style-type: none"><li>• Prepare process for the Tom Oye Award for 2014</li><li>• Focus on the initiatives and discuss evident/emerging issues in the community</li><li>• Update from teams</li></ul>
<b>November</b>	<ul style="list-style-type: none"><li>• Appoint nominating committee</li><li>• Update from teams</li><li>• Final planning for 2014 – goals, teams, initiatives, etc.</li></ul>
<b>December</b>	<ul style="list-style-type: none"><li>• Cancelled</li></ul>

## 2013 HRRC Work Plan Status by Topic

	Work Plan Item	Commissioners Assigned	Current Status	Next Action and Due Date	
	Monitoring Domestic Partner Legislation and the City Ordinance.	Stanton	IN-PROGRESS	<p>The Council approved an ordinance revision adding the term gender expression to chapter 15 on April 2, 2013.</p> <p>Member Stanton will provide an update on Domestic Partner Legislation.</p> <p>In April, Member Stanton will propose possible new additions to be considered for proposal to the Council at the Joint Council meeting in May.</p> <p>In May, Member Stanton will present a draft revision to the original Item #4 of the Domestic Partner Ordinance to the Council.</p>	April
	Community Outreach Efforts	Cashmore and Davis	IN-PROGRESS	<p>The Commission has proposed creating a Community Outreach work group to focus on identifying community needs related to census demographic changes. Commissioner Davis and Commissioner Cashmore will serve on the work group; Commissioner Cashmore will serve as chair.</p> <p>Staff has contacted:</p> <ul style="list-style-type: none"> <li>• Tom McKenzie, Edina Police</li> <li>• Carrie Cabe, Edina Resource Center</li> <li>• John Ford, Equity and Inclusion Specialist- Edina Public Schools</li> </ul> <p>Other Potential Partners include:</p> <ul style="list-style-type: none"> <li>• YMCA</li> <li>• Somali and Asian community leaders</li> </ul>	April

				<p>Fartun Weli presented a proposal at the March meeting to help with Somali outreach.</p> <p>Commissioner Bigbee presented an idea for training on Community Listening Sessions.</p>	
	Quasquicentennial	Lagerstrom, Stang and Mohtadi	IN-PROGRESS	The Commission has proposed a workgroup to help come up with a plan for how the HRRC should honor the City's Quasquicentennial.	April
	Anti-bullying Event and Education	Bigbee and Stang	IN-PROGRESS	The Edina Reads event will be completed on April 22, 2013.	April
	Tom Oye Award	Winnick and Seidman	IN-PROGRESS	The Commission selected the 2013 recipient for the Tom Oye Award, the award will be presented on April 30 at the Volunteer Recognition Event.	April
	Days of Remembrance	Cashmore	IN-PROGRESS	<p>Days of Remembrance for 2013 will be completed on April 30, 2013.</p> <p>Commissioner Cashmore will work with Commissioner Kingston to finish up the 2013 arrangements. Commissioner Cashmore will work on the 2014 event.</p>	April
	Domestic Violence	Newell	IN-PROGRESS	Commissioner Newell will arrange for professors from Hamline to come speak to the Commission in April.	April
	Update Bias/Hate Crimes Response Plan	Winnick, Cashmore	Not Started	To be reviewed in May.	May