



To: **MAYOR AND COUNCIL**

Agenda Item #: IV.J.

From: **Sherry Engelman, R.S. Community Health Administrator**

Action
Discussion
Information

Date: November 20, 2012

Subject: Renew Public Health Emergency Preparedness Services Agreement with Bloomington Public Health Division

Action Requested:

Renew Public Health Emergency Preparedness Services Agreement with Bloomington Public Health Division for \$42,366 for calendar year 2013.

Information / Background:

The 2013 Agreement cost is \$42,366. The costs for these services are offset by the 2013 PHEP grant funding of \$48,366 received from the Minnesota Department of Health as awarded by the Center for Disease Control.

In 2012, the Bloomington Public Health Preparedness Agreement cost was \$35,540. The 2013 Agreement cost increase is due to an increase in Public Health Preparedness grant funding to address additional grant duty requirements. Edina will retain portions of the grant money specifically for expenses generated by Edina staff employee training, ongoing emergency planning, public education and administrative duties. This is the eleventh year of grant and the Agreement with Bloomington.

We are required to use the grant money for public health readiness and emergency preparedness planning and training. Currently the work focus is a metro-wide approach to coordinate planning efforts for business continuity of operations, public health preparedness, at-risk populations and mass dispensing.

By City Council request, the Community Health Committee met with Bloomington Public Health throughout the year and on October 17, to review and evaluate these community health services and programs. Bloomington gave a thorough presentation of the services and programs they provide and had staff on hand to answer questions. The Committee determined that Bloomington provides a variety of valuable programs and excellent service to the residents of Edina and agreed unanimously to support continuing the contract services.

Item IV.J. Renew Public Health Emergency Preparedness Services Agreement With Bloomington
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The City Attorney has reviewed and approved the agreement.

ATTACHMENTS (pdf):
Public Health Emergency Preparedness Agreement
Community Health Committee Draft Minutes October 17, 2012

AGREEMENT BETWEEN
THE CITIES OF BLOOMINGTON AND EDINA
FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE TO BIOTERRORISM

THIS AGREEMENT, is made and entered into this ____ day of _____, _____, by and between the City of Bloomington, a Minnesota municipal corporation, in the County of Hennepin, State of Minnesota ("Bloomington"), and the City of Edina, a Minnesota municipal corporation, in the County of Hennepin, State of Minnesota ("Edina").

WITNESSETH:

WHEREAS, Bloomington warrants and represents that its Division of Public Health is a duly certified public health agency operating in accordance with all applicable federal and state requirements; and

WHEREAS, Bloomington's Division of Public Health provides Public Health Emergency Preparedness Services to respond to bioterrorism, infectious diseases, and other threats to public health including, but not limited to coordination, assessment, planning and exercise, response, surveillance, Health Alert Network (HAN), and training (hereinafter referred to as "PH Emergency Preparedness Services"); and provides services and activities to improve the mass dispensing of medicines and medical supplies through the Cities Readiness Initiative (hereinafter referred to as "CRI Duties"); and

WHEREAS, Edina wishes to promote, support, and maintain the health of its residents by providing public health emergency preparedness, and CRI planning activities, and to contract with Bloomington, through its Division of Public Health, to provide such services to residents of Edina;

NOW, THEREFORE, the parties hereto, and for consideration of the covenants hereinafter set forth, agree as follows:

- A. Term. The term of this Agreement shall be from August 10, 2012 through June 30, 2013 provided that either party may terminate the same by sixty (60) days written notice to the other.
- B. Bloomington, through its Division of Public Health, agrees to provide residents of Edina with the following PH Emergency Preparedness Services:

Standing Duties

1. Bloomington will conduct at least one presentation per calendar year, highlighting public health emergency preparedness activities and/or accomplishments to a community group within Edina. The presentation should include information on the Public Health component of recent and/or on-going responses, exercises and improvements to readiness. The purpose of the presentation will be to increase the visibility of public health emergency preparedness efforts among elected officials and/or new audiences with whom public health planners are not already working. Bloomington shall provide a summary of the presentation that includes how the audience was selected, the date of the presentation, number of attendees, and topics discussed. Edina staff will participate in the presentation, which will be coordinated by Bloomington and will focus on activities and accomplishments within Edina.
2. Bloomington will plan and coordinate preparedness and response efforts at the local and regional level with hospitals, healthcare providers, mental/behavioral health systems, emergency medical services, emergency management and other response partners to share expertise, coordinate training and exercises and evaluate response and recovery to incidents within Bloomington-Edina-Richfield.
3. Bloomington will designate a MN Responds administrator; and coordinate with regional health care system preparedness efforts to recruit, train and deploy volunteers in accordance with state and federal law.
4. Bloomington will prepare, update and maintain a Bloomington-Edina-Richfield three (3) year exercise calendar in conjunction with each City's Emergency Manager and will submit the exercise calendar to the Office of Emergency Preparedness (OEP) Exercise Coordinator on or before November 30 of each calendar year and will provide timely updates to the OEP Exercise Coordinator

