



# Board/Commission: Heritage Preservation Board

## 2016 Annual Work Plan DRAFT

Initiative 1	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Designate 6909 Hillcrest Lane an Edina Heritage Landmark property		May 2016	No	@ 6 hours -Planning Commission/Prep -City Council Public Hearing	This was originally a 2015 initiative, but the property owner asked it be moved to 2016.
<b>Progress Report:</b>					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Designate Wooddale Bridge (Wooddale Ave. in front of St. Stephens Church) an Edina Heritage Landmark		2016	No	@ 10 hours: -HPB Approval -Planning Commission/Prep -Council Public Hearing	
<b>Progress Report:</b>					

Initiative 3	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Explore the History of Your Home Committee: Provide opportunities for the public to record the history of their homes on a site such as "Placeography.org".		2016	No	As needed for interface with city's website	
<b>Progress Report:</b>					

Approved by City Council on December 15, 2015

Initiative 4	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Educational Opportunities Committee: Provide opportunities for public to engage in celebrating Edina's heritage during Preservation Month - May; as well as throughout the year.		April 2016	No	Yes - Time commitment unknown - Dependent on committee's proposals	
<b>Progress Report:</b>					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Add to resources publically available on topics such as architecture and technical advice, i.e. the "Preservation Tool Box"		Ongoing	None	Yes - to add resources to city's website	
<b>Progress Report:</b>					

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Create an information sheet to be included in the new resident packet that highlights "Edina Historical Facts".		May 2016	No	@ 4 hours: -Research -Propose content to HPB -Facilitate distribution	
<b>Progress Report:</b>					

Initiative 7	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Begin work on updating the Heritage Preservation Element of the 2018 Comprehensive Plan -late 2016		2018	No	Yes - Time commitment unknown at this time	
<b>Progress Report:</b>					

Initiative 8	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Update the map of all Edina properties determined eligible for Edina Heritage Landmark designation as well as those properties with the EHLA overlay zoning designation.		2017	No	@ 5 hours: Work with city's GIS depart. to create a correct, current map for print & inclusion on city's web site	
<b>Progress Report: 34T</b>					

Ongoing Responsibilities
<b>RESEARCH:</b> Evaluate potential heritage resources to add to the determined eligible for landmark designation list.
<b>PRESERVATION:</b> <u>1.</u> Review Certificates of Appropriateness (COA) applications for heritage landmark designated properties; <u>2.</u> Invite eligible property owners to designate their properties Edina Heritage Landmarks.
<b>COMMUNICATION &amp; EDUCATION:</b> <u>1.</u> Educate public on the importance of heritage preservation to the vitality of the community. <u>2.</u> Continually update the Heritage Preservation page on the City of Edina's web site. <u>3.</u> Attend Minnesota Heritage Preservation conferences to enhance education and communication

Other Work Plan Ideas Considered for Current Year or Future Years
2017 - Begin work on re-surveying the historic Country Club District (required every 10 years; last done in 2008).

<b>Proposed Month for Joint Work Session:</b>	September
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<b>Council Comments:</b>	Work plans proposed by the Boards and Commissions were reviewed at the December 1 work session. The following changes were made and are reflected on this work plan: <ul style="list-style-type: none"> <li>• No changes</li> </ul>
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