

APPENDIX A

2011 Open House Meeting

Mendelssohn A Neighborhood Roadway and Utility Improvements

September 9, 2011

RE: 2013 Roadway and Utility Improvements

Dear Resident:

The City of Edina has initiated the process of roadway and utility improvements for the summer of 2013 for your neighborhood. The first step is to have an open house to familiarize you with the City's process for street reconstruction.

You are invited to attend an open house on Thursday, September 22, 7:00 p.m. at the Public Works and Park Maintenance Facility, located at 7450 Metro Boulevard. The meeting will consist of a short presentation starting at 7:15 p.m. with question and answer to follow. The presentation will cover topics such as "How are streets selected for reconstruction; Who funds the project; Special assessment; What can I expect during construction; How can I stay informed." Please keep in mind that this meeting will not cover project specific details, that meeting will come at a later time.

The exact amount that you will be assessed for this project will not be available in time for the open house; however, based on past projects, you can expect the amount to be between \$6,000 to \$9,000.

To better communicate the overall happenings of the project, the City has introduced the City Extra e-mail notification service. This service is free and allows individuals to sign up to receive e-mail messages from the City on a variety of topics. To sign up for the service go to the City Extra website at <http://cityextra.cityofedina.com> and place a check mark in the box next to your neighborhood project name (**Mendelssohn A**). Please contact the City at 952-927-8861 if you are having trouble signing up for City Extra.

If you cannot attend the open house and have questions on the process please contact either Assistant City Engineer Jack Sullivan at 952-826-0445 or email at jsullivan@ci.edina.mn.us or Project Manager Jamie Cynor at 952-826-0440 or email jcynor@ci.edina.mn.us.

Sincerely,

Wayne D. Houle, P.E.
Director of Public Works/City Engineer

OPEN HOUSE

for

2013 Neighborhood Roadway Improvements

9/22/2012

1



WHY ARE WE HERE?

- For Engineering staff to communicate to residents the reconstruction process directed by Council
- Staff is not here to debate the process but rather to educate and to gather input from residents
- Council determines if a street reconstruction project proceeds

2



AGENDA

Introductions

Road Reconstruction Video

Presentation

1. Process
2. Funding sources
3. Assessments
4. Communication with residents
5. What to expect during construction
6. What can I do to prepare for the project?

Questions

3



TYPICAL TIMELINE

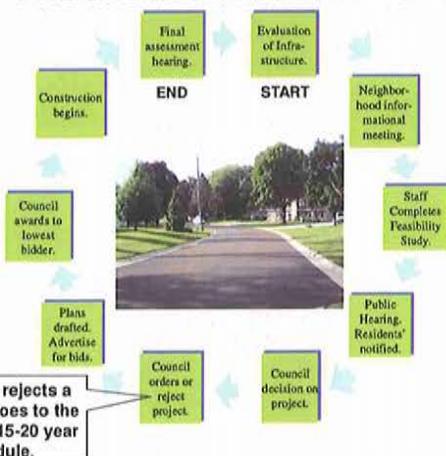
FROM FIRST NOTIFICATION TO END OF CONSTRUCTION

April	Kick-off informational letter to residents
May	Open House (for preceding two years)
July / August	Neighborhood Informational Meeting – draft project plans and estimated costs are provided
December / January	Feasibility Report and Public Hearing
January / February / March	Plan Preparation / Bidding
April / May	Construction Begins
October / November	Construction Complete
Following Spring	Warranty Work
Following Summer / Fall	Final Assessment Hearing

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PROCESS FROM START TO END



5



AGENDA – change background to new style??

Introductions

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6. What can I do to prepare for the project?