for the duration of the contract. Bloomington will provide Edina with an exercise calendar specific to their jurisdiction.

5. All exercises developed by Bloomington will be in accordance with Homeland Security Exercise Evaluation Program (HSEEP) standards. Bloomington will submit an After Action Report and Improvement Plan (AAR/IP) to the OEP Exercise Coordinator for each exercise conducted at any level with federal funds. Any exercises that include measuring throughput for countermeasure dispensing (dispensing or vaccinating drills, including drills using Real Opt) shall include the throughput data according to STATE guidance.
6. Bloomington will reply to all STATE Health Alerts and Health Alert Updates within one (1) hour of receipt. Bloomington will transmit the STATE'S Health Alerts and Health Alert Updates to local Health Alert Network recipients as requested by the STATE within one (1) hour of receipt.
7. Bloomington will reply to all STATE Health Advisories and Health Advisory Updates within twenty-four (24) hours of receipt. Bloomington will transmit the STATE Health Advisories and Health Advisory Updates within twenty-four (24) hour of receipt.
8. Bloomington shall develop and maintain Medical Countermeasure Dispensing, Material Management and Distribution plans in compliance with current Minnesota Department of Health (MDH) and Centers for Disease Control (CDC) guidance documents including: MDH guidance posted on the Workspace; Local Technical Assistance Review (LTAR) and supporting guidance; Receiving, Distributing, Dispensing Strategic National Stockpile Assets: A Guide for Preparedness; Public Health Preparedness Capabilities: National Standards for State and Local Planning; and Point of Dispensing (POD) Standards. Bloomington will incorporate new STATE and federal guidance into plans on a minimum of an annual basis. Bloomington will

address deficiencies and make changes to plans as requested by Edina, MDH and/or CDC.

9. Bloomington will ensure annual capacity building training specific to medical countermeasure dispensing and medical materiel distribution is provided to lead response staff, as identified by Bloomington Public Health and Edina. Dispensing and distribution training sources include CDC online courses and webinars, training events provided by MDH, and trainings, workshops or exercises carried out by local public health departments individually or regionally. All training shall be reported to the STATE using MN.TRAIN or by submitting the MDH training documentation form. On behalf of Edina, Bloomington will attend SNS and other mass prophylaxis related training provided or directed by the STATE.

Programmatic Duties

10. Bloomington will work with the regional Public Health Preparedness Consultant to receive approval of the 2012 work plan. Bloomington will begin or continue implementation of approved work plans within thirty (30) days of the execution of the contract.
11. Bloomington will provide information to Edina for progress updates on achieving work plan goals and capabilities as directed by the STATE.
12. In consultation with Edina, Bloomington will select at least three (3) of the most pressing issues identified through the risk assessment process for inclusion in an 18-month work plan which will be submitted, in a manner prescribed by the STATE, by June 30, 2013. As a component of the work plan, improvement goals will be developed that identify the Resource Elements (CDC and Prevention Public Health Preparedness Capabilities National Standards for State and Local Planning, March 2011), and the associated Capabilities and Functions, which will be addressed by each goal. Goals will be developed at the three-city level. The STATE reserves the right to identify Resource

Elements that must be included in Bloomington work plans. Work plans will also include Responsible Party, Demonstration Plan and timelines as defined in the MDH contract.

