

**MINUTES
OF THE REGULAR MEETING OF THE
VETERANS MEMORIAL COMMITTEE
HELD AT CITY HALL
March 21, 2014
7:30 AM**

I. CALL TO ORDER

Chairman Olson called the meeting to order at 7:30 a.m.

II. ROLL CALL

Answering roll call were Members Benson, Cardarelle, Christiaansen, Currie, Elliott, Kojetin, Olson, Reed, and Schwartz.

Staff in attendance: Kristin Aarsvold, Edina Park and Recreation Department Supervisor, and Dick Crockett, Edina Community Foundation

Others in attendance: None.

III. APPROVAL OF MEETING AGENDA

The agenda was approved as presented.

IV. ADOPTION OF CONSENT AGENDA

A. Approval of the January 17, 2014 Veterans Memorial Committee Meeting Minutes.

Motion by Member Kojetin and seconded by Member Benson to approve the meeting minutes from the January 17, 2014 meeting as presented.

Ayes: Christiaansen, Currie, Elliott, Kojetin, Olson, Reed, and Schwartz. Motion carried.

V. DISCUSSION ON MEMORIAL SCULPTURE

Member Benson and Member Reed reported on changes made to sculpture design to avoid copy write issues with the previous design. Assisting in designing concepts was Member Currie. Two design concepts were presented by Member Benson, one depicting an eagle presenting the flag on top of the granite base and one depicting an eagle on top of a patriotic banner.

Member Schwartz made a motion to approve the design concept of the eagle presenting the flag; motion was seconded by Member Benson.

Ayes: Christiaansen, Currie, Elliott, Kojetin, Olson, Reed, and Schwartz. Motion carried.

VI. DESIGN UPDATES

Member Elliot reported the permit has been submitted to the Minnehaha Watershed District, he is waiting for a formal response but feedback has been good. Member Elliot made the following reports:

- Bachman's completed the landscape design; he will be in further contact with the Edina Garden Council on plant donations and in-kind labor for planting.

- Verbal in kinds commitments have been made on several project items such as handrails, excavation, pavers, walkways, asphalt.
- Member Olson showed a spreadsheet of the Project Overview and will send to all members.

Member Christiaansen suggested LED lighting for long term savings.

Aarsvold said the Crime Prevention Fund may have some funds available for lighting.

Member Olson will follow up with Kraus-Anderson on any possible in-kind services or donation.

Member Reed asked that the committee be involved in final decisions related to handrails, railings, flag poles and benches. Member Elliot agreed that final decision will be made by the group when the time comes.

Member Elliot asked that all committee members who have contacts with possible in-kind donors, those in the trades contact him to ensure we are coordinating efforts.

Member Elliot suggested an in-kind contract be developed to have written agreements versus verbal agreements. Aarsvold stated she can look into any contracts the city may use.

VII. FUNDRAISING

Member Olson reported that 43 donors have given \$105,657. Dick Crockett reported the Edina Community Foundation submitted a grant to the Outdoor Legacy Fund for \$20,000.

Member Olson asked that all committee members attend the hearing on the bonding bill on March, 25 at 8 a.m. in room 200. Representative Ernhardt and Senator Franzen requested funds for the memorial.

Member Elliot suggested using a thermometer graphic to show the in-kind and the monetary donations side by side with what is left to raise.

B. MARKETING

Member Olson reported that he will be meeting with Jennifer Bennerotte Communications Director with the City of Edina to work on a letter to the veterans on the mailing list for the 4th of July Parade.

Member Olson stated he would work on an article to the Sun Current on the progress of the memorial.

X. ADJOURNMENT

Meeting adjourned at 8:55 a.m.