Questions

6



FUNDING

Special Assessment pays 100% of the following (approximately \$x,000 to \$xx,000 per Residential Equivalent Unit (REU):

- Roadway – replacing entire roadbed
- Sidewalks
- Decorative Streetlights (optional)
- Traffic Management (optional)

7



FUNDING

The **Utility Fund** which covers sanitary sewer, storm sewer and watermain pays 100% of the following:

- Curb & Gutter (will be added or may be replaced)
- Sanitary Sewer – trunk pipe only within the roadway
- Storm Sewer – trunk pipe within roadway and within easements on private property
- Watermain – trunk pipe in roadway up to the curb stop of private property
- Sump Pump Pipe – for residents to connect sump pumps

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AGENDA

Introductions

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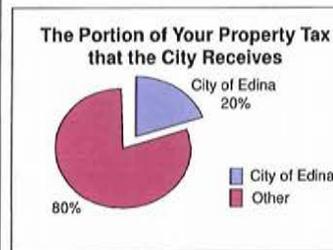
1. Process
2. Funding sources
3. Assessments
4. Communication with residents
5. What to expect during construction
6. What can I do to prepare for the project?

Questions

9



WHAT DO YOUR TAXES PAY FOR?



Allocation

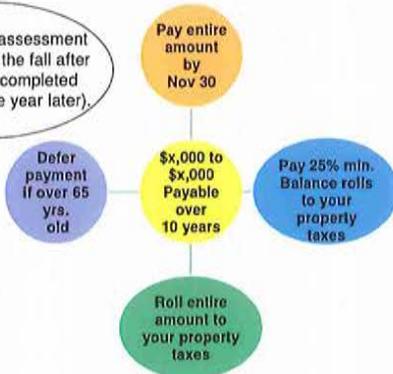
- Police
- Fire
- Parks
- Public Works
 - Snowplowing
 - Pothole Repairs
 - Seal coating
 - Other Street Maintenance

10



SPECIAL ASSESSMENTS – PAYMENT OPTIONS

A final special assessment hearing is held the fall after the project is completed (sometimes one year later).



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6. What can I do to prepare for the project?

Questions

12



COMMUNICATING WITH YOU



Our first contact with you is when we inform you of the informational meeting, followed by public hearings notification; open house; surveys; project plans and schedules; and construction update letters via regular mail. Our last communication to you is the notice of final special assessment hearing.



Public hearings will be published in the *Edina Sun-Current*.



Questionnaires will be sent during the early planning stage to help staff formulate a decision in areas such as street lighting and style of street lighting.



Weekly construction updates will be sent via the "City Extra" email. Stay in the loop by signing up for this free service.



Letters may be delivered to inform you of time-sensitive events such as water shut-offs 24-hrs in advance.

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HOW CAN YOU GIVE INPUT AND STAY INFORMED?

- www.EdinaMN.gov

Visit our website regularly. Information from open houses and other communications are archived on our website.

- edinamail@EdinaMN.gov

Drop us an email

- 952-826-0371

Call us; office hours are 7:00-3:30 p.m.

- Stop by the office

Public Works and Engineering Departments
7450 Metro Boulevard

- Schedule an appointment

952-826-0371

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RESIDENT QUESTIONNAIRE

The property owners questionnaire generally gathers information on the following topics:

- Sump Pump Discharge Service Line – do you have one and the location?
- Residential Roadway Lighting – do you want decorative street lights, style and pole location?
- Pedestrian Issues – what are the issues and do you favor sidewalks?
- Private Underground Utilities – do you have underground lawn irrigation and pet containment?
- Local Drainage Problems – have you noticed drainage issues in the neighborhood?

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AGENDA

Introductions

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1. Process
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6. What can I do to prepare for the project?

Questions

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WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- That the City will keep you informed of activities
- Private utility companies updating their systems prior to City's contractor
- Dusty, noisy, muddy (watering trucks will help to keep dust down)
- May be asked to limit water use

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WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- Irrigation system and pet containment may be damaged. The irrigation system will not be fixed until the end of the project.
- Prior to construction, residents will be given an opportunity to remove plantings and other landscape features in the boulevard.
- Boulevards will be restored with grass – regardless of previous planting or landscaping.

18



WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- May be connected to temporary water



19



WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- May not be able to access your driveway for up to seven days



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WHAT CAN YOU EXPECT DURING CONSTRUCTION?

- May not be able to access the roadway for a few hours. Some days it may not be accessible by vehicle. Contractor will accommodate special needs.



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AGENDA

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6. What can I do to prepare for the project?

Questions

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WHAT CAN YOU DO TO PREPARE FOR THE PROJECT?