13. On behalf of Edina, Bloomington will participate in regional healthcare coalition activities designed to develop a regional risk assessment and a plan for coordinated preparedness planning and response between healthcare, public health, tribes as applicable, and other regional collaborators. Bloomington will share the most current jurisdictional risk assessment results, and other applicable assessments and plans.
14. Bloomington will conduct a minimum of two (2) Health Alert Network (HAN) exercises that include but are not limited to: Bloomington, Edina and Richfield hospitals, clinics, long term care, emergency managers and those who according to agency discretion are apparent and necessary to ensure an efficient response to any public health emergency. Bloomington will monitor the acknowledgement of response times and each exercise must achieve a rate of 80% or more from each of the partner organizations within one (1) hour. One exercise must be conducted before November 30, 2012 and the second before May 30, 2013. This grant duty may be met using a real incident.
15. Bloomington will participate in the state initiated Communication exercise, including testing the Minnesota Responds volunteer notification system, as directed by the STATE.
16. Bloomington will develop and maintain written plans and agreements for the number of mass dispensing sites necessary to complete dispensing medical countermeasures to the jurisdictional population within 36 hours of receiving materiel.
17. Bloomington will complete a Bloomington-Edina-Richfield self-assessment as directed by MDH covering LTAR elements and related public health capabilities on or before March 1, 2013. Bloomington will also complete surveys or

respond to requests from the STATE or CDC for the following information throughout this project period. Information categories include but are not limited to: population, site, throughput, staff and volunteer data, staff and volunteer data, staff and volunteer training, updates to plans, access to supplies, materiel handling and transport and storage equipment systems.

18. Bloomington will participate in an LTAR visit in partnership with Edina to be conducted by MDH and/or CDC during each performance period as directed by the STATE. Bloomington will schedule the LTAR visit with the STATE on or before March 1st of each year and the LTAR visit must be completed on or before April 30th of each year.
19. Bloomington will continue to develop a list of the populations (e.g., residents in LTC or assisted living facilities) in Edina that have difficulty accessing open mass dispensing sites. Bloomington will continue to conduct outreach to organizations and facilities that reach the identified populations to explore the use of Closed Points of Dispensing (POD). Bloomington will provide a summary of their work as directed by the STATE. Any activities in planning for Closed PODs shall utilize STATE guidance to develop and/or update strategies and plans.
20. Bloomington will, if the STATE so requires, participate in a workshop or seminar sponsored by the STATE to clarify public health roles in a mass fatality event. The STATE shall provide GRANTEES with a sample written mass fatality plan that may be tailored to the jurisdiction and added to the All-Hazards Response and Recovery plan.
21. Bloomington will, if the STATE so requires, participate in a review of Regional Distribution Node (RDN) planning with appropriate regional partners. The RDN plan shall be drafted by MDH staff, in collaboration with grantees. The RDN plan will be reviewed using Section 7 of the LTAR document and other

available resources to identify plan gaps and develop a strategy for continuous improvement.

CRI Duties

22. During the five (5) year project period, Bloomington will conduct and/or participate in at least one (1) full-scale CRI MSA exercise that tests and validates medical countermeasure dispensing plans. Exercises will be developed in accordance with HSEEP. All after action reports/improvement plans will be submitted through the DSNS web-based data collection system before the date set by CDC. Bloomington will also submit all required documents to the OEP Exercise Coordinator in accordance with the standing duties stated within the contract.
23. Bloomington will conduct a minimum of three (3) different DSNS drills during the grant year in accordance with the following:
 1. Each drill will be of a different type. Bloomington may not complete the same type of drill more than one (1) time.
 2. The three (3) required drills will be chosen from any of the eight (8) available drills as indicated on the DSNS Extranet website.
 3. Drill data and/or HSEEP After-Action Reports/Improvement Plans for drills must be submitted through the DSNS Web-based Data Collection System no later than the date set by CDC. Bloomington will also submit all required documentation to the OEP Exercise coordinator in accordance with the standing duties generally as stated within the contract.
24. Bloomington will submit documentation of compliance with the POD standards as described in the Medical Countermeasure Distribution and Dispensing Composite Measure Guide on or before the date set by CDC.

C. Payment. Edina agrees to pay Bloomington \$27,604 for PH Emergency Preparedness Services and \$14,762 for CRI Duties during the term of this Agreement. This amount of \$42,366 shall be paid according to the following terms:

- a. Bloomington shall bill Edina for PH Emergency Preparedness Services and CRI Duties as follows:

Invoice Date	Amount
Upon Contract Execution	\$7,703
November 1, 2012	\$11,554
February 1, 2013	\$11,554
May 1, 2013	\$11,555

Payment shall be made within fifteen (15) days of receipt by Edina of Bloomington's invoice.

