



EDINA BUILDING SAFETY POLICY/INFORMATION			
Application Submittal Requirements Swimming Pool Plan Requirements		code reference	
subject		approval	
Inspections Department			
department		approval	
policy number	#2 06/30/15	9/25/14	1 of 2
	revision number	effective date	page number

Purpose: Establish submission requirements at the time of permit application to enable accurate, timely review.
Scope: All new residential buildings and residential building additions

Site Address: _____

Instructions: Please fill out completely before submitting your plans. The Building Inspections Department can be reached at 952.826.0372 from 7:00am – 4:30pm Monday through Friday.

Required for Approval	Check if Submitted	General Items
Yes		1. Completed City of Edina Permit Application
Yes		2. Watershed District permit if needed
Yes		3. Three sets of complete to scale plans and specs. a) Plumbing diagram b) Diving board, if applicable c) Stairs, ladders and swim outs d) Skimmer locations e) Inlets f) Main drain g) Cross section diagram of the swimming pool h) Proposed pool decks
Yes		4. Three full size copies of a survey complying with City Survey/Site Plan Requirements (SP-005-B). a) Indicate a 14 foot setback from the water's edge to rear and side yard property lines b) Indicate a 10 foot setback from water's edge to utility lines, if applicable c) Indicate the location of recirculation equipment. A 10 foot setback from property lines is required d) Indicate the location of fencing, including any gates
Yes		5. Provide the following information: a) Make and model number of the filter and pump b) Type of filter (sand, D.D., cartridge) c) Designed flow rate of recirculation system d) Liquid capacity of the pool e) Type of handhold around the pool perimeter f) Make, model and description of chlorinator
Yes		6. Additional permit and inspections required for electrical work from the State
Yes		7. Additional mechanical permit and inspections required for pool heater and pool heater gas lines
Yes		8. Two signed copies of Storm Water Management Plan & Erosion Control Plan per City Engineer requirements. (Call Engineering Department at 952 826 0371)
Yes		9. All swimming pools must have a four (4) foot wide, moisture impervious deck extending entirely around the pool. Concrete or its equivalent is acceptable.
Yes		10. Applicant shall be responsible for erecting and maintaining at least a four (4) foot in height fence with self-closing, self-latching gate(s) installed around the pool.

Yes		11. Call for the following required inspections when ready: a) Footing: Before pouring, Call Building Inspections Department at 952 826 0372 b) Electrical: State Electrical Inspector – Doug Torvund at 612 866 5895 c) Plumbing air test, pool heater and gas piping Call Building Inspections Department at 952 826 0372 d) Final swimming pool inspection: Health Department at 952 826 0463
		12. Effective July 1,2015: Provide a Tree Protection Plan per (Ordinance No. 2014-25)
Yes		13. Swimming pool may not be filled without fencing in place
Yes		14. Swimming pool may not be used before final inspection approval.

Plans will be reviewed and approved by the Planning, Engineering and Building Department. Plan review time will vary, but in all cases permit applicants should allow at least two weeks of plan review time if and when all the correct information is dropped off.

I acknowledge that the items checked on the list above are included on or with the submitted plans:

Contractor: _____ Contact person: _____

Signature: _____

Phone Number: _____ Email _____