- Begin financial planning for the assessment
- Coordinate landscaping, driveway replacement and house remodeling projects with the reconstruction schedule
- Complete questionnaire to provide feedback
- Ask questions; inform staff of your concerns
- Sign-up for "City Extra" to receive updates via email notification

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THANK YOU

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1. Process
2. Funding sources
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Questions

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SIDEWALK FACILITIES



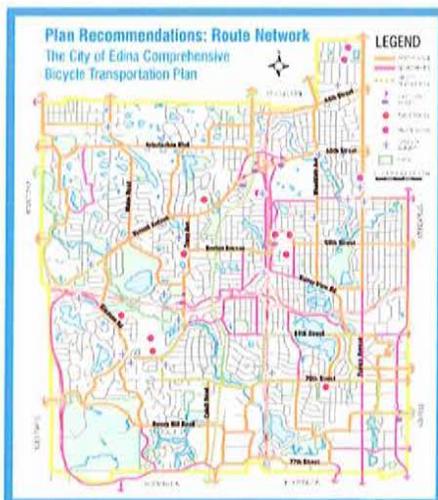
27

BICYCLE FACILITIES

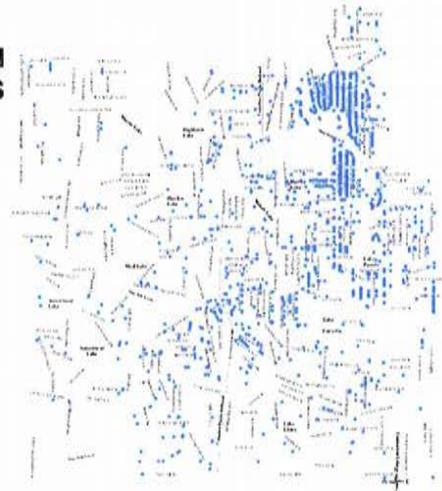


28

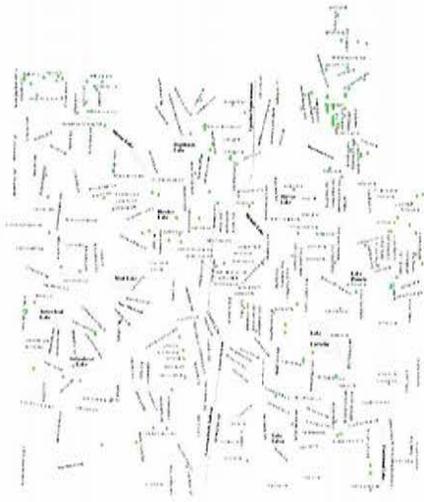
Bike Edina Task Force – Bike Routes



WATERMAIN BREAKS



**SEWER
BLOCKAGES**



**Construction
Photos**



APPENDIX B

Property Owners

Questionnaire

July 13, 2012

2013 Neighborhood Roadway Reconstruction Mendelssohn A Neighborhood

Dear Resident:

Some streets in your neighborhood are on a list of roadway reconstruction and utility improvement projects being considered by the City of Edina for the summer of 2013. See the attached map identifying your project area.

Please save the date of **Wednesday, Aug. 8** to attend an informational meeting from 6 to 8 p.m. to learn information about how projects are funded, a typical construction timeline, how you will be impacted and how you can prepare. A meeting reminder will be mailed to you approximately two weeks prior.

Meantime, we'd like to hear from you. The City would like your input regarding key components of the project via the attached questionnaire. Please read the instructions, fill out the questionnaire and return it to us in the enclosed envelope by July 30.

How the City will use your input:

- Your responses help us design the project. Components of a project vary and are based on both the condition of the infrastructure and questionnaire responses.
- Residents pay a portion of the overall project cost in the form of a special assessment. The estimated special assessment for your neighborhood will not be determined until information is gathered from the questionnaires and a feasibility report is completed in early September. You will not be billed for the special assessment until fall 2014. The special assessment is payable over 10 years.
- The special assessment typically includes cost of the new roadway, sidewalk and streetlights. However, sidewalks and streetlights are not included with every project. The questionnaire helps us evaluate need for these items. Other utility upgrades such as water main, sanitary sewer, storm sewer and concrete curb and gutter are funded through the utility fund and are not assessed to property owners.