- b. In the event Edina desires to inspect the financial books and records of Bloomington related to the providing of PH Emergency Preparedness Services and CRI Duties by Bloomington, Bloomington shall make its financial books and records available at the Bloomington City Hall for inspection and copying by Edina, or any agent, employee, or representative of Edina, upon reasonable request during business hours.
- c. In the event of termination pursuant hereto, the payment next due shall be prorated and paid for only the period ended on the date of termination, and Edina shall pay such reduced payment for the period ended on the date of termination, within fifteen (15) days after receipt of Bloomington's invoice.
25. It shall be the sole responsibility of Bloomington to determine the qualifications, functions, training, and performance standards for all health service personnel who render PH Emergency Preparedness Services and CRI Duties under this Agreement.
26. Bloomington will communicate with Edina relative to PH Emergency Preparedness Services and CRI Duties to be performed hereunder by Bloomington, such

communication to be in the form of reports, conferences, or consultations, as they request.

27. At Edina's request, and not more than two (2) times during the term of this Agreement, responsible administrative officers from Bloomington shall attend meetings of the Edina City Council or appropriate board or commission to answer questions and give further information relative to the activities performed and PH Emergency Preparedness Services and CRI Duties rendered under this Agreement.
28. Bloomington hereby agrees to maintain in force its present policy of comprehensive general liability insurance in compliance with Minnesota Statutes, Section 466, and professional liability coverage in the amount of \$1.5 million dollars (\$1,500,000) per occurrence and \$1.5 million dollars (\$1,500,000) in aggregate for the term of this contract.

D. MISCELLANEOUS PROVISIONS

29. The parties agree to comply with the following laws and regulations:
 - a. ADA. Edina agrees to comply with the Americans with Disabilities Act of 1990 (ADA) and agrees to hold harmless and indemnify the Bloomington from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought by third parties alleging a violation of ADA by Edina. Bloomington agrees to hold harmless and indemnify Edina from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought by third parties alleging a violation of ADA by Bloomington. Bloomington does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Bloomington has designated coordinators to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulations, and to coordinate compliance with Section 504 of the Rehabilitation Act of

1973, as mandated by Section 8.53 of the U.S. Department of Housing and Urban Development regulations. For information contact the Human Services Division, City of Bloomington, 1800 Old West Shakopee Road, Bloomington, Minnesota 55431; telephone (952) 563-8700; TTY: (952) 563-8740.

- b. Human Rights. The parties agree to comply with the Minnesota State Human Rights Act, Minnesota Statutes, Section 363A.
 - c. Non-Assignment. The parties agree this Agreement shall not be assignable except at the written consent of both parties.
 - d. Scope of Agreement. This Agreement represents the entire Agreement between Edina and Bloomington and supersedes and cancels any and all prior agreements or proposals, written or oral, between the parties relating to the subject matter hereof; and amendments, addenda, alterations, or modifications to the terms and conditions of this Agreement shall be in writing and signed by both parties.
 - e. Data Practices. Each party will comply with all applicable provisions of the Minnesota Government Data Practices Act, Chapter 13 of the Minnesota Statutes.
30. Indemnification.
- a. Edina shall defend, indemnify and hold harmless Bloomington, its officials, employees and agents, from any and all claims, causes of action, lawsuits, damages, losses, or expenses, including attorney fees, arising out of or resulting from the Edina's (including its officials, agents, employees or volunteers) performance of the duties required under this Agreement, provided that any such claim, damages, loss or expense is attributable to bodily injury, sickness, diseases or death or to injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Edina.

- b. Bloomington shall defend, indemnify and hold harmless Edina, its officials, employees and agents, from any and all claims, causes of action, lawsuits, damages, losses, or expenses, including attorney fees, arising out of or resulting from the Bloomington's (including its officials, agents, employees or volunteers) performance of the duties required under this Agreement, provided that any such claim, damages, loss or expense is attributable to bodily injury, sickness, diseases or death or to injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Bloomington.
 - c. Liability for Edina and Bloomington shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466. Nothing in this Section is intended or shall operate as a waiver of any defenses or limitations on liability available under the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466. The provisions of this Section are not intended for the benefit of any third party. In the event of any claims or actions filed against either party, nothing in this Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual parties.
31. Mediation. The parties agree to submit all claims, disputes and other matters in question between the parties arising out of or relating to this Agreement to mediation. The mediation shall be conducted through the Conflict Resolution Center, 2101 Hennepin Avenue, Minneapolis, Minnesota 55405. The parties hereto shall decide whether mediation shall be binding or non-binding. If the parties cannot reach agreement, mediation shall be non-binding. In the event mediation is unsuccessful, either party may exercise its legal or equitable remedies and may commence such action prior to the expiration of the applicable statute of limitations.

