

**MINUTES
OF THE WORK SESSION OF THE
EDINA CITY COUNCIL
HELD AT CITY HALL
OCTOBER 14, 2013
5:35 P.M.**

CALL TO ORDER

Mayor Hovland called the meeting to order at 5:35 p.m. in the Community Room of City Hall.

ROLL CALL

Answering roll call were Members Bennett, Brindle, Sprague, Swenson and Mayor Hovland.

Edina City Staff attending the meeting: Ross Bintner, Environmental Engineer; Wayne Houle, Director of Engineering; Ann Kattreh, Park & Recreation Director; Karen Kurt, Assistant City Manager; Debra Mangen, City Clerk; Chad Milner, Assistant City Engineer; Scott Neal, City Manager; Brian Olson, Public Works Director; Eric Roggeman, Assistant Finance Director; and John Wallin, Finance Director. Also attending was Mark Ruff, Ehlers & Associates, consultant.

Mayor Hovland stated the purpose of the meeting was to hold the quarterly business meeting and review the updated Utility Rate Study.

BUSINESS MEETING

WORK PLAN UPDATE

Manager Neal and Assistant Manager Kurt presented the City's 2013 Work Plan highlighting the status of each-objective in the plan. The Council asked questions and staff responded.

THIRD QUARTER FINANCIAL UPDATE

Assistant Finance Director Roggeman gave the quarterly financial updates for the General Fund, Utilities Fund, Liquor Fund, Aquatic Center Fund, Golf Course Fund, Arena Fund, Art Center Fund, Edinborough Park Fund and Centennial Lakes Fund.

MINUTES STANDARDS

The Council discussed the style of minutes currently employed in the City of Edina. Following discussion consensus was to move to a more summarized format of minutes, capturing all motions, annotating all resolution and ordinance numbers, enumerating conditions attached to motions, and listing discussion points in bulleted lists. Manager Neal stated staff would prepare a policy for the Council's consideration.

UTILITY RATE STUDY

Mark Ruff of Ehlers and Associates presented results of the 2014 Rate Study. Staff will prepare the necessary ordinances to adopt 2014 rates as proposed in the 2014 Rate Study. The Council and staff discussed the possibility of conducting a formal rate study at longer intervals such as three to five years.

Mayor Hovland declared the meeting adjourned at 6:57 p.m.

Respectfully submitted,

Minutes approved by Edina City Council, November 4, 2013.

Debra A. Mangen, City Clerk

James B. Hovland, Mayor