After we review questionnaire responses, we will continue the project planning process. We will present detailed project plans in October or November, followed by a public hearing in December or January. Construction will begin in spring/early summer and end in late fall of 2013.

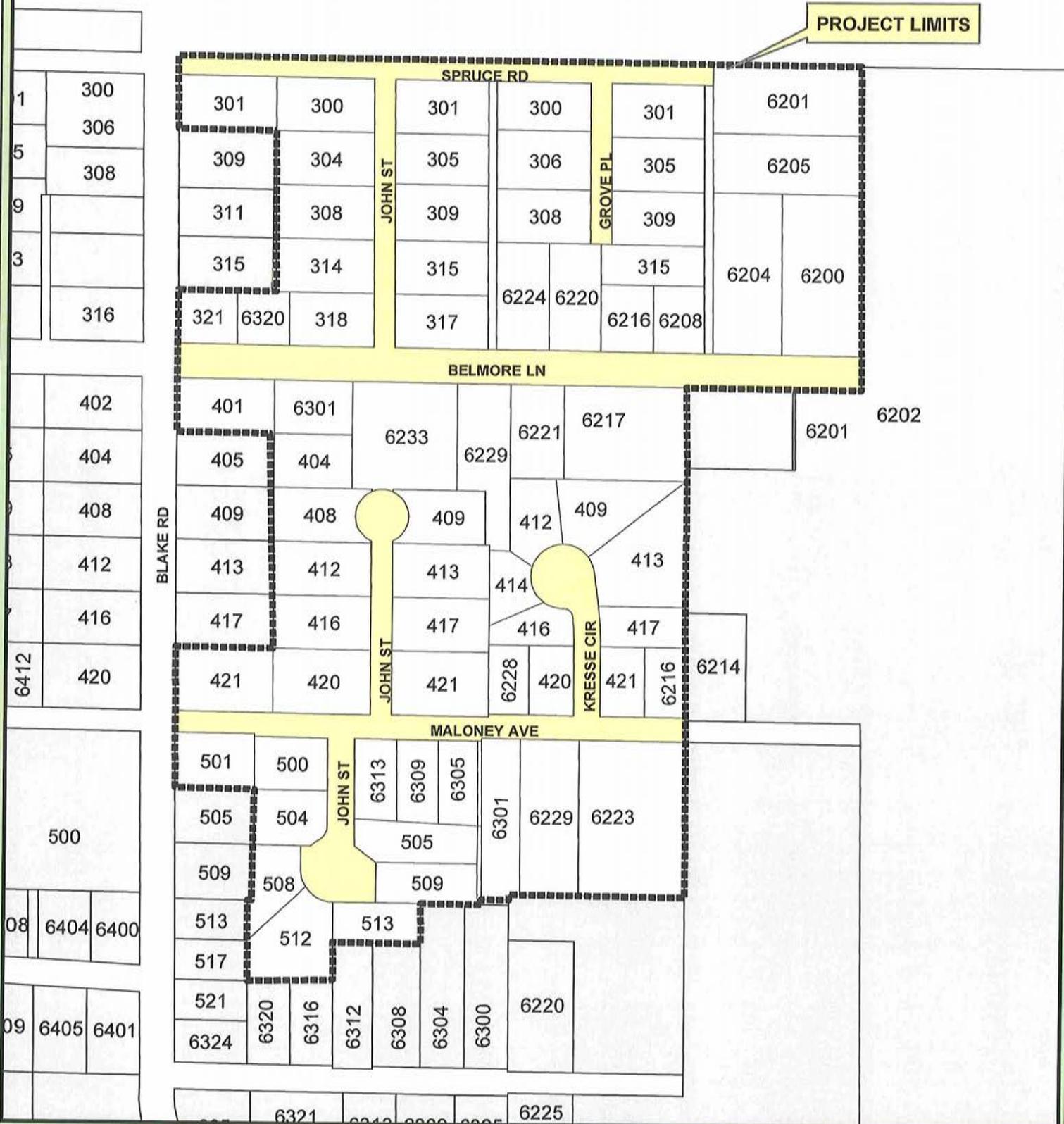
If you have any questions, please contact me at 952-826-0318 or cmillner@EdinaMN.gov or Engineering Technician Jamie Cynor at 952-826-0440 or jcynor@EdinaMN.gov.

