

**MINUTES**  
**CITY OF EDINA MINNESOTA**  
**ENERGY & ENVIRONMENT COMMISSION**  
**EDINA CITY HALL COMMUNITY ROOM**  
**Thurs., May 10, 2012**  
**7:14 PM**

**I. CALL TO ORDER 7:14p.m.**

**II. ROLL CALL** Answering Roll Call was Members Gubrud, Heer, Jennings, Kostuch, Latham, Rudnicki, Thompson, Zarrin and Chair Sierks

Absent: Gupta, Paterlini, and Risser

Absent Staff: Interim Karen Kurt

Staff Present: Rebecca Foster and Solvei Wilmot

**III. APPROVAL OF MEETING AGENDA**

**Motion made by Member Gubrud and seconded by Member Kostuch to approve the Agenda as written. Motion carried unanimously.**

**IV. ADOPTION OF CONSENT AGENDA**

Change the July 4th Parade minutes to, Hoping to have a Tolby mascot.

**Motion made by Member Latham and seconded by Member Thompson to approve the Consent Agenda per the edits discussed for the April EEC Minutes. Motion carried unanimously.**

**V. COMMUNITY COMMENT**

Darrell Hoekstra, Waste Management

John O'Neal, Allied Waste

**VI. REPORTS AND RECOMMENDATIONS**

A. Board and Commission survey results. Joel Stegner presented the survey results to the Commissioners.

B. Recycling & Solid Waste WG

1. Residential Recycling RFP.

Discussion was held regarding the lack of an objective environmental metric to produce a more substantive evaluation for the weighing of the proposals. Concern was expressed about seeking additional weighing information from the proposers after the proposals had been opened.

**Motion made by Member Latham and seconded by Member Kostuch to**

**1. Negotiate with the top two proposers.**

**2. The City request that the top two proposers provide additional information concerning the following metrics, and that the City evaluation team should use this additional information in scoring the environmental criterion in the RFP:**

- a. **What energy sources (e.g., gasoline, electricity, natural gas, diesel, biodiesel, other fuels, etc.) does the proposer use at each stage of the collection, transfer and processing of their recycling enterprise?**
  - b. **Submit documentation of the fuel efficiency of the proposer's fleet.**
- 3. City Council members should tour top two proposers' facilities.**
- 4. The top two proposers should submit a 5yr bid in addition to their 7yr bid.**

Discussion was held regarding the problem of the best value ranking, which resulted in the best environmental scorer not offering the best economic package. Members expressed concern that a more quantitative metric should be developed to evaluate the environmental category. Members expressed concern about reevaluating the proposals since they have already been evaluated and a ranking has been established.

Members expressed concern about the seven year length of the contract and why a shorter time wasn't offered. Ms. Wilmot commented that the proposals had been reviewed and the best value proposal was the seven year length. Members discussed a five year contract but recognized the shorter contract may increase the cost of the contract.

Commissioner Rudnicki recommended matrix 2a above. Commissioner Zarrin recommended matrix 2b above. Commissioner Latham recommended that the City Council members tour the Material Recycling Facility (MRF) of both the top two proposers given that with two top proposers there is at least a 50% chance that the contract will change vendors. Commissioner Heer recommended that the top two proposers be negotiated with, not just the top proposer. General concern was expressed with the fact that there were no commissioners on the Recycling RFP review team. This is a continuing EEC concern given that there were no commissioners on the solar panel RFP review team.

**Motion carried unanimously.**

**Motion made by Commissioner Rudnicki, seconded by Commissioner Thompson that in addition to the two metrics identified in the previous motion, the city should request proposers to provide information on this additional metric, with the City considering this information in evaluating the proposers' score under the environmental criteria of the RFP: how much energy is used to handle one ton of material in each step of the process. The top two proposers would be expected to include, but not limited to, fuel used to collect and/or transfer one ton of material; electricity in the processing stage to handle one ton of material (this is the energy needed to run conveyor belts, fans, blowers, climate control, etc); and energy (e.g., diesel, natural gas) to operate transfer equipment like loaders, etc.**

Discussion – Commissioners Heer and Kostuch believed that this metric could only be validated if the proposers also documented the assumptions upon which the data was gathered, and could involve considerable effort to gather. Commissioner Latham was concerned that this could extend the time frame to arrive at a decision. Commissioner Rudnicki assured the commission that vendors had routine knowledge of this data in the operation of their plants and that it would not be difficult for proposers to gather. Commissioner Sierks acknowledged that he did not know if this data were difficult to gather or not but believed that it would be

worth the effort to try to obtain in order to quantify the environmental criterion of the RFP. Ms. Wilmot expressed concern about how to gather the data.

**Roll Call was taken:**

**Ayes: Gubrud, Rudnicki, Thompson, Zarrin and Chair Sierks**

**Nays: Heer, Kostuch, Latham,**

**Absent: Paterlini and Risser**

**C. Air and Water Quality**

1. Mayors' letter to support Clean Air Act legislation

**Motion made by Member Latham and seconded by Member Gubrud to recommend Mayor Hovland to sign the Clean Air Act letter. Member Kostuch voted Nay. Motion carried.**

**D. Energy WG. Member Heer and Chair Sierks meet with Karen Kurt and Scott Neal to discuss the focus of the EEC. It was suggested that the Commission use the Green Steps City and EEEP as a framework for their work plan. As the Commission and City implement new items they should try to follow up on them.**

1. Environmental Initiatives Awards Finalist. Mayor Hovland & City Manager Scott Neal will be attending the event.
2. Mayor's Climate Protection Award filed. Chair Sierks applied for the grant.

**E. Education Outreach WG**

1. April 19 2012 educational program. The speaker was outstanding. The discussion groups at the end weren't very engaging. The Vendors were great. The most common comment stated was people were going to eat less meat. All comments from the Dialogue will be posted on the City website.
2. May Term Intern projects. This topic was tabled.
3. 4<sup>th</sup> of July parade unit. This topic was tabled.
4. Picnic. Weber Park on Friday, May 11<sup>th</sup> from 5:30-8:30pm for all Commissioners and Working Group members.

**F. Green Step Cities Review. Review and comment for next meeting.**

**VII. CORRESPONDENCE & PETITIONS. No Comments.**

**VIII. CHAIR AND COMMISSION MEMBER COMMENTS. No Comments.**

**IX. STAFF COMMENTS.**

- A. Staff will track submission of working group minutes

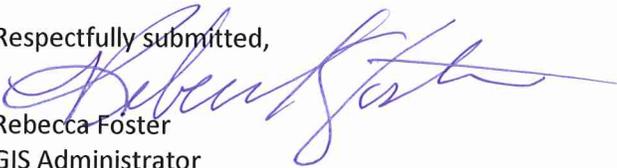
**UPCOMING EVENTS AND MEETINGS**

**6-14-12 EEC June Meeting in Community Room**

There being no further business on the Commission Agenda, Chair Sierks declared the meeting adjourned at 9:20p.m.

**Motion made by Member Latham and seconded by Member Gubrud to adjourn meeting. Motion carried unanimously.**

Respectfully submitted,



Rebecca Foster  
GIS Administrator