

MINUTES
CITY OF EDINA MINNESOTA
ENERGY & ENVIRONMENT COMMISSION
EDINA CITY HALL COMMUNITY ROOM
Thursday August 13, 2015
7:00 PM

I. CALL TO ORDER 7:15p.m.

- II. ROLL CALL** Answering Roll Call Glahn, Gubrud, Seeley, Sierks, Waldwick, Zarrin and Chair Kostuch
Late: Satterlee
Absent: Anderson, Howard, Manser, Padmanabhan, Thompson
Staff Present: Ross Bintner and Rebecca Foster

III. APPROVAL OF MEETING AGENDA

Member Gubrud requested Community Solar to be added to the Agenda. Chair Kostuch requested the Correspondences and Petitions be moved after Chair and Commission Member Comments. Member Zarrin requested Recycling and Solid Waste Working Group present first under Chair and Commission Member Comments.

Motion made by Member Gubrud and seconded by Member Zarrin to approve the Meeting Agenda. Motion carried unanimously.

IV. ADOPTION OF CONSENT AGENDA

- A. Minutes. Chair Kostuch added "educational value is open to debate given that" under VI.B. third paragraph. Chair Kostuch added "City Employee as Co-Chair " under VI.E. first paragraph.
- B. Attendance report and roster. No Comment.
- C. Workgroup list and minutes
 - i. Combine Business Recycling and Recycling and Solid Waste Working Groups. Member Zarrin requested that the Edina Business Recycling Working Group be disbanded. Member Zarrin requested the Recycling and Solid Waste Working Group be renamed to Recycling Solid Waste and Organics Working Group and approve the new objective.

Motion made by Member Zarrin and seconded by Member Glahn to approve the Working Group changes. Motion carried unanimously.

Motion made by Member Gubrud and seconded by Member Zarrin to approve the Consent Agenda. Motion carried unanimously.

V. COMMUNITY COMMENT. No Comment.

VI. REPORTS AND RECOMMENDATIONS

- A. Partners In Energy Subcommittee. Member Zarrin said the Partners in Energy will start in September. Xcel Energy will help reduce GHG in City Buildings and Fleet along with Residential in 2yrs. Sarah Zarrin and Richard Manser will be the two Energy and Environment Commissioners to sit on the Committee. Member Zarrin has requested Scott Neal to appoint a third EEC Member.
- B. City Climate Commitment Subcommittee. Member Zarrin reviewed the committee's objective and said there's been lots of discussion on needing a budget and planning in the meetings. There's a possibility that Xcel Energy's Franchise Agreement might staff a Sustainability position within the City. The Commission discussed that they want a report on how the City's Fleet will become more sustainable.

Member Satterlee arrived at 7:33p.m.

- C. Community Solar. Member Sierks and Trevor Drake were questioned at the Council meeting on Community Solar, since the staff recommendation didn't support the project. Great Plains will help us get a grant. Sierks said that Scott Neal will research staff availability, commitment and money needed for the project to be successful and bring an RFP to Council.
- D. EEC 2016 Term Workplan (Due September 29th). Chair Kostuch reviewed the 2015 workplan and the Commissioners have proposed the following. The ECCT will continue to work with Partners in Energy.
 - i. Reduce City Ops GHG
 - 1. Measurement (B3)
 - 2. City Bldg Efficiency
 - 3. City Capital Process
 - 4. Add Fleet
 - ii. Reduce Community GHG
 - 1. Community Solar
 - 2. Expand Home Energy Squad
 - 3. Add Comp Plan
 - 4. Drop Coordinate with other Commissions
 - iii. Ongoing
 - 1. Green Step Cities (staff will maintain)
 - 2. Recycling Solid Waste Organics (Residential & Business)
 - 3. Annual Purchasing Report
 - 4. Add Water
 - 5. Drop Urban Forest Task Force
 - 6. Drop Local Food

The Commission will schedule a Council Work Session too. All of the above will need staff time. The Education and Outreach Working Group will promote all of the above. All of the Working Group replacement Chairs will be discussed at the September meeting. All of the current Working Group Chairs need to summarize what they have and have not accomplished and why for the new Chairs. The Commissioners need to stay focused on what they want to accomplish.

VII. CHAIR AND COMMISSION MEMBER COMMENTS

- A. Building Energy Efficiency Subcommittee. No Comment.
- B. City Environmental Considerations Subcommittee. No Comment.
- C. Education Outreach Working Group. Member Gubrud said they group is preparing for the Edina Day of Service in October.
- D. Home Energy Squad Subcommittee. Gubrud reports that there are working on a Home Energy Squad article for the Fall About Town.
- E. Water Quality Working Group. Member Waddick gave an update on the Storm Stenciling Article in Next Door. Jessica Van Der Werff wrote a response that is in the packet. The group is talking about starting a program to Adopt a Drain. The group has been doing lots of Education on keeping drains clean with talking points while stenciling the drains and with door hangers. There will be an article in the Winter About Town on Salt usage during the Winter months. They are starting to reach out to the White Oaks/Morningside street recon area about rain gardens. The Group would like a Certificate created for the children that have done storm drain stenciling and signed by the Mayor.
- F. Business Recycling Working Group. No Comment.
- G. Recycling and Solid Waste Working Group
 - i. Presentation. Michelle Horan presented Minneapolis's Environmentally Acceptable Packaging Ordinance "Green to Go". The ordinance is all Food and beverages prepared for immediate

consumption and to-go must be placed in environmentally acceptable packaging. This affects all people, businesses, events, or individuals who serve or give away food prepared for immediate consumption. The enforcement is done by The Minneapolis Environmental Health Division of the Health Department and the license official. Each violation shall be punishable as an administrative offense; a citation of a minimum \$200.00. Environmentally acceptable packing is reusable and returnable packaging, recyclable packaging and compostable packaging.