Sincerely,

Chad Millner, PE
Assistant City Engineer

Enc: Project Map, Questionnaire Instructions, Questionnaire, Return Envelope

PROJECT LIMITS



Project Area

Mendelssohn A Neighborhood

Roadway Reconstruction

Improvement No: BA-393



Engineering Dept
July, 2012



Resident Questionnaire

Mendelssohn A Neighborhood Roadway Reconstruction

Thank you in advance for your time. Your input is important to us. Please read the Questionnaire Instructions before completing this questionnaire.

I. Drainage Service Connection:

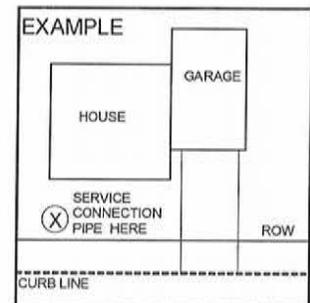
- A. Does your home have a drain tile/footing drain? Yes No Unknown
- B. Does your home have a sump pump? Yes No Unknown
- C. Would you be willing to connect your sump pump up to a City drain if provided (at your own cost)? Yes No
- D. Would you be willing to connect your roof drains up to a City drain if provided (at your own cost)? Yes No

Please sketch in the space to the right: your house, garage, driveway, sump pump discharge location and approximately where along the right-of-way (ROW) line you would like the service connection pipe located.

YOUR HOUSE

ROW

CURB LINE



II. Local Drainage Problems

Please describe specific surface water drainage problems in your neighborhood:

III. Private Underground Utilities

- A. Do you have an underground lawn irrigation system in the City's right-of-way? (The right-of-way is typically 10' to 15' behind the roadway.)
- Yes No
- B. Do you have an underground electric pet containment system in the City's right-of-way?
- Yes No

IV. Residential Streetlights:

A. Do you favor upgrading your streetlights?

Yes

No

B. If the streetlights are upgraded, which style do you prefer? Please rank all the styles from 1 to 5, with 5 being most liked. Please rank even if you answered "No" to IV. A.

Acorn:

Style can be viewed along Concord Ave from Valley View Rd to South View Ln, Edina.



Dislike Like
1 2 3 4 5

Coach:

Style can be viewed in the Sunnyslope neighborhood, just north of Edina City Hall, Edina.



Dislike Like
1 2 3 4 5

Arlington Lantern:

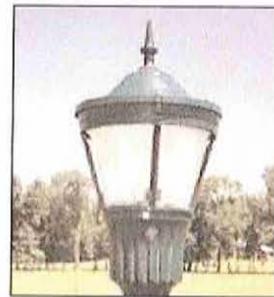
Style can be viewed in the Country Club neighborhood, just north of W. 50th St along Wooddale Ave, Edina.



Dislike Like
1 2 3 4 5

Round Lantern:

Style can be viewed at County Road 101 and W. 78th St North, Maple Grove.



Dislike Like
1 2 3 4 5

V. Pedestrian Issues:

A. Do you see a need to add sidewalks in your neighborhood?

- Yes No

B. If yes, where? _____

C. Please describe specific neighborhood pedestrian issues below.

VI. Traffic Management

A. Do you feel your neighborhood or roadway has any traffic issues?

- Yes No

B. If yes, what is it and where does it occur?

VII. Construction Updates (Time Sensitive)

A. Where would you prefer to receive paper door hanger updates?

- Front Door Other

B. If other, please explain.

VIII. Email Updates

A. Do you have access to email to participate in the City Extra email notification service?

- Yes No

Thank you for completing the questionnaire. Please return it to the City in the enclosed self-addressed, stamped-envelope **by July 30.**

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Mendelssohn A Neighborhood Roadway Reconstruction Resident Questionnaire Summary as of 8/8/12

Surveys sent: 68

Surveys returned: 34

Return rate: 50%

I. Drainage Service Connection

A. Does your home have a drain tile/footing drain?

Yes: 11 No: 14 Unknown: 11

B. Does your home have a sump pump?

Yes: 12 No: 20 Unknown: 1

C. Would you be willing to connect your sump pump to a City drain if provided (at your own cost)?

Yes: 2 No: 21

D. Would you be willing to connect your roof drains to a City drain if provided (at your own cost)?

Yes: 0 No: 29

II. Private Underground Utilities

A. Do you have an underground lawn irrigation system in the City's right-of-way? (The right-of-way is typically 10' to 15' behind the roadway.)