32. Signatory. The person signing this Agreement (hereafter "SIGNATORY") represents and warrants that Edina has authorized him/her to execute this Agreement on its behalf and agrees to be bound by its terms and conditions, including the Agreement to indemnify and hold Bloomington harmless. In the event Edina did not authorize the SIGNATORY to sign on its behalf, the SIGNATORY agrees to assume responsibility for the duties and liabilities of Edina, as set forth herein, personally.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the dates written below.

CITY OF BLOOMINGTON:

Dated: _____

By: _____
Its City Manager

Reviewed and approved by the City Attorney.

City Attorney

CITY OF EDINA:

Dated: _____

By: _____
Its Mayor

Dated: _____

By: _____
Its City Manager

MINUTES
COMMUNITY HEALTH COMMITTEE
CITY HALL MAYORS CONFERENCE ROOM
October 17, 2012 6:30 PM

I. CALL TO ORDER

Chair Doscotch welcomed members and called the meeting to order at 6:30 pm.

II. ROLL CALL

Answering roll call were members Jeff Bartleson, Matt Doscotch, Jan Johnson, Mary Jo Kingston, Nancy Ott-Pinckaers, Carolyn Peterson.

III. APPROVAL OF MEETING AGENDA

Motion by Member Peterson and second by Member Ott-Pinckaers to approve the meeting agenda. All voted aye.

IV. ADOPTION OF CONSENT AGENDA

Motion by Member Ott-Pinckers and second by Member Johnson to approve consent agenda item IV.A. Approval of Minutes – Regular Meeting September 11, 2012. All voted aye.

V. COMMUNITY COMMENT

None presented.

VI. REPORTS /RECOMMENDATIONS

A. Karen Zeleznak, Bloomington Public Health Director, gave a presentation on the community health and nursing services they provide to the City of Edina. Ms. Zeleznak gave a historical perspective of Community Health Services (CHS) funding for city/county public health services. The designated funds must be directed to specific community health programs. Included in these services are Community Health Assessment, Adult and Senior Services, Help Me Grow Program (child development), Safety Net of Services, (qualification depends on income), Women's Health Program, Clinical and Immunization Services, Maternal Child Health, Health Promotion (targeting youth), Creating A Voice (youth assets) and Nurse Clinics (replaced Home Care Program). Also discussed were the quarterly and annual reports. Bloomington staff is involved with the school district, the Edina Resource Center, the Edina Senior Center, faith based organizations and several community groups. Ms. Zeleznak discussed the Statewide Health Improvement Program (SHIP), Tri-City Partners activities, community readiness for kids not doing drugs and additional information about the varied programs and their impact on the community.

Also discussed was the partnership with Tri-City Partners and campaigns such as Edina Sober Squad, Together We Stand, and Raising Drug Free Kids to connect with youth. General information on the Women, Infants and Children program and also the Sage Screening program for breast and cervical cancer was presented.

Ms. Zeleznak reviewed work with the Edina Seniors Program, efforts toward independent senior living, and methods to find seniors in need of assistance. Work is coordinated with Edina police, fire and health departments, local churches, family members, and adult protection for the quickest delivery of assistance to needy seniors.

Ms. Zeleznak also discussed recent pertussis cases in Edina schools, meningitis outbreak, annual flu and pneumonia immunization clinics, planning for "aging" and the Hennepin County Shape Survey on child health.

B. Lisa Brodsky, Bloomington Public Health Emergency Preparedness Coordinator, gave a presentation on the public health emergency preparedness services provided to the City of Edina. Key aspects include planning for ability to respond to public health emergencies, evaluating resident's ability to respond to emergencies, planning for and exercising distribution of medication, vaccines and supplies, developing and preparing methods to deliver emergency messages to the public, planning communication to reach special populations such as limited English speaking, seniors, people with disabilities, building relationships with Police, Fire and Emergency management. A volunteer Medical Reserve Corp was established and an emergency preparedness tool kit for faith based communities, Ready, Set, Go was developed. An example of public health emergency preparedness response is the recent H1N1 outbreak. Response actions included coordination with the Minnesota Department of Health, public messages regarding importance of vaccination and antiviral distribution to individuals in priority groups including

those uninsured and underinsured, and organizing and conducting timely mass vaccination clinics in local schools. Focus this year has been planning for care of vulnerable populations and air conditioning options in the event of extreme heat.