- ii. Resolution Authorizing Amendment To Residential Recycling Grant Agreement with HC. Member Zarrin reviewed the resolution adding SCORE funds on organics recycling and extend the contract period of the Residential Recycling Funding Policy from December 31, 2015 to December 31, 2016.

Motion made by Member Zarrin and seconded by Member Sierks to approve the resolution. Member Glahn opposed. Member Kostuch abstained. Motion carried.

H. Student Subcommittee. No Comment.

VIII. CORRESPONDENCE & PETITIONS

- A. Duck Keeping Request. Chair Kostuch spoke with Dianne Latham and she said that the Commission can't change words in an ordinance because research needs to be done. Chair Kostuch wrote an email to the resident asking if they would like to do the research and he hasn't heard anything.
- B. Master Park Planning – Latham. Chair Kostuch said this is FYI.
- C. Human Service Task Force. Chair Kostuch said the City is looking for volunteers from all of the Commissions to review how money should be spent on Charities.
- D. Storm Drain Stenciling Input from Nextdoor. This was discussed in the Water Quality Working Group Report.
- E. Air Pollution-Latham. Chair Kostuch said she wants to add this to the Workplan, but there's no one to Chair it. Member Zarrin said Latham was taking the issue up with the Health Commission.

Green Purchasing Policy. Chair Kostuch said the Commission hasn't received the 2014 Green Purchasing Report after two requests made by Mr. Bintner.

Motion made by Chair Kostuch and seconded by Member Gubrud to formally ask the City Manager or his delegate to present the 2014 Green Purchasing Report at the October or November EEC meeting. This report is required under City Council Resolution implementing Green Purchasing. Without the report the relevant Green Step City point may need to be rescinded. Motion carried unanimously.

IX. STAFF COMMENTS

- A. 2015-2016 EEC Term Summary / Council Advisory Status / Workplan. Mr. Bintner revised the Advisory to Council chart to remove the No Response field and only track Advisory's Acted on or Not Acted.
- B. Xcel Franchise Update. Mr. Bintner said a neighborhood in NE Edina that will be reconstructed is requesting their utilities to be buried and that it be paid for by though funds generated by the Franchise Agreement.
- C. 2nd Community Solar Report to Council. Mr. Bintner said there was an article in the Sun Current on the Community Solar topic on the Council meeting and that there was a decision to go forward with a request for proposals (RFP) for a developer to install panels on the Public Works roof though Xcel's

Community Solar program. Members Sierks and Gubrud said they will help Scott with the RFP. EEC members stated they would like to review the RFP before it's released.

There being no further business on the Commission Agenda, Chair Kostuch declared the meeting adjourned at 9:21p.m.

Motion made by Member Glahn and seconded by Member Gubrud to adjourn meeting. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Rebecca Foster". The signature is written in a cursive, flowing style with a long horizontal stroke at the end of the word "Foster".

Rebecca Foster
GIS Administrator

ENERGY & ENVIRONMENT COMMISSION																	
Meetings/Work Sessions		J	F	M	A	M	J	J	A	S	O	N	D	Work Session	Work Session	# of Mtgs.	Attendance %
NAME	TERM													4/7/2015	(Enter Date)		
Glahn, William	2/1/2017	1	1	1	1	1	1	1	1	1						9	90%
Gubrud, Bob	2/1/2016		1	1	1	1	1	1	1	1				1		9	90%
Howard, John	2/1/2016	1	1	1	1	1	1	1		1				1		9	90%
Kostuch, Keith	2/1/2016	1	1	1	1	1		1	1	1				1		9	90%
Manser, Richard	3/1/2018			1	1	1	1	1		1				1		7	88%
Satterlee, Lauren	3/1/2018			1	1		1	1	1	1				1		7	88%
Seeley, Melissa	3/1/2018			1	1	1	1		1	1				1		7	88%
Sierks, Bill	2/1/2016	1	1	1	1	1	1		1	1				1		9	90%
Thompson, Paul	2/1/2016	1	1	1	1	1	1	1		1				1		9	90%
Waddick, Louise	2/1/2017	1	1	1	1	1	1		1	1				1		9	90%
Zarrin, Sarah	3/1/2018			1	1	1	1	1	1	1				1		8	80%
Heer, John	2/1/2015	1	1													2	100%
Latham, Dianne Plunkett	2/1/2015	1	1													2	100%
Reinke, Emily	9/1/2016									1						1	100%
Stefanik, Sarah	9/1/2016									1						1	100%
Anderson, Reilly	9/1/2015	1	1	1	1	1	1									6	60%
Padmanabhan, Sunaya	9/1/2015	1	1	1		1										4	40%

Liaisons: Report attendance monthly and attach this report to the Commission minutes for the packet.

Do not enter numbers into the last two columns. Meeting numbers & attendance percentages will calculate automatically.

INSTRUCTIONS:	Counted as Meeting Held (ON MEETINGS' LINE)	Attendance Recorded (ON MEMBER'S LINE)
Regular Meeting w/Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Regular Meeting w/o Quorum	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Joint Work Session	Type "1" under "Work Session" on the meetings' line.	Type "1" under "Work Session" for each attending member.
Rescheduled Meeting*	Type "1" under the month on the meetings' line.	Type "1" under the month for each attending member.
Cancelled Meeting	Type "1" under the month on the meetings' line.	Type "1" under the month for ALL members.
Special Meeting	There is no number typed on the meetings' line.	There is no number typed on the members' lines.