Yes: 4 No: 30

B. Do you have an underground electric pet containment system in the City's right-of-way?

Yes: 3 No: 30

III. Residential Streetlights

A. Do you favor upgrading your streetlights?

Yes: 6 No: 27

IV. Pedestrian Issues

A. Do you see a need to add sidewalks in your neighborhood?

Yes: 1 No: 33

V. Traffic Management

A. Do you feel your neighborhood or roadway has any traffic issues?

Yes: 3 No: 30

VI. Construction Update (Time Sensitive)

A. Where would you prefer to receive paper door hanger updates?

Front Door: 27 Other: 7

VII. Email Updates

A. Do you have access to email to participate in the City Extra email notification service?

Yes: 27 No: 5

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**MENDELSSOHN A
NEIGHBORHOOD ROADWAY RECONSTRUCTION
RESIDENT QUESTIONNAIRE**

Data Entered By: REM
 Last Date Data Entered: September 10, 2012
 Due Date: July 30, 2012
 Questionnaires Sent Out: 68
 Questionnaires Returned: 38
 Percent Returned: 56%

House #	ADDRESS	Returned Survey	Sump Pump Discharge Service Line						Drainage				Private Underground Utilities				Residential Roadway Lighting Option					Pedestrian Issues			Traffic Management			Construction Updates (Time Sensitive)		Email Updates							
			Drainage or Flooding			Has a Sump Pump			Connect to City		Connect Roof		Local Drainage Problems				blvd.		Pet containment system		Favors Upgrading		Preferred Styles			Sidewalk Need		Construct new sidewalks where?			Specific Neighborhood Pedestrian Issues			Where to put notices		Access to email	
			Yes	No	Unkn	Yes	No	Unkn	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No			
308	John St	1			1		1		1		1							1		2	3	4	5		1									1			
306	Grove Pl	1	1				1				1						1								1									1			
6201	Spruce Rd	1		1	1		1									1			1	1		4	2	2	5		1										
315	John St	1		1			1				1						1								1			1									
318	John St	1			1		1				1						1			1		3					1										
416	Kresse Cir	1	1				1				1						1			1		4	4	2	3		1										
301	Grove Pl	1			1		1										1			1							1										
420	John St	1	1				1				1						1			1		3	3	3	4		1			1							
6205	Spruce Rd	1	1				1				1						1			1							1										
300	John St	1			1		1										1			1		4	2	2	3		1										
6221	Maloney Ave	1			1		1										1			1							1										
6305	Maloney Ave	1		1			1										1			1							1										
417	John St	1	1		1	1					1						1										1										
305	Grove Pl	1		1			1				1						1	1		1		3	3	1	1		1										
6217	Belmore La	1		1			1				1					1				1		1	1	1	1		1										
6301	Maloney Ave	1		1			1				1						1			1		3	1	5	3		1										
6229	Maloney Ave	1	1				1										1			1							1										
308	Grove Pl	1		1			1				1						1			1		4	1	1	1		1										
6229	Belmore La	1	1				1				1						1	1		1		1	1	1	1		1										
6216	Maloney Ave	1	1				1				1						1			1		5	1	2	3		1										
315	Grove Pl	1			1		1				1						1			1							1										
6216	Belmore La	1		1			1				1						1			1		1	1	1	1		1										
500	John St	1	1				1				1						1			1		5	4	2	3		1										
412	John St	1	1				1				1						1			1		1	3	4	2		1										
6301	Belmore La	1	1				1				1						1			1		1	1	1	1		1										
317	John St	1		1			1				1						1			1		2	3	5	3		1										

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APPENDIX C

Property Owners

Questionnaire No. 2



Mendelssohn A Neighborhood Roadway Reconstruction

August 17, 2012

Dear Resident:

The Edina City Council recently amended the City's special assessment policy. Under the new policy, property owners will no longer be assessed for sidewalks and street lights.

