

City of Edina
Grandview Community Advisory Team

October 28, 2013 Meeting Notes

Present: Jimmy Bennett, Bright Dornblaser, Co-Chair Mike Fischer, Sandy Fox, Sue Jacobson, Bill McReavy, Kevin Staunton, Nancy Grazzini-Olson, Bill Neuendorf (staff liaison)

Absent: Co-Chair Jennifer Janovy, Pat Olk

- 1) Welcome – The meeting was called to order at 7:00 p.m. Bill Neuendorf noted Michael Schroeder has resigned his position on the Citizen Advisory Team, due to lack of time available for involvement. It was agreed a replacement member is not needed at this time since the Plan Commission is already represented by two members.
- 2) Defining the Community Space –
 - a. Facilities Inventory – Mr. Neuendorf reported that Weber Community Planning has begun their study of existing Community Facilities within and close to Edina. The consultant was provided with lists of facilities owned by the City (including Park facilities) and School District 273. He has also been provided with summaries prepared by the Arts & Cultural Commission in 2012. Preliminary information is anticipated in November with report completion in December.
 - b. Resident Survey – Morris-Leatherman (formerly Decision Resources) advised the Team to prepare a list of approximately 20 questions or concerns to articulate the overall purpose and goal of the survey. The Team was asked “what do we hope to learn by conducting this resident survey?” There was discussion about the importance of the survey polling different types of households in Edina. Concerns were raised about relying solely on land-line telephone interviews. The group indicated the importance of hearing from a variety of aged groups, family sizes, and from neighborhoods throughout the City. The Team brainstormed various types of questions to include on the survey. These suggestions (along with written suggestions prepared by Co-Chair Janovy) will be given to the consultants to shape their study.
 - c. Site Comparison – In response to questions about how much development can fit on the vacant 3.3 acre site, Mr. Neuendorf presented a comparative study using aerial photos. The presentation included a variety of community facilities located in the Twin Cities and included examples such as: community centers, fitness centers, arts centers, apartment buildings, farmers market, outdoor plazas and libraries.

- 3) Drafting the RFI – The Team discussed how to prepare a preliminary draft of an RFI considering that many aspects of the project and process are not fully defined. Mr. Neuendorf noted that preparation of a draft would get the process started so that the City Council’s January 2014 target date can be achieved. Mr. Neuendorf will prepare a preliminary draft with input from Mike Fischer. This draft will be distributed to the Team and discussed at the November 11th meeting. Discussion was held around the importance of selecting the partner with the right vision and attitude about the Grandview area and the community space. It is anticipated that several rounds of revisions will be necessary before the RFI document is finalized.
- 4) Work Plan Update – Mr. Neuendorf summarized a first draft of the work plan. It is recommended that this be revised to include more information. It will then be presented to City Council so that they are aware of the key actions and efforts of the Advisory Team. It was suggested that a Developer’s Forum or other opportunity to learn from developers be included in the process leading up to the RFI. An updated draft will be discussed at the next meeting.
- 5) Adjourn – the group adjourned at 8:35 p.m. The next meeting will be November 11, 2013.

Prepared by: Allison Burr, *TimeSaver Off Site Secretarial, Inc.*

Reviewed by: Bill Neuendorf, 11-22-13