Member Peterson said Bloomington Public Health is an asset to Edina providing a high level of service to all residents, young and old. The Community Health Committee fully supports the professional efforts of Bloomington Public Health and highly endorses renewing services with them for 2011. Member Peterson said that Edina invested wisely in Bloomington Public Health to provide these important services in our community. Member Peterson made a motion to recommend approval of continued contract services with Bloomington Public Health for 2013. Motion was seconded by Member Ott-Pinckaers. All voted aye.

Chair Doscotch thanked Zeleznak and her staff for their presentations and for the wide variety of programs, community involvement, and excellent service they provide to the City of Edina.

C. Ruth Tripp, SHIP Grant Coordinator, submitted a written update on current Edina SHIP activities. Current projects include 1) a Community Food Partnership and Community Food Assessment & Taskforce to determine food access/affordability needs of low-income residents, 2) active transportation policy and 3) Safe Routes To School consultant study.

D. Sara Maaske, do.town, gave an update on current do.town activities and initiatives in Edina. Included are 1) an upcoming survey regarding concession choices users want at Braemar Arena and Braemar Golf Course, 2) potential partnership with YMCA for a pilot community garden at Yorktown Park, 3) Safe Routes To School and Walk To School day at elementary schools, 4) resident petitions supporting possible trails and playground equipment in Lake Edina Park and Council support to finance such in the CIP, 5) support of franchise fees to fund future pedestrian and bicycle projects and 6) parent meetings to discuss healthier school food.

E. Healthy Eating Active Living Resolution review was tabled for future meeting. Chair Doscotch provided a draft letter of recommendation to Council in support of a pilot community garden at Yorktown Park. All members agreed that a community garden should be piloted based on petitions of interest received through do.town and positive impacts on residents regarding healthy eating, active living and social connectedness. Members were supportive of school based gardens with incorporated curriculums and agreed that a pilot community garden should also encompass a curriculum possibly implemented through the Parks & Receptions excellent programming. Liaison Engelman indicated that this would provide an opportunity for the Community Health Committee to work with the Park Board. A motion was made by Member Ott-Pinckaers to approve the draft letter of recommendation. Member Kingston seconded the motion. All voted aye.

F. Omitted

G. Liaison Engelman gave an update on the draft 2013CHC Work Plan. New initiatives to the 2013 work plan are 1) develop a health vision for the city, and 2) continue research work of subgroups on youth health, seniors and aging health, and general health for gaps in our system. The youth subgroup discussed bullying as one topic of concern on their agenda and the senior subgroup will work on transportation. The Council will review and finalize all Board/Commission work plans by the end of the year. Chair Doscotch gave a review of the Community Health Committee work session with the City Council regarding the draft 2013 work plan. Members Doscotch, Kingston, Peterson and Ott-Pickaers and Liaison Engelman attended the meeting. Suggestions Council members made for work plan consideration included participating with do.town, more active committee work, option for a baseline community health survey, and additional meetings throughout the year. Members also discussed potential opportunities to partner with other Boards/Commissions such as with the Park Board on a pilot community garden in Yorktown Park and bullying with the Human Rights Commission. Members on the Youth, Seniors and General Health subgroups were encouraged to continue meeting on their respective topics.

VII. CORRESPONDENCE AND PETITIONS

None presented.

VIII. CHAIR AND COMMITTEE MEMBER COMMENTS

Member Johnson reported that she and Liaison Engelman attended a "Heart To Heart" community event sponsored by the Minnesota Heart Institute on October 9. The Institute staged a screening for heart health indicators and an expert medical panel discussion followed on prevention of heart disease. Summary screening results may be available to the Community Health Committee. Member Johnson also reported that the senior subgroup has met to discuss senior issues in Edina, in particular VEAP and transportation concerns.

IX. STAFF COMMENTS

Liaison Engelman presented the tentative meeting schedule for 2013 and also discussed the 2013 joint Community Health Assessment with Bloomington and Richfield health boards. The Assessment is scheduled for May 21, 2013.

X. ADJOURNMENT

A motion was made by Member Kingston and seconded by Member Ott-Pinckers to adjourn. All voted aye. Meeting adjourned at 8:50 pm.

Respectfully submitted,
Sherry Engelman

Next Meeting: January 15, 2013

2013 Meeting Dates: Jan 15 March 19 May 21 July 16 September 17 October 16

DRAFT