You were recently asked your opinion of the need for sidewalks and street lights in your neighborhood. Now that you would not be asked to pay for them through a special assessment, your opinion might have changed. Please fill out Resident Questionnaire No. 2 and return it to us in the enclosed envelope by August 24.

If an ordinance is adopted by the Council in October, new utility franchise fees would finance sidewalks, trails and lighting. The proposed franchise fee for a residential utility account is \$1.45 per month for both Xcel and CenterPoint customers, for a total of \$2.90 per month.

What would be the extent of the street lights funded by utility franchise fees?

If there is strong support for street lights, they would be placed at intersections and potentially mid-block locations. They would replace the existing cobra head lights with decorative lights.

Where would sidewalks be located?

If there is strong support for sidewalks, staff would locate sidewalks along street corridors with the least amount of conflicts with existing features. We would also review how the sidewalks could connect to surrounding amenities of the community.

Other Changes

The special assessment policy was also revised Aug. 6 to:

- Extend repayment period for special assessment from 10 to 15 years.
- Decrease the spread between the interest rate of the City's project financing and what is added to the special assessments that are financed by the City from 2 percent to 1 percent.

If you have any questions, please contact me at 952-826-0318 or cmillner@EdinaMN.gov or Engineering Technician Jamie Cynor at 952-826-0440 or jcynor@EdinaMN.gov.

Sincerely,

Chad Millner, PE
Assistant City Engineer

Enc: Resident Questionnaire No. 2, Return Envelope



Resident Questionnaire No. 2

Mendelssohn A Neighborhood Roadway Reconstruction

I. Residential Streetlights:

A. Do you favor upgrading your streetlights?

Yes

No

B. If the streetlights are upgraded, which style do you prefer? Please rank all the styles from 1 to 5, with 5 being most liked. Please rank even if you answered "No" to I. A.

Acorn:

Style can be viewed along Concord Ave from Valley View Road to South View Lane, Edina.



Dislike Like
1 2 3 4 5

Coach:

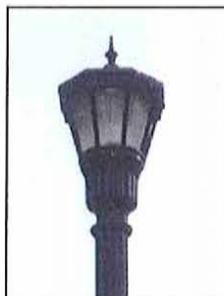
Style can be viewed in the Sunnyslope neighborhood, just north of Edina City Hall, Edina.



Dislike Like
1 2 3 4 5

Arlington Lantern:

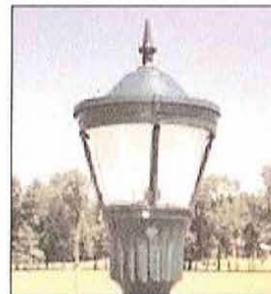
Style can be viewed in the Country Club District, just north of West 50th Street along Wooddale Avenue, Edina.



Dislike Like
1 2 3 4 5

Round Lantern:

Style can be viewed at County Road 101 and West 78th Street North, Maple Grove.



Dislike Like
1 2 3 4 5

II. Pedestrian Issues:

A. Do you see a need to add sidewalks in your neighborhood?

Yes

No

B. If yes, where? _____

III. Comments:

A. Any additional comments you would like to share about the project?

Thank you for completing the questionnaire. Please return it to the City in the enclosed self-addressed, stamped-envelope **by Aug. 24.**

Mendelssohn A Neighborhood Roadway Reconstruction Resident Questionnaire #2 Summary as of 9/6/12

Surveys sent: 67

Surveys returned: 28

Return rate: 42%

I. Residential Streetlights

A. Do you favor upgrading your streetlights?

Yes: 9 No: 15

B. If the streetlights are upgraded, which style do you prefer? Please rank all the styles from 1 to 5, with 5 being most liked. Please rank even if you answered "No" to I. A.

Acorn: _____

Style can be viewed along Concord Ave from Valley View Road to South View Lane, Edina.



Average Rating: 2.32

Coach: _____

Style can be viewed in the Sunnyslope neighborhood, just north of Edina City Hall, Edina.



Average Rating: 3.18

Arlington Lantern: _____

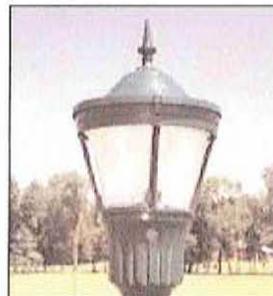
Style can be viewed in the Country Club District, just north of West 50th Street along Wooddale Avenue, Edina.



Average Rating: 2.73

Round Lantern: _____

Style can be viewed at County Road 101 and West 78th Street North, Maple Grove.



Average Rating: 3.09

II. Pedestrian Issues

A. Do you see a need to add sidewalks in your neighborhood?

Yes: 1 No: 26

**MENDELSSOHN A
NEIGHBORHOOD ROADWAY RECONSTRUCTION
RESIDENT QUESTIONNAIRE NO. 2**

Data Entered By:
Last Date Data Entered:
Due Date:
Questionnaires Sent Out:
Questionnaires Returned:
Percent Returned:

REM
September 10, 2012
August 24, 2012
67
31
46%

House #	ADDRESS	Return d Survey	Residential Roadway Lighting Option										Pedestrian Issues		Comments			
			Favors Upgrading Street		Preferred Styles Anington Lantern		Round Lantern		SideWalk Need		Construct new sidewalks where?							
			Yes	No	Acorn	Coach	Round	Lantern	Yes	No	Yes	No						
315	Grove Pl	1		1														
404	John St	1		1		3	1	1										
306	Grove Pl	1		1		1	5	4										
6229	Maloney Ave	1		1														
408	John St	1		1		1	5	1										Streets in neighborhood are mainly cul-de-sac. No thru traffic either.
6301	Belmore La	1		1		1	1	1										Thank you for keeping us informed. Your meeting 8/8 was very helpful.
309	John St	1		1		3	4	4										Project origination justification included water main breakages - all outside the project area. Estimate of special assessment more than doubled in less than 11 months.
500	John St	1		1		4	5	3										
421	John St	1		1		1	3	5										streetslights: "Don't care what we have is fine"
416	Kresse Cir	1		1														
412	John St	1		1		2	4	3										
6216	Belmore La	1		1														Thank you for asking.
305	Grove Pl	1		1		5	3	3										Sidewalks not needed. Very little car traffic comes down our roads. Streetslights could be nice to deter crime, but I'm ok with not having them as well.
6224	Belmore La	1		1		1	4	3										Would like to see the south half of Spruce Road cleaned up, maybe widened. It is difficult for two cars to pass, impossible in winter. Thank you for asking for our input!
401	Blake Rd S	1		1		1	4	5										
6305	Maloney Ave	1		1														
6205	Spruce Rd	1		1		1	5	3										
317	John St	1		1		1	5	2										
304	John St	1		1		4	3	1										
505	John St	1		1		5	4	3										The most important reason to pick which streetlight is the one that gives the best coverage of light not which looks the best.
6217	Belmore La	1		1		5												
6228	Maloney Ave	1		1		3	4	5										Why is our neighborhood estimate the most expensive for 2013?
504	John St	1		1		1	3	1										On the south side of Maloney
420	Kresse Cir	1		1														comments from front: "differences in cost? Lumination? maintenance", "You might have many opinions". "Does that increase cost" (in reference to increased assessment period)

**MENDELSOHN A
NEIGHBORHOOD ROADWAY RECONSTRUCTION
RESIDENT QUESTIONNAIRE NO. 2**

ADDRESS	Residential Roadway Lighting Option										Pedestrian Issues		Comments
	Returned Survey	Favors Upgrading Street		Preferred Styles			Round Lantern		Sidewalk Need		Construct new sidewalks where?		
		Yes	No	Acorn	Coach	Armington Lantern	Yes	No	Yes	No			
6301 Maloney Ave	1		1	1	1	2	3	3				1	
308 John St	1	1		2	2	2	3	5				1	
512 John St	1			4	1	1	5	3				1	
6221 Maloney	1			1	2	2	1	5				1	
301 Grove Pl	1		1										
421 Blake Rd S	1		1									1	
6320 Belmore	1		1	1	1	1	1	1				1	
Surveys	31	9	18	52	71	61	69	1	28	1	28		

Returned Surveys 67 46% 13% 27% 1% 42%
 Returned Surveys 31 100% 29% 58% 3% 90%

The reason this Questionnaire is late is because it was sent to the previous owner